

MINUTES
TOWN OF JUNO BEACH
TOWN COUNCIL REGULAR MEETING
June 22, 2022
Council Chambers/YouTube
340 Ocean Drive

PRESENT: DD HALPERN, MAYOR
ELAINE K. COTRONAKIS, VICE MAYOR
PEGGY WHEELER, VICE MAYOR PRO TEM
JASON HASELKORN, COUNCILMEMBER
ALEXANDER COOKE, COUNCILMEMBER

ALSO PRESENT: JOSEPH LO BELLO, TOWN MANAGER
LEN RUBIN, TOWN ATTORNEY
MATTHEW PAZANSKI, FINANCE DIRECTOR
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
ANTHONY MERIANO, DIRECTOR OF PUBLIC WORKS
STEVE HALLOCK, DEPUTY DIRECTOR OF PUBLIC WORKS
CAITLIN COPELAND-RODRIGUEZ, TOWN CLERK
ISABELLA HICKEY, PLANNING TECHNICIAN
YASMIN FAVARETTO HAMEL, ADMINISTRATIVE SECRETARY

ABSENT:

Audience: 30

- ~ CALL TO ORDER – 5:30 PM
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA
(Time: :21 – 2:09) (TIME STAMP IS BASED OFF OF [YOUTUBE VIDEO](#))

Vice Mayor Pro Tem Wheeler asked Council to consider moving the Mars Way Item #10 up on the agenda.

Mayor Halpern agreed to move Item #10 to make it Item #4 as the Town Traffic Engineer is in attendance and can answer some questions. She also asked to move Item #9 up to follow the Budget Planning Item.

MOTION: *Wheeler/Haselkorn made a motion to approve the agenda as amended.*

ACTION: *The motion passed unanimously.*

1. **COMMENTS FROM THE PUBLIC** (Time: 2:10 – 7:19)

All Non-Agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to complete a comment card with their name and address prior to the start of the meeting as well as state their name and address for the record when called upon to speak (prior to addressing the Town Council). Town Council will not discuss these items at this time. Comments needing a reply will be referred to Staff for research; a report will be forwarded to the Town Council; and citizens will be contacted.

Public Comments Opened at 5:31pm.

Gina Levesque, Intake and Compliance Manager for the Palm Beach County Commission on Ethics, introduced herself as the Town's new liaison and provided Council with a copy of the Code of Ethics and her card.

Jacob Rosengarten (*via Zoom*), 1613 E Hemingway Dr., asked the Council to consider a strategic planning board and explained.

Public Comments Closed at 5:36pm.

2. **CONSENT AGENDA** (*Time: 7:20 – 9:09*)

All matters listed under Item 2 Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Councilmember Cooke asked to pull consent agenda Item A and discuss.

Mayor Halpern moved consent agenda Item A to Item #10 on the agenda.

- A. ~~Consider approving the May 18, 2022, Goal Planning Workshop Report~~
- B. Consider approving the May 25, 2022, Town Council Meeting Minutes
- C. Memorandum of Understanding (MOU) for Participation in the FINDER Data Sharing Network
- D. Request Approval from Council for the Police Department to Make a Funding Request to the Juno Beach Police Foundation
- E. Proposed 2022-2023 Annual Garbage Assessment Collection

MOTION: Cooke/Cotronakis made a motion to approve the consent agenda as amended.

ACTION: The motion passed unanimously.

3. **DISCUSSION ON COMPLETE STREETS PROGRAM FOR US HWY 1 WITH TOWN TRAFFIC ENGINEER BRYAN KELLEY, P.E.** (*Time: 9:10 – 58:09*)

(Director of Planning & Zoning Davila)

Director of Planning & Zoning Davila briefly went over the memorandum and stated that staff and the Town's Traffic Engineer, Bryan Kelley, P.E., are here to answer any questions.

Council reviewed, discussed, and asked staff and Mr. Kelley questions on this item.

Mayor Halpern asked Council for a consensus on a Vision Zero Resolution as it assists with scoring higher on the funding opportunities. She also asked Ms. Neilson to speak on the complete streets project.

Valerie Neilson, Interim Executive Director of Palm Beach Transportation Planning Agency (TPA), explained the TPA's purpose, the U.S. One priority project, the process to proceed

with that project, and funding options. She also emphasized that this project would only include roadway (hardscape) improvements and that the funding is 5 years out.

Council reviewed, discussed, and asked Ms. Neilson questions on this item.

Council gave consensus to have the Town Traffic Engineer act as the liaison between the Town and the TPA.

Council continued to review, discuss, and ask Ms. Neilson questions on this item.

Ms. Neilson explained that the TPA would only be funding the milling, resurfacing, repaving, pedestrian and bicycle facilities, but the Town would be required to fund any additional landscaping materials.

Public Comments Opened at 6:12pm.

David Cox, 911 Ocean Drive, expressed his opposition to adding additional traffic lights and crosswalks due to bridge backup delays. He also expressed his support for adding sidewalks along both sides of U.S. One, widening the bike lane, and enhancing the swales for better drainage.

Public Comments Closed at 6:13pm.

Vice Mayor Pro Tem Wheeler stated that the TPA and Engineer will be bringing the information back to Council for review where they can discuss the crosswalks.

Mayor Halpern agreed that hopefully things such as crosswalks can be customized or alleviated.

Vice Mayor Cotronakis asked Ms. Neilson how committed the Town would be if they were to proceed at this time.

Ms. Neilson explained that refining the proposal is possible. She also explained the reasoning for a Vision Zero Resolution.

Council continued to discuss and ask Ms. Neilson questions on this item.

Mr. Kelley stated that he agrees that he can work as the liaison for the Town.

Town Manager Lo Bello inquired about there being any benefit in coordinating with the Town of Jupiter on this project.

Ms. Neilson stated that the next step for the Town would be to send a formal e-mail to the TPA stating that the Town would like to investigate and move forward with this project before a formal letter and resolution. She would then engage with the Town of Jupiter.

***MOTION:** Haselkorn/Wheeler made a motion to direct the Town Manager to provide the e-mail as described by Ms. Neilson, and also to have the Town's Traffic Engineer submit a proposal for an engagement as a liaison to the Town and TPA.*

***ACTION:** The motion passed unanimously.*

Mayor Halpern asked the Council for a consensus to proceed with a Vision Zero Resolution.

Ms. Neilson explained the purpose of a Vision Zero Resolution. She also explained a Vision Zero Action Plan which is a local effort to raising awareness on vehicle and pedestrian safety.

Council gave consensus to proceed with a Vision Zero Resolution.

Ms. Neilson explained a grant opportunity that supports planning and engineering efforts for safety from the Federal Government called “safe streets” that the TPA is looking into.

Council thanked Ms. Neilson for coming to this meeting.

4. **DISCUSSION ON MARS WAY (Originally Item #10)** (Time: 58:10 – 1:47:02)
(Per the request of Mayor Halpern)

Mayor Halpern explained that she put this item on the agenda because the residents of Mars Way still have some ongoing concerns. She asked staff to provide an overview of what the Town has done already.

Director of Planning & Zoning Davila explained the recent initiatives and enhancements for Mars Way.

Public Comments Opened at 6:31pm.

Jane LeClainche, 401 Mars Way, provided pictures to Council of the roadway (*see attached*) and asked for Council’s approval to remove the reflectors on Mars Way. She also made a request on behalf of the Mars Way residents to revise the Code to restrict parking on Mars Way to residents and visitors only.

Jeremy LeClainche, 401 Mars Way, made a request on behalf of the Mars Way residents for FDOT to temporarily close the median on U.S. One and Mars Way, and for Council to approve the funds necessary to conduct a traffic study on Donald Ross Road and Olympus Drive for the purpose of determining the effects of redirecting traffic. He expressed concerns on the road being too narrow and explained.

Doug Armstrong, Oceanfront resident, expressed his concerns on parking limitations in Juno Beach and asked the Town to consider having the new church developer provide additional public parking.

Karen Chaprnka (*via Zoom*), 471 Mars Way, expressed her concerns that Mars Way was unsafe for pedestrians and explained. She also expressed disappointment in the Town’s efforts as they have been minor and ineffective.

Mike Lewis, Oceanfront resident and board member, expressed opposition on behalf of the Oceanfront residents to any closing of access to Mars Way from U.S. One and explained. He stated that they are also opposed to any restrictions on parking.

Bill Viggiano, 420 Mars Way, expressed his concerns regarding ongoing significant safety

issues on Mars Way and explained. He urged the Town of implement the proposed study to close the median.

Laura Rodgers, 421 Mars Way, expressed her concerns as a new owner on Mars Way and agrees with all the concerns raised by her fellow residents of Mars Way.

John Rodgers, 421 Mars Way, expressed his concerns as a new owner on Mars Way.

Steve Allen, 451 Olympus Drive, stated that he understands the Mars Way residents' concerns and expressed his concerns on speeding on Olympus Drive.

Mr. Cox inquired whether there was sufficient right-of-way on Mars Way for the installation of a sidewalk. He also inquired about additional parking being available on the beach access property adjacent to the Oceanfront.

Town Clerk Copeland-Rodriguez read a comment into the record that was submitted by resident Stuart Katz (*see attached*).

Public Comments Closed at 6:55pm.

Council reviewed, discussed, and asked staff and Mr. Kelley questions on this item.

Council gave consensus to conduct a traffic study in January before having a workshop with the stakeholders.

5. **PALM BEACH NORTH RESILIENCE ACTION PLAN PRESENTATION** (Time: 1:47:03 – 1:59:30)
(Noel Martinez, President & CEO of PBN Chamber of Commerce)

Mr. Martinez introduced himself and his team and went over a presentation (*see attached*).

Council thanked Mr. Martinez, his team, and Deputy Director of Public Works Hallock for their work on this item.

6. **SPECIAL EVENT REQUEST – BEACH WEDDING** (Time: 1:59:31 - 2:04:14)
(Planning Technician Hickey)

Planning Technician Hickey went over the memorandum and asked Council if they had any questions.

Council reviewed, discussed, and asked staff and the applicant questions on this item.

***MOTION:** Cotronakis/Haselkorn made a motion to approve the request for the special event proposed in Juno Beach, subject to the applicant being responsible for the application process for special events and all conditions and requirements following said application, including any additional agency, and department reviews/approvals/fees.*

***ACTION:** The motion passed unanimously.*

7. **FY 2022-2023 BUDGET PLANNING, SET PROPOSED AD VALOREM MILLAGE TAX RATE, AND FIRST PUBLIC HEARING DATE** (Time: 2:04:15 – 2:43:39)
(Finance Director Pazanski)

Finance Director Pazanski went over the memorandum and backup material and asked Council if they had any questions.

Town Manager Lo Bello asked Council for a consensus to cancel the July meeting as members of Council had expressed scheduling conflicts.

Majority of Council gave consensus to cancel the July Town Council meeting.

Council briefly reviewed, discussed, and asked staff questions on this item.

Council also thanked Finance Director Pazanski for all this work and explanations.

***MOTION:** Cotronakis/Cooke made a motion to set the General Fund Budget proposed ad valorem millage tax rate for Fiscal Year 2022-2023 at 1.8500 mills and to set the date for the first budget public hearing for Wednesday, September 14, 2022 at 5:30pm.*

***ACTION:** The motion passed unanimously.*

8. **DISCUSSION ON LIMITED INCOME SENIOR CITIZEN EXEMPTION FOR PERSONS 65 AND OLDER (Originally Item #9)** (Time: 2:43:40 – 2:47:26)
(Per the request of Mayor Halpern)

Mayor Halpern explained that the reason that she put this item on the agenda is to help out the citizens in their community who may be most vulnerable to inflation and poverty. She asked the Councilmembers for their thoughts on this item.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have the Town Attorney prepare an Ordinance for an additional \$50,000 exemption for senior citizens with limited income and bring it back to Council at a future meeting.

Mayor Halpern recessed the meeting at 8:17pm.

Mayor Halpern reconvened the meeting at 8:22pm.

9. **DISCUSSION ON PROPOSED REQUEST FOR PROPOSALS FOR EXECUTIVE SEARCH FIRM FOR SELECTION OF A TOWN MANAGER** (Time: 2:52:41 – 3:03:11)
(Town Manager Lo Bello)

Town Manager Lo Bello went over the memorandum and asked Council if they had any questions.

Council reviewed, discussed, and asked staff questions on this item.

10. **DISCUSSION ON PROCEDURAL POLICY FOR ALL TOWN MEETINGS** (Time: 3:03:12 – 3:15:10)
(Per the request of Mayor Halpern)

Mayor Halpern gave a brief overview of why she added this item to the agenda and asked Council for a consensus to have the Town Attorney draft a resolution on a procedural policy for all Town meetings.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have the Town Attorney draft a resolution and bring it back to Council for discussion.

11. **MAY 18, 2022 GOAL PLANNING WORKSHOP REPORT** (Originally Consent Agenda Item A) (Time: 3:15:12 – 3:24:01)

Town Manager Lo Bello asked Town Attorney Rubin if they can adopt the minutes and then discuss the other items that were not listed. Town Attorney Rubin answered in the affirmative.

Councilmember Cooke inquired about why promoting civility was not on the goals list and why the sustainability item was listed as the Town already has the Ecology Group.

Mayor Halpern explained that the sustainability group would be a separate entity that involves the Town. The issue of civility would be covered by the procedural policy.

Council reviewed, discussed, and asked staff questions on this item.

***MOTION:** Cooke/Cotronakis made a motion to approve the May 18, 2022 Goal Planning Workshop Report.*

***ACTION:** The motion passed unanimously.*

12. **COMMENTS FROM TOWN MANAGER** (Time: 3:24:02 – 3:24:58)

Town Manager Lo Bello announced that we are now in hurricane season and guides are available at the Town Center. He encouraged residents to contact staff if they have any questions.

13. **COMMENTS FROM TOWN ATTORNEY** – None (Time: 3:24:59 – 3:25:00)

14. **COMMENTS FROM STAFF** (Time: 3:25:01 – 3:27:01)

Town Clerk Copeland-Rodriguez announced that there will be an upcoming surplus auction on govdeals.com in which the Town will be including various surplus equipment, including the old backhoe and aerial lift. She also asked if Council agreed with having the November and December meetings on the 2nd Wednesday of the month instead of the 4th Wednesday of the month.

Council agreed to have the November and December meetings on the 2nd Wednesday of

those months.

Town Clerk Copeland-Rodriguez went over the upcoming event and meeting dates.

15. **COMMENTS FROM COUNCIL** (Time: 3:27:02 – 3:44:08)

Mayor Halpern expressed concern on the marquee near the Town's police department and asked staff to look at it. She asked for a grant status update list.

Town Manager Lo Bello stated that staff will be putting the grant information on the Goal Report.

Mayor Halpern commented on the Planning & Zoning Board training session that is available. She also inquired about Alternate Boardmember Wolf's inquiry about the duties of the Planning & Zoning Board concerning Architectural Review.

Town Attorney Rubin explained the process in other municipalities that he works for regarding architectural styles.

Mayor Halpern stated that she would like to see the Town host more outdoor social events and would like to have a Taste of Juno Beach event with the local businesses and restaurants.

Council briefly reviewed and discussed this item.

Town Manager Lo Bello stated that staff will propose some events in August.

Vice Mayor Pro Tem Wheeler inquired about the grant list she had previously requested. She also expressed concern on the language for the policy and procedures resolution regarding public comments. She stated that for the record regarding John Callaghan, everyone is aware that there was no accusation of an illegal act but that she merely stated that a police report was filed as it was raised as a citizen comment. She also inquired about an update on engaging FPL for any designated PILOT programs that are beneficial for our Town.

Town Manager Lo Bello stated that staff is always in communications with FPL and actively participates in their PILOT programs.

Councilmember Cooke inquired about the property located at 331 Zenith Lane and whether the property owner was seeking approval a sober home.

Town Attorney Rubin explained that he had been contacted by an attorney, who indicated that the property owner wished to establish a group home for young women undergoing treatment for eating disorders. He advised Council that no application has been submitted and the property owner would need to follow the Town's zoning relief procedures.

16. **ADJOURNMENT** (Time: 3:44:09 – 3:44:25)

Mayor Halpern adjourned the meeting at 9:13pm.

Minutes Approved on August 24, 2022.