

**AGENDA**  
**TOWN OF JUNO BEACH, FLORIDA**  
**TOWN COUNCIL REGULAR MEETING**

**April 27, 2022**

5:30 PM

Council Chambers/[YouTube](#)

340 Ocean Drive

*(The Backup Material for this meeting is available upon request, please contact the Town Clerk's Office at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) or (561)656-0316.)*

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**NOTICE:** If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. ***Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland-Rodriguez, Town Clerk, at least 48 hours in advance to request such accommodations.***

*The meeting will be broadcast live on [YouTube – Town of Juno Beach](#) and can be viewed at any time.*

**HOW CITIZENS MAY BE HEARD:** Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by:

Submitting their comments through the [Public Comments Webform](#) (*all comments must be submitted by Noon on day of Meeting*). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than two (2) minutes; or

Make their comment in-person; or

Participate from a remote location using Zoom – please contact the Town Clerk at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) by **Noon** on the day of the meeting to receive the Meeting ID and Access Code. (*Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called*).

***\*Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.***

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~ CALL TO ORDER  
~ PLEDGE OF ALLEGIANCE TO THE FLAG  
~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

1. **COMMENTS FROM THE PUBLIC**

2. **CONSENT AGENDA**

*All matters listed under Item 2, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of*

*these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider approving the March 23, 2022, Town Council Meeting Minutes
- B. Annual Progress Report – Floodplain Management Plan
- C. Employee of the Year 2021 – Andrea Dobbins, Project Coordinator/Risk Manager
- D. Information Technology (IT) Consulting Agreement
- E. Proclamation – Police Week and Peace Officers Memorial Day 2022
- F. Proclamation – National Public Works Week 2022
- G. Proclamation – National Safe Boating Week 2022
- H. Proclamation – Public Service Recognition Week 2022
- I. Proclamation – Asian American and Pacific Islander Heritage Month 2022
- J. Request Approval from Council for the Police Department to Make a Funding Request to the Juno Beach Police Foundation
- K. Bulk Gasoline & Diesel Fuel Contract
- L. Request for Approval of Interlocal Agreement with Palm Beach County for Traffic Control Jurisdiction
- M. Special Event Request – Aloha Surf Camp
- N. Special Event Request – 11<sup>th</sup> Annual Run 4 the Sea
- O. Public Works Replacement Vehicle
- P. Landscape Maintenance Service Contract
- Q. Letter of Support – Singer Island Channel Dredging Project

***Staff Recommendation: Consider a motion to approve the consent agenda.***

3. **ANNUAL COMPREHENSIVE FINANCIAL REPORT**

*(Terry Morton, CPA and Mark Bymaster, CPA, CFE of Nowlen, Holt & Miner, P.A.)*

4. **PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 739 – THE WATERFORD - VOLUNTARY ANNEXATION**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, ANNEXING APPROXIMATELY 1.453 ACRES OF REAL PROPERTY CONSISTING OF LOTS 8 THROUGH 15 AND AN UNCONSTRUCTED PORTION OF THE OSCEOLA ROAD RIGHT-OF-WAY AS DEPICTED ON THE PLAT OF PLEASANT RIDGE LOCATED WEST OF U.S. HIGHWAY ONE AND SOUTH OF UNIVERSE BOULEVARD AT 1703 TO 1787 PLEASANT DRIVE, AS MORE PARTICULARLY DESCRIBED HEREIN; DECLARING THAT THE VOLUNTARY ANNEXATION OF THE PROPERTY MEETS ALL LEGAL CRITERIA; DIRECTING TOWN STAFF TO DO ALL THINGS NECESSARY TO EFFECTUATE SAID ANNEXATION; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

*(Director of Planning & Zoning Davila)*

- A. Town Attorney to Read Ordinance Title
- B. Staff Presentation
- C. Applicant Presentation
- D. Public Hearing
- E. Council Discussion
- F. Council Action

*Staff recommendation: Staff recommends that the Town Council approve or deny Ordinance No. 739 The Waterford's request for Voluntary Annexation on second and final reading.*

5. **RESOLUTION NO. 2022-04 - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, VACATING AND ABANDONING AN UNCONSTRUCTED PORTION OF THE OSCEOLA ROAD RIGHT-OF-WAY NORTH OF PLEASANT DRIVE AS DEPICTED ON THE PLAT OF PLEASANT RIDGE AND AS MORE PARTICULARLY DESCRIBED HEREIN; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

*(Director of Planning & Zoning Davila)*

- A. Town Attorney to Read Resolution Title
- B. Staff Presentation
- C. Applicant Presentation
- D. Public Hearing
- E. Council Discussion
- F. Council Action

*Staff recommendation: Staff recommends that the Town Council approve or deny Resolution No. 2022-04 abandoning the unconstructed 60' portion of the Osceola Road right-of-way north of Pleasant Drive.*

6. **PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 750 – AMEND THE FUTURE LAND USE MAP OF THE TOWN COMPREHENSIVE DEVELOPMENT PLAN TO INCLUDE SEVEN PARCELS AND ADJACENT RIGHT-OF-WAY WITHIN THE PLAT OF PLEASANT RIDGE TO BE ANNEXED AND ASSIGN A TOWN OF JUNO BEACH LAND USE CLASSIFICATION OF HIGH DENSITY RESIDENTIAL (THE WATERFORD)**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, ADOPTING A SMALL-SCALE AMENDMENT TO THE TOWN'S COMPREHENSIVE DEVELOPMENT PLAN TO AMEND THE FUTURE LAND USE CLASSIFICATION OF SEVEN ANNEXED PARCELS OF REAL PROPERTY AND ADJACENT RIGHT-OF-WAY LOCATED ON THE NORTH SIDE OF PLEASANT DRIVE WEST OF U.S. HIGHWAY ONE TOTALING APPROXIMATELY 1.453 ACRES, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM THE PALM BEACH COUNTY MEDIUM RESIDENTIAL, 5 UNITS PER ACRE (MR-5) CLASSIFICATION TO THE TOWN'S HIGH DENSITY RESIDENTIAL (HDR) CLASSIFICATION; AMENDING THE FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.**

*(Director of Planning & Zoning Davila)*

- A. Town Attorney to Read Ordinance Title
- B. Staff Presentation
- C. Applicant Presentation
- D. Public Hearing
- E. Council Discussion
- F. Council Action

*Staff Recommendation: Staff recommends that the Town Council approve or deny Ordinance No. 750 on second and final.*

7. **PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 751 - AMEND THE TOWN ZONING MAP TO INCLUDE SEVEN PARCELS AND ADJACENT RIGHT-OF-WAY WITHIN THE PLAT OF PLEASANT RIDGE TO BE ANNEXED AND ASSIGN AN UNDERLYING TOWN OF JUNO BEACH ZONING DESIGNATION OF COMMERCIAL OFFICE (THE WATERFORD)**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, REZONING SEVEN ANNEXED PARCELS OF REAL PROPERTY AND ADJACENT RIGHT-OF-WAY LOCATED ON THE NORTH SIDE OF PLEASANT DRIVE WEST OF U.S. HIGHWAY ONE TOTALING APPROXIMATELY 1.453 ACRES, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM THE PALM BEACH COUNTY MULTI-FAMILY RESIDENTIAL HIGH ZONING DISTRICT TO THE TOWN'S COMMERCIAL OFFICE (CO) ZONING DISTRICT; AMENDING THE TOWN ZONING MAP; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

*(Director of Planning & Zoning Davila)*

- A. Swearing in of Witnesses
- B. Disclosure of Ex Parte Communications
- C. Town Attorney to Read Ordinance Title
- D. Staff Presentation
- E. Applicant Presentation
- F. Public Hearing
- G. Council Discussion
- H. Council Action

*Staff Recommendation: Staff recommends that the Town Council approve or deny Ordinance No. 751 on second and final reading.*

8. **RESOLUTION NO. 2022-05 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, APPROVING A MODIFICATION TO THE DEVELOPMENT PLAN FOR THE WATERFORD PLANNED UNIT DEVELOPMENT SPECIAL EXCEPTION TO ALLOW FOR THE RECONFIGURATION AND EXPANSION OF THE EXISTING CAMPUS TO PROVIDE FOR A CONTINUUM OF CARE; PROVIDING FOR CONDITIONS OF APPROVAL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

*(Director of Planning & Zoning Davila)*

- A. Swearing in of Witnesses
- B. Disclosure of Ex Parte Communications
- C. Town Attorney to Read Resolution Title
- D. Staff Presentation
- E. Applicant Presentation
- F. Public Hearing
- G. Council Discussion
- H. Council Action

*Staff Recommendation: Staff recommends that the Town Council approve or deny Resolution No. 2022-05 - Request for a Major Site Plan Amendment to a Special Exception Planned Unit Development (PUD) for the reconfiguration and expansion of the existing senior living facility community, subject to the conditions outlined in the memorandum.*

9. **MARQUEE SIGN AT TOWN CENTER**  
(Project Coordinator/Risk Manager Dobbins)

*Staff Recommendation: Staff recommends the Town Council consider a motion to purchase one of the three marquee signs as presented and waive the formal bidding process as it is not advantageous to the Town. Partial funding, \$20,000, to be provided by the Frenchman's Creek Charity Foundation and additional funding, if needed, to come from ARPA funds, not to exceed \$ \_\_\_\_\_ with the Town Manager to execute the agreement.*

10. **SELECTION OF FACILITATOR SERVICES & DATES FOR THE JUNE GOAL PLANNING WORKSHOP**  
(Town Clerk Copeland-Rodriguez)

*Staff Recommendation: Staff recommends the Town Council review the information and direct staff on how to proceed.*

11. **DISCUSSION ON THE CAPITAL IMPROVEMENT PLAN, AMERICAN RESCUE PLAN ACT, AND ONE-CENT SURTAX PROJECT REVIEW**  
(Finance Director Pazanski)

12. **DISCUSSION ON SELECTION OF MAYOR, VICE MAYOR, & VICE MAYOR PRO TEM (TOWN CHARTER - ARTICLE III – LEGISLATIVE, SEC. 3 – MAYOR)**  
(Per the request of Mayor Halpern)

13. **COMMENTS FROM TOWN MANAGER**

14. **COMMENTS FROM TOWN ATTORNEY**

15. **COMMENTS FROM STAFF**

16. **COMMENTS FROM COUNCIL**

17. **ADJOURNMENT**

May 2, 2022	Planning & Zoning Board Meeting	5:30PM
May 4, 2022	Coffee with a Cop	9:30AM
May 6, 2022	Mayor's Hour	4:00PM
May 19, 2022	Special Magistrate Hearing (Tent.)	9:00AM
May 25, 2022	Town Council Meeting	5:30PM
May 26, 2022	Food Truck Night at Juno Beach	5:00PM
<i>For information on events, meetings, and agendas, please call (561)626-1122.</i>		