

AGENDA
TOWN OF JUNO BEACH, FLORIDA
TOWN COUNCIL REGULAR MEETING

December 9, 2020

5:30 PM

Council Chambers

340 Ocean Drive

(The Backup Material for this meeting is available upon request, please contact the Town Clerk's Office at ccopeland@juno-beach.fl.us or (561)656-0316.)

NOTICE: If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland, Town Clerk, at least 48 hours in advance to request such accommodations.*

The meeting will be broadcast live on [YouTube – Town of Juno Beach](#) and can be viewed at any time.

HOW CITIZENS MAY BE HEARD: Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by:

Submitting their comments through the [Public Comments Webform](#) (*all comments must be submitted by Noon on day of Meeting*). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than two (2) minutes; or

Make their comment in-person (*Limited Seating Available*); or

Participate from a remote location using Zoom – please contact the Town Clerk at ccopeland@juno-beach.fl.us by **Noon** on the day of the meeting to receive the Meeting ID and Access Code. (*Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called*).

****Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.***

- ~ CALL TO ORDER
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

1. COMMENTS FROM THE PUBLIC

2. **CONSENT AGENDA**

All matters listed under Item 2, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider approving the November 17, 2020 Town Council Meeting Minutes
- B. Resolution No. 2020-12 (Amending Fee Booklet for Credit/Debit Cards)
- C. Topography Survey for Community Events Area

Staff Recommendation: *Consider a motion to approve the consent agenda.*

3. **DISCUSSION ON POTENTIAL CROSSWALKS AND SIDEWALKS ALONG OCEAN DRIVE**

(Bryan Kelley, P.E. from Simmons & White)

Staff Recommendation: *Staff recommends that the Town Council review and discuss this item and direct staff on how to proceed.*

4. **UPDATE ON AUDIO-VIDEO SERVICES**

(Town Clerk Copeland along with Jim Scherer from Zebedee Productions and Mark Rutledge from Node0)

Staff Recommendation: *Staff recommends Town Council review the provided information and direct staff on how to proceed.*

5. **PROPOSED QUOTES FOR LANDSCAPING IMPROVEMENTS AND BRANDING OPPORTUNITIES FOR THE U.S. ONE AND DONALD ROSS ROADWAYS**

(Director of Public Works Meriano)

Staff Recommendation: *Staff respectfully seeks Town Council's consensus for how they wish staff to proceed with the quotes presented by the two landscape architectural firms to evaluate the current landscape conditions along the US Highway 1 and Donald Ross Road.*

Staff would also seek Council's consensus concerning either: a rehabilitation of the existing planting schemes; or, request alternative concepts to achieve a new planting scheme. (Please Note: Council could consider this consensus in separate parts, i.e.: Donald Ross Road and US Highway One together, or separately, consider a new planting scheme for one and not the other.)

6. **INVITATION TO BID FOR TREE/PALM TRIMMING AND PRUNING ON U.S. HIGHWAY 1 AND DONALD ROSS ROAD**

(Director of Public Works Meriano)

Staff Recommendation: *Staff respectfully recommends Town Council consider a motion to allow the Town Manager to execute a contract with Grass Roots Complete for palm and tree trimming services on the medians of U.S. Highway 1 and Donald Ross Road in the amount not to exceed \$11,000 from contingency. This recommendation is predicated*

on staff receiving favorable references and the satisfactory verification of all required criteria.

7. **EMPLOYEE INSURANCE PLANS FOR 2021**

(Finance Director Pazanski)

***Staff recommendation:** Based on the prior approved process of working with our agent of record, the Gehring Group, to assist the staff in obtaining and evaluating employee insurance bids as the most practical and advantageous process for the Town. Staff recommends the Town Council consider a motion to approve; the Florida Blue BlueCare S1451 HMO Plan as the base employee health insurance plan, Solstice 11027 dental plan, UNUM Insurance Company life and short and long-term disability insurance plans, the Health Care Flexible Spending Account funding, and the opt-out, alternatives, and other provisions as outlined for the plan year 2021, effective January 1, 2021 to December 31, 2021.*

8. **OPTIONS FOR LIGHTING THE TOWN HALL PARK SIGN**

(Director of Public Works Meriano)

***Staff Recommendation:** Staff respectfully seeks Town Council's consensus for the purchase and installation of a lighting system and fixtures for the sign at Town Hall Park.*

9. **UPDATE ON ESTIMATED COSTS FOR THE PATH AT TOWN HALL PARK**

(Project Coordinator/Risk Manager Dobbins)

***Staff Recommendation:** Staff respectfully requests that Council review the information provided and direct staff on how to proceed.*

10. **RESOLUTION NO. 2020-11 (AGREEMENT FOR VOTE PROCESSING EQUIPMENT USE AND ELECTION SERVICES WITH THE PALM BEACH COUNTY SUPERVISOR OF ELECTIONS)**

(Town Clerk Copeland)

***Staff Recommendation:** Town Staff recommends that the Town Council adopt Resolution 2020-11 approving an Agreement for Vote Processing Equipment Use and Election Services with the Palm Beach County Supervisor of Elections and opt in or out of the optional vote-by-mail services.*

11. **COMMENTS FROM TOWN MANAGER**

12. **COMMENTS FROM TOWN ATTORNEY**

13. **COMMENTS FROM STAFF**

14. **COMMENTS FROM COUNCIL**

15. **ADJOURNMENT**

DECEMBER 9, 2020	TOWN COUNCIL MEETING	5:30PM
DECEMBER 24 TH & 25 TH	TOWN CENTER CLOSED IN OBSERVANCE OF THE CHRISTMAS HOLIDAY	
JANUARY 1, 2021	TOWN CENTER CLOSED IN OBSERVANCE OF THE NEW YEAR	
JANUARY 4, 2021	PLANNING & ZONING BOARD MEETING	5:30PM
JANUARY 6, 2021	COFFEE WITH A COP – TBD	9:00AM
JANUARY 18, 2021	TOWN CENTER CLOSED IN OBSERVANCE OF THE MARTIN LUTHER KING JR DAY HOLIDAY	
JANUARY 27, 2021	TOWN COUNCIL MEETING	5:30PM
<i>For information on events, meetings and agendas, please call 626-1122</i>		