

**AGENDA**  
**TOWN OF JUNO BEACH, FLORIDA**  
**TOWN COUNCIL REGULAR MEETING**

**June 24, 2020**

5:30 PM

Council Chambers

340 Ocean Drive

*(The Backup Material for this meeting is available upon request, please contact the Town Clerk's Office at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) or (561)656-0316.)*

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**NOTICE:** If any person decides to appeal any decision of the Town Council at this meeting, he or she will need a record of the proceedings and for that purpose, he or she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based. The Town does not prepare or provide such record. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact Caitlin E. Copeland, Town Clerk, at least 48 hours in advance to request such accommodations.*

**HOW CITIZENS MAY BE HEARD:** Members of the public wishing to comment publicly on any matter, including items on the agenda may do so by:

Submitting their comments through the [Public Comments Webform](#) (*all comments must be submitted by Noon on day of Meeting*). Please be advised that all email addresses and submitted comments are public record pursuant to Chapter 119, Florida Statutes (Florida Public Records Law). The Town Clerk or designee will read public comments into the record at the appropriate time for no more than two (2) minutes; or

Make their comment in-person (*Limited Seating Available*); or

Participate from a remote location using Zoom – please contact the Town Clerk at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) by **Noon** on the day of the meeting to receive the Meeting ID and Access Code. (*Please note that all members participating via Zoom must login at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called*); or

Participate from a remote location via phone at 1(646)558-8656 US (New York), please contact the Town Clerk at [ccopeland@juno-beach.fl.us](mailto:ccopeland@juno-beach.fl.us) by **Noon** on the day of the meeting to receive the Meeting ID and Access Code (*Please note that all members participating by phone must call in at least 15 minutes prior to the meeting and will be muted upon entry until Public Comments is called*).

*\*Please note that the Zoom meeting will lock for public comments at 5:30pm and no other entries will be permitted.*

The meeting will be broadcast live at [YouTube – Town of Juno Beach](#) and can be viewed at any time.

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- ~ CALL TO ORDER
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

1. **COMMENTS FROM THE PUBLIC**

2. **CONSENT AGENDA**

*All matters listed under Item 2, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Consider approving the May 27, 2020 Town Council Meeting Minutes
- B. Consider approving the June 3, 2020 Town Council Goal Planning Workshop Minutes
- C. Consider Approval of Report from Facilitator Thomas Bradford on the Goal Planning Workshop
- D. Information Technology (IT) Consulting Agreement
- E. Special Event – Aloha Surf Camp
- F. Bulk Gasoline & Diesel Fuel Contract
- G. Palm Beach County Interlocal Agreement – Internet Service

***Staff Recommendation:*** *Consider a motion to approve the consent agenda.*

3. **AUDIT REPORT FY 2019 – REVIEW AND DISCUSSION**

*(Nowlen, Holt & Miner, P.A.)*

4. **CHARTER REVIEW COMMITTEE RECOMMENDATIONS**

*(Town Attorney Rubin)*

5. **SECOND READING ON ORDINANCE NO. 717: AMENDMENT TO COMPREHENSIVE PLAN**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING THE TOWN OF JUNO BEACH COMPREHENSIVE PLAN TO IMPLEMENT ITS EVALUATION AND APPRAISAL REPORT; AMENDING THE INTRODUCTION AND COMPREHENSIVE PLAN/FUTURE LAND USE OVERVIEW; AMENDING THE FUTURE LAND USE ELEMENT, THE TRAFFIC CIRCULATION ELEMENT, THE HOUSING ELEMENT, THE INFRASTRUCTURE ELEMENT, THE CONSERVATION ELEMENT, THE RECREATION AND OPEN SPACE ELEMENT, THE COASTAL MANAGEMENT ELEMENT, THE INTERGOVERNMENTAL COORDINATION ELEMENT, AND THE CAPITAL IMPROVEMENTS**

**ELEMENT; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.**

*(Director of Planning & Zoning Davila)*

- A. Town Attorney to Read Ordinance Title
- B. Staff Presentation
- C. Public Hearing
- D. Council Motion/Second-Council Discussion
- E. Council Action

***Staff recommendation:** Staff recommends that Town Council review and approve on second reading Ordinance No. 717 Amendment to the Town of Juno Beach Comprehensive Development Plan to implement its Evaluation and Appraisal Report.*

**6. DISCUSS OPTIONS ON HOW TO PROCEED WITH THE UPDATING OF THE COMPREHENSIVE DEVELOPMENT PLAN**

*(Director of Planning & Zoning Davila)*

***Staff recommendation:** Staff recommends the Town Council direct staff on how to proceed with the review of the Comprehensive Development Plan.*

**7. SECOND READING ON ORDINANCE NO. 721: CONSTRUCTION SITE STANDARDS DURING STORM EVENTS**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING ARTICLE V, "PROPERTY MAINTENANCE AND CONSTRUCTION SITE STANDARDS," OF CHAPTER 6, "BUILDINGS AND BUILDING REGULATIONS," OF THE TOWN CODE OF ORDINANCES BY AMENDING SECTION 6-109, "CONSTRUCTION SITE STANDARDS," TO DELETE REFERENCES TO THE STORAGE OF CONSTRUCTION SITE MATERIALS DURING STORM EVENTS AND ADOPT A NEW SECTION 6-110, "REMOVAL AND SECURING OF CONSTRUCTION MATERIALS DURING TROPICAL STORM AND HURRICANE WATCH OR WARNING REQUIRED;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

*(Director of Planning and Zoning Davila)*

- F. Town Attorney to Read Ordinance Title
- G. Staff Presentation
- H. Public Hearing
- I. Council Motion/Second-Council Discussion
- J. Council Action

***Staff recommendation:** Staff recommends that the Town Council consider adoption of Ordinance No. 721 on second and final reading.*

8. **REQUEST FOR QUALIFICATIONS – NATURAL RESOURCE, WETLAND AND ENVIRONMENTAL SERVICES MANAGEMENT PROFESSIONAL**  
(Project Coordinator/Risk Manager Dobbins)

*Staff Recommendation:* Staff recommends the Town Council provide direction on how they would like to proceed with the top ranked environmental professional. If it pleases the Council, staff would suggest having the selected firm make a formal presentation at the meeting so Council can lay out their goals and objectives for the consultant.

9. **BUDGET PLANNING SESSION FY 2020-2021**  
(Finance Director Pazanski)

*Staff Recommendation:* Staff recommends setting the Proposed Budget Calendar meeting dates and discussing the budget process and preliminary financial information at the June 24, 2020 Town Council Meeting.

10. **ONE-CENT SURTAX - FY 2021 PROJECTS LIST**

*Staff Recommendation:* Staff recommends the Town Council consider a motion to approve a FY 2021 One-Cent Discretionary Surtax Projects List funded through the one-cent discretionary sales surtax and submit to the Palm Beach County League of Cities Infrastructure Surtax Citizen Oversight Committee as requested by June 30, 2020.

11. **LANDSCAPE MAINTENANCE LEVEL FOR PELICAN LAKE**  
(Director of Public Works Meriano)

*Staff Recommendation:* If it is the consensus of the Town Council to upgrade landscape services around Pelican Lake, staff requests Council to authorize the Town Manager to amend the existing landscape maintenance contract with Complete Property Maintenance, Inc. for \$3,225 for Pelican Lake services and forgo the bidding process due to not being advantageous.

12. **OPTIONS FOR AUDIO-VIDEO SERVICES**  
(Town Clerk Copeland)

*Staff Recommendation:* Staff recommends the Town Council consider a motion to proceed with either Option A, B or D as the use of virtual participation platforms for government meetings is a new trend that is changing rapidly at this time.

13. **REVIEW OF ORGANIZATIONS FOR COUNCIL PARTICIPATION**  
(Town Clerk Copeland)

14. **DISCUSSION ON TOWN'S WEBSITE**

*(Per the request of Councilmember Wheeler)*

15. **ECOLOGY ADVISORY COMMITTEE**

*(Per the request of Councilmember Wheeler)*

16. **COMMENTS FROM TOWN MANAGER**

17. **COMMENTS FROM TOWN ATTORNEY**

18. **COMMENTS FROM STAFF**

19. **COMMENTS FROM COUNCIL**

20. **ADJOURNMENT**

JULY 1, 2020	COFFEE WITH A COP – CANCELLED	9:00AM
JULY 3, 2020	TOWN CENTER CLOSED IN OBSERVANCE OF INDEPENDENCE DAY	
JULY 3, 2020	MAYOR'S HOUR - CANCELLED	
JULY 6, 2020	PLANNING & ZONING BOARD MEETING	5:30PM
JULY 16, 2020	SPECIAL MAGISTRATE HEARING (TENTATIVE)	9:00AM
JULY 22, 2020	TOWN COUNCIL MEETING	5:30PM
AUGUST 3, 2020	PLANNING & ZONING BOARD MEETING	5:30PM
AUGUST 5, 2020	COFFEE WITH A COP – TBD	9:00AM
AUGUST 7, 2020	MAYOR'S HOUR – TBD	4:00PM
AUGUST 20, 2020	SPECIAL MAGISTRATE HEARING (TENTATIVE)	9:00AM
AUGUST 26, 2020	TOWN COUNCIL MEETING	5:30PM
SEPTEMBER 2, 2020	COFFEE WITH A COP - TBD	9:00AM
SEPTEMBER 7, 2020	TOWN CENTER CLOSED IN OBSERVANCE OF LABOR DAY	
TUESDAY SEPTEMBER 8, 2020	TOWN COUNCIL MEETING – 1 <sup>ST</sup> PUBLIC BUDGET HEARING	5:30PM
SEPTEMBER 9, 2020	PLANNING & ZONING BOARD MEETING	5:30PM
SEPTEMBER 17, 2020	SPECIAL MAGISTRATE HEARING (TENTATIVE)	9:00AM
SEPTEMBER 23, 2020	TOWN COUNCIL MEETING – 2 <sup>ND</sup> PUBLIC BUDGET HEARING	5:30PM
<b><i>For information on events, meetings and agendas, please call 626-1122</i></b>		