

MINUTES  
TOWN OF JUNO BEACH  
**TOWN COUNCIL REGULAR MEETING**

**October 28, 2020**  
Council Chambers  
340 Ocean Drive

PRESENT: JASON HASELKORN, MAYOR  
JIM LYONS, VICE MAYOR  
PEGGY WHEELER, COUNCILMEMBER (*Via Zoom*)  
STUART KATZ, COUNCILMEMBER

ALSO PRESENT: JOSEPH LO BELLO, TOWN MANAGER  
LEONARD RUBIN, TOWN ATTORNEY  
ANTHONY MERIANO, DIRECTOR OF PUBLIC WORKS  
ANDREA DOBBINS, PROJECT COORDINATOR  
MATTHEW PAZANSKI, FINANCE DIRECTOR  
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING  
CAITLIN COPELAND, TOWN CLERK

Audience: 7

- ~ CALL TO ORDER – 5:30 PM
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA  
(*Time: 4:13 – 7:14*) (***TIME STAMP IS BASED OFF OF [YOUTUBE VIDEO](#)***)

Mayor Haselkorn asked for a moment of silence for former Mayor Frank Harris.

Councilmember Wheeler asked to add the Town Manager’s Performance Review as Item #20.

Council agreed.

Vice Mayor Lyons asked to table Item #15 – Attachment “B” as it is on the Planning & Zoning Board Meeting Agenda for Monday.

Council agreed.

1. **PRESENTATION OF THE MAYOR JOHN LAND YEARS OF SERVICE AWARD FROM THE FLORIDA LEAGUE OF CITIES TO VICE MAYOR JIM LYONS** (*Time: 7:15 – 10:59*)  
(*Town Staff*)

Town Clerk Copeland played a video from the Florida League of Cities.

Councilmember Wheeler congratulated Vice Mayor Lyons.

Vice Mayor Lyons stated that it is an honor and privilege to serve the Town and he thanked his wife Lynn for her support and encouragement through all these years.

Mayor Haselkorn presented the Mayor John Land Years of Service Award from the

Florida League of Cities to Vice Mayor Lyons and congratulated him.

2. **PRESENTATION OF FLORIDA LAW ENFORCEMENT TRAFFIC SAFETY CHALLENGE AWARD TO THE JUNO BEACH POLICE DEPARTMENT** (Time: 11:00 – 15:02)  
(Charles Kane, Law Enforcement Liaison from the Florida Department of Transportation)

Charles Kane, Law Enforcement Liaison from the Florida Department of Transportation, presented the Florida Law Enforcement Traffic Safety Challenge Award to Police Chief Smith and his Department.

Police Chief Smith thanked the Florida Department of Transportation and his Department.

Councilmember Katz thanked the Police Department.

3. **COMMENTS FROM THE PUBLIC** (Time: 15:03 – 15:15)

Public Comments Opened at 5:41pm.

Public Comments Closed at 5:41pm.

4. **CONSENT AGENDA** (Time: 15:16 – 15:29)  
*All matters listed under Item 2, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider approving the September 23, 2020 Town Council Meeting Minutes
- B. Consider approving the September 21, 2020 Town Council and Planning & Zoning Board Virtual Workshop Minutes
- C. Consider approving the September 29, 2020 Town Council and Planning & Zoning Board Virtual Workshop Minutes
- D. Resolution No. 2020-10 – Announcing the 2021 Municipal Election

***MOTION:*** Lyons/Wheeler made a motion to approve the consent agenda.

***ACTION:*** The motion passed 4-0.

5. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 728 – LAND USE AMENDMENT (PALM BEACH COUNTY PARCELS)** (Time: 15:30 – 26:36)  
**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING THE ADOPTED COMPREHENSIVE PLAN BY PROVIDING FOR A SMALL SCALE AMENDMENT TO THE FUTURE LAND USE CLASSIFICATION OF TWO VACANT PARCELS OF REAL PROPERTY TOTALING APPROXIMATELY .51 ACRES IN SIZE LOCATED WEST OF COCOANUT AVENUE AND ADJACENT TO THE JUNO DUNES NATURAL AREA, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM**

**LOW-DENSITY RESIDENTIAL TO CONSERVATION; AMENDING THE FUTURE LAND USE MAP; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

*(Director of Planning & Zoning Davila)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the Ordinance Title.

B. Staff Presentation

Director of Planning & Zoning Davila went over the memorandum for all three (3) Ordinances and asked Council if they had any questions.

C. Public Hearing

Public Hearing Opened at 5:51pm.

Public Hearing Closed at 5:51pm.

D. Council Motion/Second-Council Discussion

Council discussed this item.

Brenda Hovde, Palm Beach County Environmental Resource Management Director, introduced herself and addressed some questions from the Council.

E. Council Action

***MOTION:*** *Wheeler/Katz made a motion to adopt on first reading of the attached ordinance No. 728 for a Future Land Use Map amendment to change the Future Land Use classification from Low Density Residential (LDR – up to 5 DU/AC) to Conservation (CON) for parcels one and two.*

***ACTION:*** *The motion passed 4-0.*

6. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 729 – REZONING PALM BEACH COUNTY PARCELS** *(Time: 26:37 – 27:27)*

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, REZONING TWO CONTIGUOUS VACANT PARCELS OF REAL PROPERTY TOTALING APPROXIMATELY .51 ACRES IN SIZE LOCATED WEST OF COCOANUT AVENUE AND ADJACENT TO THE JUNO DUNES NATURAL AREA, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM THE RESIDENTIAL SINGLE-FAMILY (RS-5) ZONING DISTRICT TO ENVIRONMENTALLY SENSITIVE LANDS; AMENDING THE TOWN ZONING MAP; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

*(Director of Planning & Zoning Davila)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Public Hearing

Public Hearing Opened at 5:53pm.

Public Hearing Closed at 5:53pm.

C. Council Motion/Second-Council Discussion – *None*

D. Council Action

***MOTION:*** *Lyons/Katz made a motion to approve Ordinance No. 729 on first reading.*

***ACTION:*** *The motion passed 4-0.*

7. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 730 – REZONING PALM BEACH COUNTY PARCEL (U.S. 1)** (Time: 27:28 – 29:07)

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, REZONING A VACANT PARCEL OF REAL PROPERTY TOTALING APPROXIMATELY 3.4 ACRES IN SIZE LOCATED WEST OF U.S. HIGHWAY ONE AND APPROXIMATELY 450 FEET SOUTH OF PARK STREET ADJACENT TO THE JUNO DUNES NATURAL AREA, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM THE COMMERCIAL GENERAL (CG) ZONING DISTRICT TO ENVIRONMENTALLY SENSITIVE LANDS; AMENDING THE TOWN ZONING MAP; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

*(Director of Planning & Zoning Davila)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Public Hearing

Public Hearing Opened at 5:54pm.

Public Hearing Closed at 5:54pm.

C. Council Motion/Second-Council Discussion – *None*

D. Council Action

***MOTION:*** *Lyons/Wheeler made a motion to approve Ordinance No. 730 on first reading.*

***ACTION:** The motion passed 4-0.*

***MOTION:** Lyons/Katz made a motion to waive all the fees (Comprehensive Plan Amendment – Change of Land Use Map \$2,750.00 and Zoning Map Change – rezoning \$1,600.00).*

***ACTION:** The motion passed 4-0.*

8. **SPECIAL EVENT REQUEST – 2020 HOLIDAY BOAT PARADE OF THE PALM BEACHES** (Time: 29:08 – 37:59)  
(Director of Planning & Zoning Davila)

Director of Planning & Zoning Davila went over the memorandum and asked Council if they had any questions.

Council discussed this item.

*Council gave consensus to have staff reach out to Oak Harbour and Bay Colony to see if they are planning to have an event for the Boat Parade and to apply for an off-site event application.*

***MOTION:** Lyons/Wheeler made a motion to approve the request for the Off-Site Special Event proposed in Juno Beach as stated above, subject to all conditions and requirements of the application, including any additional agency reviews/approvals/fees.*

***ACTION:** The motion passed 4-0.*

9. **SPECIAL EVENT REQUEST – HOLY SPIRIT LUTHERAN CHURCH CHRISTMAS EVE SERVICE** (Time: 38:00 – 43:37)  
(Director of Planning & Zoning Davila)

Director of Planning & Zoning Davila went over the memorandum and asked Council if they had any questions.

Cara Rucker, Event and Hospitality Coordinator for Holy Spirit Lutheran Church, emphasized that it is not a public event but a private recording event and explained.

Councilmember Katz commended the church and inquired about the application fee.

Town Manager Lo Bello stated that staff will adjust the fee to reflect a low-impact event.

***MOTION:** Lyons/Katz made a motion to approve the Holy Spirit Lutheran Church Christmas Eve service for the special event being proposed as stated above, subject to the applicant being responsible for the process for special events and all conditions and requirements following the application, including any additional agency reviews/approvals/fees.*

***ACTION:** The motion passed 4-0.*

10. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 731 – CHARTER AMENDMENT – FILLING OF VACANCIES** (Time: 43:38 – 51:22)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE III, “LEGISLATIVE,” SECTION 5, “VACANCIES; FORFEITURE OF OFFICE; FILLING OF VACANCIES,” OF THE TOWN CHARTER TO CLARIFY THAT A PERSON ELECTED TO A VACANT SEAT SHALL SERVE THE REMAINDER OF THE TERM AND REQUIRE THE SUBMISSION AND CONSIDERATION OF DOCUMENTATION FOR PERSONS SEEKING APPOINTMENT TO THE TOWN COUNCIL TO FILL A VACANCY; PROVIDING FOR THE FORM OF THE QUESTION; PROVIDING FOR A BALLOT TITLE AND EXPLANATORY LANGUAGE; PROVIDING FOR ADVERTISING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; AND FOR OTHER PURPOSES.

(Town Attorney Rubin)

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Staff Presentation

Town Attorney Rubin went over the memorandum for all five (5) proposed ordinances (731, 732, 733, 734 and 735) and asked Council if they had any questions.

C. Public Hearing

Public Hearing Opened at 6:17pm.

Public Hearing Closed at 6:17pm.

D. Council Motion/Second-Council Discussion

Council discussed this item.

*Council gave consensus to change the word “shall” to “may” with regarding to filling a vacant seat on the Council for Ordinance No. 731*

E. Council Action

***MOTION:*** Lyons/Wheeler made a motion to approve Ordinance No. 731 on first reading as amended.

***ACTION:*** The motion passed 4-0.

11. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 732 -**

**CHARTER AMENDMENT – APPOINTMENTS AND SPECIAL MEETINGS**

*(Time: 51:33 – 53:18)*

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE III, “LEGISLATIVE,” SECTION 6, “COUNCIL APPOINTED OFFICIALS,” AND SECTION 7, “PROCEDURE,” OF THE TOWN CHARTER TO CLARIFY THE TOWN COUNCIL’S AUTHORITY TO EMPLOY AND RETAIN PROFESSIONAL ADVISORS AND REQUIRE GREATER NOTICE FOR SPECIAL MEETINGS IN THE ABSENCE OF A STATE OF EMERGENCY; PROVIDING FOR THE FORM OF THE QUESTION; PROVIDING FOR BALLOT TITLE AND EXPLANATORY LANGUAGE; PROVIDING FOR ADVERTISING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; AND FOR OTHER PURPOSES.**

*(Town Attorney Rubin)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

Councilmember Wheeler announced to the public that Council had reviewed these items in detail at a previous meeting.

B. Public Hearing

Public Hearing Opened at 6:19pm.

Public Hearing Closed at 6:19pm.

C. Council Motion/Second-Council Discussion

Council briefly discussed this item.

D. Council Action

***MOTION:*** *Lyons/Wheeler made a motion to approve Ordinance No. 732 on first reading.*

***ACTION:*** *The motion passed 4-0.*

**12. PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 733 – CHARTER AMENDMENT – ENVIRONMENTALLY SENSITIVE LANDS**

*(Time: 53:19 – 1:01:15)*

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE III, “LEGISLATIVE,” SECTION 7, “PROCEDURE,” OF THE TOWN CHARTER TO REQUIRE A UNANIMOUS VOTE OF ALL FIVE MEMBERS OF THE TOWN COUNCIL TO CHANGE THE LAND USE CLASSIFICATION OR**

**ZONING DESIGNATION OF ENVIRONMENTALLY SENSITIVE LAND; PROVIDING FOR THE FORM OF THE QUESTION; PROVIDING FOR THE BALLOT TITLE AND EXPLANATORY LANGUAGE; PROVIDING FOR ADVERTISING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; AND FOR OTHER PURPOSES.**

*(Town Attorney Rubin)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Public Hearing

Public Hearing Opened at 6:27pm.

Public Hearing Closed at 6:27pm.

C. Council Motion/Second-Council Discussion

Council discussed this item.

D. Council Action

***MOTION:** Lyons/Wheeler made a motion to approve to approve on first reading of Ordinance No. 733 amending the Town Charter to implement the recommendations of the Charter Review Committee.*

***ACTION:** The motion passed 4-0.*

**13. PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 734 – CHARTER AMENDMENT – POLICE DEPARTMENT** *(Time: 1:01:16 – 1:05:42)*

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE III, “LEGISLATIVE,” SECTION 7, “PROCEDURE,” OF THE TOWN CHARTER TO REQUIRE AN AFFIRMATIVE VOTE OF FOUR COUNCILMEMBERS AND A REFERENDUM VOTE OF THE ELECTORATE PRIOR TO OUTSOURCING THE POLICE DEPARTMENT; PROVIDING FOR THE FORM OF THE QUESTION; PROVIDING FOR A BALLOT TITLE AND EXPLANATORY LANGUAGE; PROVIDING FOR ADVERTISING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; AND FOR OTHER PURPOSES.**

*(Town Attorney Rubin)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.



B. Public Hearing

Public Hearing Opened at 6:31pm

Public Hearing Closed at 6:31pm.

C. Council Motion/Second-Council Discussion

Council discussed this item.

D. Council Action

***MOTION:** Lyons/Katz made a motion to approve Ordinance No. 734 on first reading.*

***ACTION:** The motion passed 4-0.*

**14. PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 735 – CHARTER AMENDMENT – ADMINISTRATIVE (Time: 1:05:33 – 1:07:46)**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SUBMITTING TO REFERENDUM AN AMENDMENT TO ARTICLE IV, “ADMINISTRATIVE,” SECTION 3, “ACTING TOWN MANAGER,” AND SECTION 5, “TOWN CLERK,” OF THE TOWN CHARTER TO REQUIRE THE MANAGER TO PROVIDE WRITTEN NOTIFICATION OF THE ACTING TOWN MANAGER TO THE ENTIRE COUNCIL AND REQUIRE THE TOWN CLERK TO ATTEST TO CONTRACTS EXECUTED BY THE TOWN MANAGER; PROVIDING FOR THE FORM OF THE QUESTION; PROVIDING FOR A BALLOT TITLE AND EXPLANATORY LANGUAGE; PROVIDING FOR ADVERTISING; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; PROVIDING FOR A REPEALER; AND FOR OTHER PURPOSES.**

*(Town Attorney Rubin)*

A. Town Attorney to Read Ordinance Title

Town Attorney Rubin read the ordinance title.

B. Public Hearing

Public Hearing Opened at 6:33pm.

Public Hearing Closed at 6:33pm.

C. Council Motion/Second-Council Discussion

Council discussed this item.

D. Council Action

***MOTION:** Lyons/Wheeler made a motion to approve Ordinance No. 735 on first reading.*

***ACTION:** The motion passed 4-0.*

15. **CAPITAL IMPROVEMENT PLAN PROJECTS REVIEW** (Time: 1:07:47 – 2:43:33)  
(Finance Director Pazanski per the request of Council)

Finance Director Pazanski went over the memorandum.

- **One-Cent Surtax Funding and Project Update – Discussion**

Finance Director Pazanski went over the memorandum and One-Cent Surtax list and asked Council if they had any questions.

Council reviewed and discussed this item.

- ~~**Community Events Area – Discussion**~~

- **Zenith Lane Drainage Improvement Project**

Director of Public Works Meriano went over the memorandum and asked Council if they had any questions.

Council discussed this item.

*Council gave consensus to have staff bring the discussion of crosswalks along Ocean Drive as an agenda item for the December 9, 2020 Town Council Meeting.*

***MOTION:** Lyons/Katz made a motion to approve funds, not to exceed \$7,000, for Simmons & White and their sub-contractors to engineer, design, survey and provide geotechnical services to develop a plan for a new storm water drainage system at the south end of Zenith Lane.*

***ACTION:** The motion passed 4-0.*

Councilmember Wheeler expressed her concerns on the engineering fees.

- **Replace Gazebo at Pelican Lake –**

Finance Director Pazanski and Project Coordinator/Risk Manager Dobbins went over the memorandum and asked Council if they had any questions.

Council reviewed, discussed and asked staff questions.

Public Comments Opened at 7:34pm.

DD Halpern, 410 Apollo Drive, commented on this item and recommended paver flooring and the use of vinyl materials for the gazebo and possibly opening the project up for donations. She inquired if benches were going to be in the gazebo.

Project Coordinator/Risk Manager Dobbins addressed Ms. Halpern's questions.

Public Comments Closed at 7:35pm.

Council continued to review, discuss, and ask staff questions on this item.

***MOTION:** Lyons/Katz made a motion to authorize the Town Manager to contract with The Hitching Post to provide and install a 12' Octagonal Style Gazebo, as outlined in the attached quote, not to exceed \$17,000 using the funds from Seminole Ridge and to forego the sealed bidding process as it is not practical or advantageous.*

***ACTION:** The motion passed 3-1 with Councilmember Wheeler opposed.*

Councilmember Wheeler explained her opposition and stated for the record that she is the one who brought this item up and was very much in favor of the gazebo and is happy to see it move forward.

Vice Mayor Lyons inquired about when the contractors will start on the gazebo.

Project Coordinator/Risk Manager Dobbins stated that she was told that it could be 8-10 week waiting period because of the materials and explained.

- **Town Hall Park – Discussion**

Project Coordinator/Risk Manager Dobbins went over the memorandum and asked Council if they had any questions.

Councilmember Wheeler provided a copy of her recommendation for Town Hall Park (*see attached*) and explained.

Council reviewed, discussed and asked staff questions on this item.

***MOTION:** Wheeler/Katz made a motion to have landscape architect UDKS give a suggestion on what we can do as a Phase II for a sidewalk and other areas, not to exceed \$500, for the Town Hall Park.*

***ACTION:** The motion passed 4-0.*

16. **RECOMMENDATIONS FROM PELICAN LAKE WORKSHOPS** (Time: 2:43:34 – 3:48:12)  
(Director of Public Works Meriano)

Director of Public Works Meriano went over the memorandum and asked the Councilmembers if they had any questions. He explained that Mr. Weight from Hobe Sound Environmental will be conducting a survey of the depth of Pelican Lake at no cost.

Town Manager Lo Bello explained Town staff's goal and stated that staff will keep the Council updated.

Vice Mayor Lyons inquired about the littoral shelf.

Town Manager Lo Bello explained the process for placing a possible littoral shelf.

Public Comments Opened at 8:24pm.

Jim Ferguson, 391 Sunrise Way, expressed the Ecology Group's support for this proposal and thanked Town Staff.

Town Clerk Copeland read two (2) comments that were submitted from residents Diana Davis, 440 Sunset Way, and Anne Bosso, 765 Hibiscus Avenue (*see attached*).

Marianne Hosta, 500 Ocean Drive, commented on this item and showed a picture to Council of her view of Pelican Lake (*see attached*).

Ms. Halpern commented on this item and thanked staff.

Public Comments Closed at 8:36pm.

Council reviewed and discussed this item.

Vice Mayor Lyons recommended going through each request one by one.

Council agreed.

*Council gave consensus to have staff apply for the FWC Grant for aquatic vegetation and for the Town to change the slope in select areas to enhance the success of plant life.*

***MOTION:*** Lyons/Katz made a motion to approve the request for funding for water quality testing for Fiscal Year 2020-2021, not to exceed \$7,000.

***ACTION:*** The motion passed 4-0.

Ms. Halpern explained the manual removal process for the torpedo grass.

***MOTION:*** Wheeler/Katz made a motion to approve the hybrid approach which will include both manual removal of the torpedo grass and the use of spot spraying by Aquagenix at a cost not to exceed \$3,000 and to forego the bidding process

Vice Mayor Lyons expressed his concerns about manually removing the torpedo grass. Town Manager Lo Bello explained that staff is looking for flexibility as they will meet with a consultant to see what is recommended.

Ms. Halpern asked if the funding was a concern for placing plants.

Town Manager Lo Bello stated no and explained.

***ACTION: The motion passed 3-1 with Vice Mayor Lyons opposed.***

*Council gave consensus for staff to conduct a public workshop to review fertilizer ordinances from surrounding areas and provide a consensus to the Planning & Zoning Board and then to Council.*

***MOTION: Wheeler/Katz made a motion to approve \$374.50 for Sean Patton from Stocking Savvy to attend a Pelican Lake Tour and provide his recommendation.***

***ACTION: The motion passed 4-0.***

Director of Public Works Meriano brought up the concern of iguanas surrounding Pelican Lake and asked Council how they wish for staff to proceed.

Council discussed this item.

Ms. Halpern recommended bringing this item to the Pelican Lake Workshop on Friday, October 30<sup>th</sup>.

Ms. Hosta commented on this item and inquired about muscovy ducks.

Town Manager Lo Bello addressed Ms. Hosta's questions.

Councilmember Wheeler thanked staff and the Ecology Group because they are working together and accomplishing so much.

*Council gave consensus to discuss this matter at the next Pelican Lake Workshop and give staff the authority to do what they need to do to address the iguana issue.*

**17. UPDATE ON ADDITIONAL AUDIO-VIDEO SERVICES (Time 3:48:13 – 3:50:40)**  
(Town Clerk Copeland)

Town Clerk Copeland went over the memorandum and updated Council on staff's meeting with IT Consultant Mark Rutledge from Node0 and Jim Scherer from Zebedee Productions. She stated that staff recommends Council postpone this item as Mr. Scherer and Mr. Rutledge will be at the December meeting with more information and to address any questions that Council may have.

Council briefly discussed this item.

Town Manager Lo Bello stated that staff will bring this item back on the December agenda.

18. **DISCUSSION FROM GOAL SETTING WORKSHOP ON DEVELOPMENT PLANNING FOR US 1** (Time: 3:50:41 – 4:23:39)

*(Per the request of Council)*

Councilmember Wheeler expressed her thoughts on this study and Director of Planning & Zoning Davila to provide information that he received from the last charette.

Director of Planning & Zoning Davila clarified that he received information strictly on transportation from the charette and explained the study from 1999.

Councilmember Wheeler stated that Council should start looking forward and seeing what their vision is for the U.S. 1 corridor as well as the intersection of Donald Ross Road and U.S. 1. She expressed her thoughts and opinions on this matter.

Council discussed this item and asked staff questions.

Town Manager Lo Bello recommended having Mr. Hearing from Coteleur & Hearing and George Gentile from 2GHO provide a quote on a possible recommendation for Council.

*Council gave consensus to have staff reach out to Coteleur & Hearing and 2GHO and have them provide a quote for a recommendation on ideas for the U.S. 1 corridor.*

*Council gave consensus to have staff look into the heights and densities of surrounding municipalities along US 1 (Tequesta to Lake Park) and bring the item back for discussion.*

19. **DISCUSSION ON POSSIBLY CHANGING THE PREFERRED PERMITTED USES FOR THE COMMERCIAL GENERAL (CG) ZONING DISTRICT** (Time: 4:23:40 – 4:32:35)

*(Per the request of Councilmember Wheeler)*

Councilmember Wheeler went over her memorandum and asked Council if they were interested in discussing this matter further.

Council briefly discussed this item.

Councilmember Wheeler asked if Council could have more education on this item on the next agenda.

Town Manager Lo Bello explained that the issue involves both a Comprehensive Plan Amendment (density) and a Code Text Amendment (height).

Councilmember Wheeler inquired if Council wanted to look at going to 5 stories and giving more height.

20. **DISCUSSION ON TOWN MANAGER'S MERIT** (Time: 4:32:36 – 5:11:08)

Councilmember Wheeler stated that Council will be deciding on a new Town Manager as Mr. Lo Bello's retirement is right around the corner. She explained her thoughts on succession planning and verbally provided her performance review of Town Manager Lo Bello for the last year, fiscal year 2019-2020 and her concerns. She asked Town Manager Lo Bello when he plans on reviewing his succession plan with Council.

Town Manager Lo Bello stated after the March Election.

Councilmember Wheeler continued to give her performance review of Town Manager Lo Bello.

Mayor Haselkorn expressed opposition to Councilmember Wheeler's performance review of Town Manager Lo Bello and explained that they are a policy-making board. He explained Town Manager Lo Bello's open-door policy. He stated that he is not opposed to having an annual review, but he does it in an appropriate manner.

Councilmember Wheeler stated that the Council is subject to the Sunshine Law and they must be able to talk to each other. She explained why she chose to mention her concerns. She apologized that Mayor Haselkorn feels that her comments were inappropriate.

Mayor Haselkorn explained that in a context of an annual review, he thinks there is a better approach.

Councilmember Katz stated that they are constrained by the Sunshine Law that sometimes has unintended consequences and explained. He expressed his concerns of Town Manager Lo Bello and staff sending out an email he felt was personal.

Town Manager Lo Bello explained that it is public record and suggested an alternative way to send out emails through a two-step process and explained.

*Council gave consensus for staff to use the two-step process when forwarding emails.*

Vice Mayor Lyons provided his performance review of Town Manager Lo Bello and that he sits and talks to him whenever he has concerns.

***MOTION: Katz/Wheeler made a motion to approve a 2% merit for the Town Manager.***

***ACTION: The motion passed 4-0.***

Town Manager Lo Bello thanked Council for their constructive words and stated that he takes this job very seriously and will try to do his best for the new year.

21. **COMMENTS FROM TOWN MANAGER** (Time: 5:11:09 – 5:20:18)

Town Manager Lo Bello asked Council to cancel all upcoming events through the end of the year due to the pandemic.

Mayor Haselkorn inquired about Council being able to do something for the members of staff for the holidays.

Town Attorney Rubin stated unfortunately Council cannot do that.

Town Manager Lo Bello stated that he appreciates the thought.

Town Manager Lo Bello stated that the Juno Beach Police Department is proposing to have a Christmas vehicle Parade instead and asked Council for their direction.

*Council gave consensus to cancel all upcoming events for this year except for a possible vehicle parade event for December 4th.*

Councilmember Katz inquired about the St. Patrick's Day event.

Town Manager Lo Bello stated that it is still scheduled and went over upcoming meeting dates.

Town Clerk Copeland announced that the Pelican Lake Workshop is on Friday at 3pm and the Planning & Zoning Board Meeting time was changed to 9am and not 5:30pm on Monday, November 2nd.

22. **COMMENTS FROM TOWN ATTORNEY** (Time: 5:20:19 – 5:20:20) - None
23. **COMMENTS FROM STAFF** (Time: 5:20:21 – 5:20:25) - None
24. **COMMENTS FROM COUNCIL** (Time: 5:20:26 – 5:29:28)

Councilmember Katz asked Council to revisit the Charter Review Committee's recommendation regarding the elimination of specific seats on the Council and to consider term limits. He provided an update from his Florida League of Cities Utilities, Natural Resource & Public Works Committee.

Councilmember Wheeler provided an update from the Government Affairs Committee Meeting and asked if the Town had an Ordinance on balloons and lanterns.

Town Manager Lo Bello stated that they are prohibited, and he will send a copy of the Ordinance out to Council.

Councilmember Wheeler also provided an update on Florida's relaunch program and asked if there was a date for Jack Kneuer's service.

Vice Mayor Lyons stated that the service for Jack Kneuer is scheduled for November 9<sup>th</sup> at 11am.

Councilmember Wheeler thanked staff for the Halloween candy and asked Town Clerk Copeland to change the ringtone for the two-minute warning timer.

Mayor Haselkorn complimented staff on the positive feedback received for the ballot



drop off van. He also complimented staff and the Floodplain Committee on retaining the Town's Class 5 CRS rating for flood insurance.

25. **ADJOURNMENT** (Time: 5:29:29 – 5:29:40)

*Minutes Approved on November 17, 2020.*