

MINUTES
TOWN OF JUNO BEACH
TOWN COUNCIL REGULAR MEETING
October 27, 2021
Council Chambers/YouTube
340 Ocean Drive

PRESENT: JASON HASELKORN, MAYOR (*Via Zoom*)
JIM LYONS, VICE MAYOR
PEGGY WHEELER, VICE MAYOR PRO TEM
ELAINE K. COTRONAKIS, COUNCILMEMBER
DD HALPERN, COUNCILMEMBER

ALSO PRESENT: JOSEPH LO BELLO, TOWN MANAGER
LEN RUBIN, TOWN ATTORNEY
MATTHEW PAZANSKI, FINANCE DIRECTOR
ANDREA DOBBINS. PROJECT COORDINATOR/RISK MANAGER
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CAITLIN COPELAND, TOWN CLERK

ABSENT:

Audience: 25

~ CALL TO ORDER – 5:30 PM
~ PLEDGE OF ALLEGIANCE TO THE FLAG
~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA - None
(*Time: 3:25 – 4:13*) (**TIME STAMP IS BASED OFF OF [YOUTUBE VIDEO](#)**)

1. **RECOGNIZING THE LANDMARKS ADVISORY COMMITTEE MEMBERS** (*Time: 4:14 – 7:57*) (*Vice Mayor Lyons*)

Vice Mayor Lyons recognized the Landmarks Advisory Committee members.

2. **INTRODUCTION OF PASTOR EMILY DENMARK MCGEE AS POLICE DEPARTMENT CHAPLAIN** (*Time: 7:58 – 11:53*)
(*Chief of Police Smith*)

Chief of Police Smith introduced Pastor Emily Denmark-McGee as Police Department Chaplain.

Vice Mayor Lyons announced that Mayor Haselkorn is present at the meeting via zoom.

3. **SWEARING IN POLICE OFFICER MICHAEL GRAHAM AS SERGEANT** (*Time: 11:54 – 15:14*) (*Town Clerk Copeland*)

Chief of Police Smith complimented Police Officer Graham on his achievements and announced his promotion to the position of Sergeant.

Town Clerk Copeland swore in Sergeant Graham.

4. **SWEARING IN POLICE OFFICER RYAN HOFFMANN AS DETECTIVE** (Time: 15:15 – 18:34)
(Town Clerk Copeland)

Chief of Police Smith complimented Police Officer Hoffmann on his achievements and announced his promotion to the position of Detective.

Town Clerk Copeland swore in Detective Hoffmann.

5. **COMMENTS FROM THE PUBLIC** (18:35 – 33:54)

Public Comments Opened at 5:45pm.

Beth Dellinger, 104 W Beverly Road, Jupiter, FL, requested Council to look into adopting the Low Income Senior Municipal Tax Exemption for the Town of Juno Beach (*see attached*).

John Callaghan, 24 Grand Bay Circle, commented on the Pelican Lake Workshop.

Alexander Cooke, 400 Seaside Lane, expressed his thoughts on proposed development in the Town.

Stuart Katz, 900 Ocean Drive, expressed his concerns about Mayor Haselkorn (*see attached*).

Steve Allen, 451 Olympus Dr., expressed his thoughts and concerns on the Vision for Juno Beach.

Diana Davis (via zoom), 440 Sunset Way, commented on the Pelican Lake Workshop and asked Council to reconsider the environmental consultant that they have chosen.

Public Comments Closed at 6:00pm.

6. **CONSENT AGENDA** (Time: 33:55 – 34:39)

All matters listed under Item 6, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider approving the September 22, 2021, Town Council Meeting Minutes
- B. Proclamation – Cardinal Newman High School Day 2021
- C. Proclamation – Lights On Afterschool 2021
- D. Proclamation – National Hunger & Homelessness Awareness Week 2021
- E. First Amendment to the Agreement with Palm Beach County (ISS Services) to Provide Telecommunication Services
- F. ~~Frenchman's Creek Charity Foundation, Inc.~~
- G. 2021 Hazard Mitigation Grant Program - HMPG
- H. FY 2022 Capital Improvement Plan (CIP)
- I. Contract for Accreditation Services and Software from Budgeted Forfeiture Funds

Councilmember Halpern requested to have Consent Agenda Item F pulled for discussion.

Council agreed and moved Item F to be discussed at Item 6F.

***MOTION:** Wheeler/Halpern made a motion to approve the consent agenda as amended.*

***ACTION:** The motion passed 5-0.*

6F. **FRENCHMAN’S CREEK CHARITY FOUNDATION, INC.** (Time: 34:40 – 36:37)

Councilmember Halpern inquired about the proposed marquee and expressed concerns about flashing LED lighting.

Town Manager Lo Bello explained the process of asking for funding as the marquee is in disrepair and stated that if the Town is awarded the grant, staff will bring back options for the sign to the Council.

***MOTION:** Halpern/Cotronakis made a motion to approve Item 6F.*

***ACTION:** The motion passed 5-0.*

7. **PUBLIC HEARING AND SECOND READING ON ORDINANCE NO. 745:
AMENDING PLANNING & ZONING BOARD DUTIES** (Time: 36:38 – 43:08)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, PROVIDING FOR ARCHITECTURAL REVIEW OF DETACHED SINGLE-FAMILY DWELLINGS; AMENDING DIVISION 1, “GENERALLY,” AND DIVISION 4, “SITE PLAN AND APPEARANCE REVIEW,” OF ARTICLE II, “ADMINISTRATION AND ENFORCEMENT,” OF CHAPTER 34, “ZONING,” OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTIONS 34-28 AND 34-116 TO PROVIDE FOR SITE PLAN AND APPEARANCE REVIEW, INCLUDING ARCHITECTURAL REVIEW, OF DETACHED SINGLE-FAMILY DWELLINGS BY THE PLANNING AND ZONING BOARD; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

(Director of Planning & Zoning Davila)

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Staff Presentation

Director of Planning & Zoning Davila went over the memorandum and asked Council if they had any questions.

C. Public Hearing

Public Hearing opened at 6:04pm.

Public Hearing Closed at 6:04pm.

D. Council Discussion

Councilmember Halpern inquired about the comments made by the Planning & Zoning Board.

Director of Planning & Zoning Davila explained that the members of the Planning & Zoning Board would like to obtain a membership to the American Planning Association (APA) and would like to add to their agenda a discussion on possibly having monthly educational lectures.

Council gave consensus to have staff purchase memberships for the American Planning Association for the Planning & Zoning Board members and to add the discussion on possibly having monthly educational lectures to a future Planning & Zoning Board meeting agenda.

E. Council Action

***MOTION:** Cotronakis/Halpern made a motion to approve Ordinance No. 745 on second and final reading.*

***ACTION:** The motion passed 5-0.*

8. **2019 GOAL SETTING WORKSHOP ITEM – MARS WAY** (Time: 43:09 – 1:21:09)
(Director of Planning & Zoning Davila)

Director of Planning & Zoning Davila went over the memorandum and asked Council if they had any questions.

Vice Mayor Lyons stated that the time per speaker for public comments will be extended to 3 minutes.

Public Comments Opened at 6:16pm.

Jane Le Clainche, 401 Mars Way, commented on this item and made a request for the Town to conduct additional traffic studies.

Karen Chaprnka, 471 Mars Way, commented on this item and asked Council to consider the closing of the turn-in lane from US-1.

Al Poarch, 390 Mars Way, commented on this item and expressed his concern on traffic speed.

Public Comments Closed at 6:28pm.

Councilmember Halpern inquired whether staff had heard from the other residents of Mars Way.

Director of Planning & Zoning Davila stated no but that he did reach out.

Bryan Kelly, Town's Traffic Engineer, commented on this item.

Council reviewed, discussed, and asked Staff and Mr. Kelly questions on this item.

Council gave consensus to implement staff's list of recommendations to address the issues as well as look into reducing the speed to 20 mph.

Vice Mayor Lyons asked whether the next newsletter could notify residents that the speed limit on Mars Way will be strictly enforced.

Council gave consensus to include an article in the next newsletter notifying residents about stricter speed enforcement on Mars Way.

Councilmember Cotronakis asked whether staff could look into lowering the speed limit on Olympus Drive as well.

9. **9/11 REMEMBRANCE SITE UPDATE OPTIONS** (Time: 1:21:10 – 1:54:32)
(Project Coordinator/Risk Manager Dobbins)

Project Coordinator/Risk Manager Dobbins went over the memorandum and asked Council if they had any questions.

Public Comments Opened at 6:52pm.

Town Clerk Copeland read comments into the record that were submitted through the Town's web forum (*see attached*).

Public Comments Closed at 6:53pm.

Council reviewed, discussed, and asked staff questions on this item.

Council gave consensus to have a veteran's memorial at the site.

Council gave consensus to send an email out to residents asking for input on either constructing a shade structure or planting more shade trees.

10. **DISCUSSION ON 1) VISION FOR JUNO BEACH; 2) COMMERCIAL GENERAL ZONING DISTRICT MIXED-USE REQUIREMENTS; AND 3) ARCHITECTURAL STYLES FOR TOWN ENTRYWAYS** (Time: 1:54:33 – 3:10:47)
(Director of Planning & Zoning Davila)

Director of Planning & Zoning Davila went over the memorandum and asked Council how they wish to discuss each item.

Public Comments Opened at 7:24pm.

Mr. Callaghan commented on this item.

Public Comments Closed at 7:25pm.

Council reviewed, discussed, and asked staff questions on each item in the memorandum.

Council gave consensus to have Town Attorney Rubin look into amending the Code to allow property owners to propose a mix of less than 25% commercial in the CG Zoning District through the special exception process.

Councilmember Halpern inquired about having a representative from the TPA come in and present the TPA's thoughts to Council at the next meeting.

Town Manager Lo Bello provided a summarized version of the TPA's Funding Workshop that he attended on October 26th.

Council discussed this item.

Council gave consensus to have a TPA representative present at the next meeting and to invite the Town Engineer.

11. **GUEST SPEAKER MEGAN HOUSTON, DIRECTOR, PALM BEACH COUNTY OFFICE OF RESILIENCE** (Time: 3:10:48 – 3:13:56)
(Per the request of Councilmember Halpern)

Councilmember Halpern went over the memorandum and asked Council for a consensus to have Ms. Houston present at the next meeting.

Council reviewed, discussed, and asked questions on this item.

Council gave consensus to have Ms. Houston present at the next meeting and to have the meeting start at 5pm instead of 5:30pm.

12. **COMMENTS FROM TOWN MANAGER** (Time: 3:13:57 – 3:17:11)

Town Manager Lo Bello commented on the COVID positivity rate going in the right direction and went over adjustments that staff has made in response. He also stated that there will not be a Hanukkah Celebration or a Christmas by the Lake event but instead the Town will again conduct the Juno Beach Holiday Parade.

Town Clerk Copeland provided Council with dates for the Holiday Parade.

Town Clerk Copeland went over the upcoming meeting and event dates.

13. **COMMENTS FROM TOWN ATTORNEY** (Time: 3:17:12 – 3:17:13) - None

14. **COMMENTS FROM STAFF** (Time: 3:17:14 – 3:19:14)

Town Clerk Copeland announced that she received two late public comments on items that were not on the agenda and read them into the record (*see attached*).

Chief of Police Smith commented on the Drug Take Back event that the Juno Beach Police Department held on Saturday.

15. **COMMENTS FROM COUNCIL** (*Time: 3:19:15 – 3:21:05*)

Mayor Haselkorn responded to a comment that was made by resident Stuart Katz and stated that he authorizes Town Staff to give out his personal number to anyone who has questions.

16. **ADJOURNMENT** (*Time: 3:21:06 – 3:21:18*)

Vice Mayor Lyons adjourned the meeting at 8:47pm.

Minutes Approved on November 10, 2021.