

AGENDA
TOWN OF JUNO BEACH, FLORIDA
TOWN COUNCIL REGULAR MEETING

August 26, 2020

5:30 PM

Council Chambers

340 Ocean Drive

(The Backup Material for this meeting is available upon request, please contact the Town Clerk's Office at ccopeland@juno-beach.fl.us or (561)656-0316.)

NOTICE: If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland, Town Clerk, at least 48 hours in advance to request such accommodations.*

The meeting will be broadcast live on [YouTube – Town of Juno Beach](#) and can be viewed at any time.

HOW CITIZENS MAY BE HEARD: Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by:

Submitting their comments through the [Public Comments Webform](#) (*all comments must be submitted by Noon on day of Meeting*). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than two (2) minutes; or

Make their comment in-person (*Limited Seating Available*); or

Participate from a remote location using Zoom – please contact the Town Clerk at ccopeland@juno-beach.fl.us by **Noon** on the day of the meeting to receive the Meeting ID and Access Code. (*Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called*); or

**Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.*

~ **CALL TO ORDER**
~ **PLEDGE OF ALLEGIANCE TO THE FLAG**
~ **ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA**

1. **COMMENTS FROM THE PUBLIC**

2. **CONSENT AGENDA**

All matters listed under Item 2, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider approving the July 22, 2020 Town Council Meeting Minutes
- B. Proclamation – National Preparedness Month
- C. Resolution 2020-06 – Amending the Fee Schedule to address the Vacation Rental Registration Fee Change
- D. Extension of Existing Law Enforcement Mutual Aid Agreement
- E. Request to Amend Ordinance No. 423 – Sewer Connection Fees
- F. Florida Municipal Insurance Trust – Insurance Renewals
- G. 530 Ocean Drive – Dune Walkover Renovation
- H. 800 Ocean Drive – Dune Walkover Renovation

***Staff Recommendation:** Consider a motion to approve the consent agenda.*

3. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 723 – THE WATERFORD - VOLUNTARY ANNEXATION**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, ANNEXING APPROXIMATELY 1.453 ACRES OF REAL PROPERTY CONSISTING OF LOTS 8 THROUGH 15 AND AN UNCONSTRUCTED PORTION OF THE OSCEOLA ROAD RIGHT-OF-WAY AS DEPICTED ON THE PLAT OF PLEASANT RIDGE LOCATED WEST OF U.S. HIGHWAY ONE AND SOUTH OF UNIVERSE BOULEVARD AT 1703 TO 1787 PLEASANT DRIVE, AS MORE PARTICULARLY DESCRIBED HEREIN; DECLARING THAT THE VOLUNTARY ANNEXATION OF THE PROPERTY MEETS ALL LEGAL CRITERIA; DIRECTING TOWN STAFF TO DO ALL THINGS NECESSARY TO EFFECTUATE SAID ANNEXATION; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

(Director of Planning & Zoning Davila)

- A. Town Attorney to Read Ordinance Title
- B. Staff Presentation
- C. Public Hearing
- D. Council Motion/Second-Council Discussion
- E. Council Action

***Staff recommendation:** Staff recommends that the Town Council review and consider Ordinance No. 723 for first reading on The Waterford's request for Voluntary Annexation.*

4. **RESOLUTION 2020-07 (APPLICATION FOR SPECIAL EXCEPTION USE - REQUEST FOR A PLANNED UNIT DEVELOPMENT (PUD) THAT WILL FEATURE 11 – TWO- AND THREE-STORY RESIDENTIAL STRUCTURES, TOTALING TWENTY-TWO (22) RESIDENTIAL UNITS. THE SUBJECT PROPERTY CONSISTS OF A VACANT PARCEL 3.88 ACRES IN SIZE, AND HAS A LAND USE DESIGNATION OF MEDIUM DENSITY RESIDENTIAL (MEDR) AND A ZONING DESIGNATION OF RESIDENTIAL MULTIPLE FAMILY – MEDIUM DENSITY RM-1)**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, APPROVING A PLANNED UNIT DEVELOPMENT SPECIAL EXCEPTION FOR THE CONSTRUCTION OF ELEVEN TWO-FAMILY DWELLING UNITS (FOR A TOTAL OF 22 UNITS) ON 3.88 ACRES OF REAL PROPERTY MORE PARTICULARLY DESCRIBED HEREIN TO BE KNOWN AS OCEAN ONE; PROVIDING FOR APPROVAL OF A DEVELOPMENT PLAN; PROVIDING FOR CONDITIONS OF APPROVAL; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

(Director of Planning & Zoning Davila)

- A. Town Attorney to read Resolution Title
- B. Swearing in of Witnesses
- C. Disclosure of Ex Parte Communications
- D. Staff Presentation
- E. Applicant Presentation
- F. Public Hearing
- G. Council Discussion
- H. Council Action

***Staff Recommendation:** Staff recommends that the Town Council consider adoption of Resolution No. 2020-07, approving the Request for a Planned Unit Development Special Exception, Site Plan and Re-Subdivision for the vacant parcel located north of the Juno Dunes Community and south of the Old Towne Community on the west side of Ocean Drive in the Residential Multiple Family – Medium Density/Planned Unit Development (RM-1/PUD) Zoning District, subject to the conditions outlined above.*

5. **2020-2021 BUDGET DISCUSSION**

(Finance Director Pazanski)

***Staff Recommendation:** Review and discuss the 2020-2021 Proposed Annual Budget to obtain input and consensus and to establish the tentative millage rate for the September 8th public hearing.*

6. **ANNUAL GARBAGE COLLECTION ASSESSMENT**

(Town Clerk Copeland)

- A. Staff Presentation

- B. Public Hearing
- C. Council Motion/Second-Council Discussion
- D. Council Action

Staff Recommendation: Consider a motion to approve the non-ad valorem assessment for garbage collection in the amount of \$156.00 per unit per year for Fiscal Year 2020-2021.

7. **REQUEST FOR PROPOSAL FOR COMPREHENSIVE DEVELOPMENT PLAN CONSULTING SERVICES**

(Director of Planning & Zoning Davila)

Staff Recommendation: Staff recommends the Town Council consider a motion to accept the ranking of the Evaluation Committee, and authorize the Town Manager and Town Attorney to finalize a contract with JLH Associates to perform the Comprehensive Development Plan Consulting Services, at an hourly rate of \$145.00 with the amount to complete the review not to exceed \$38,500.00.

8. **REQUEST FOR PROPOSAL FOR BUILDING OFFICIAL, PLAN REVIEW AND INSPECTION SERVICES**

(Director of Planning & Zoning Davila)

Staff Recommendation: Staff recommends the Town Council consider a motion to accept the ranking of the Evaluation Committee, and authorize the Town Manager and Town Attorney to finalize a contract with Diversified Building Department Management to perform the Building Official, Plan Review and Inspection Services, at a revenue sharing percentage as shown below:

\$0 - \$500,000 (Town/Contractor) = 60/40%
 \$500,001 - \$1,000,000 (Town/Contractor) = 60/40%
 \$1,000,001 and over (Town/Contractor) = 65/35%

Hourly loaded billing rates for **Natural Disaster Services**, including inspections and post-disaster building/property damage assessments:

Building Official: \$ 0 per hour
 Plans Examiner: \$ 0 per hour
 Building Inspector: \$ 0 per hour

9. **UPDATE ON AUDIO-VIDEO SERVICES – OPTION C**

(Town Clerk Copeland)

Staff Recommendation: Staff recommends the Town Council continue with Option B and staff will continue to monitor other municipalities for any further developments on virtual meetings.

10. **PUBLIC HEARING AND FIRST READING ON ORDINANCE NO. 722 – CIVIL RIGHTS ORDINANCE**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING CHAPTER 1, “GENERAL PROVISIONS,” OF THE TOWN CODE OF ORDINANCES BY ADOPTING A NEW SECTION 1-12, “CIVIL RIGHTS;” PROVIDING FOR A STATEMENT OF PURPOSE AND THE ADOPTION OF THE JUNO BEACH CIVIL RIGHTS ACT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

(Town Attorney Rubin)

- A. Town Attorney to Read Ordinance Title
- B. Staff Presentation
- C. Public Hearing
- D. Council Motion/Second-Council Discussion
- E. Council Action

Staff Recommendation: Staff recommends Council consideration of Ordinance No. 722 on first reading.

11. **FILLING OF TOWN COUNCIL VACANCY**

(Town Attorney Rubin)

12. **DISCUSSION FROM GOAL SETTING WORKSHOP ON DEVELOPMENT PLANNING FOR US 1**

(Per the request of Council)

13. **COMMENTS FROM TOWN MANAGER**

14. **COMMENTS FROM TOWN ATTORNEY**

15. **COMMENTS FROM STAFF**

16. **COMMENTS FROM COUNCIL**

17. **ADJOURNMENT**

AUGUST 26, 2020	TOWN COUNCIL MEETING	5:30PM
AUGUST 28, 2020	LANDMARKS ADVISORY COMMITTEE ZOOM MEETING	9:00AM
SEPTEMBER 2, 2020	COFFEE WITH A COP - CANCELLED	
SEPTEMBER 4, 2020	MAYOR’S HOUR – CANCELLED	
SEPTEMBER 7, 2020	TOWN CENTER CLOSED IN OBSERVANCE OF LABOR DAY	
TUESDAY SEPTEMBER 8, 2020	TOWN COUNCIL MEETING – 1 ST PUBLIC BUDGET HEARING	5:30PM
SEPTEMBER 14, 2020	PLANNING & ZONING BOARD MEETING	5:30PM
SEPTEMBER 17, 2020	SPECIAL MAGISTRATE HEARING (TENTATIVE)	9:00AM
SEPTEMBER 23, 2020	TOWN COUNCIL MEETING – 2 ND PUBLIC BUDGET HEARING	5:30PM
<i>For information on events, meetings and agendas, please call 626-1122</i>		