

MINUTES
TOWN OF JUNO BEACH
PLANNING AND ZONING BOARD MEETING

February 6, 2023
Council Chambers/YouTube
340 Ocean Drive

PRESENT: JIM FERGUSON, CHAIR
MICHAEL STERN, VICE CHAIR
JOHN CALLAGHAN, BOARDMEMBER
LAURE SHEARER, BOARDMEMBER
DIANA DAVIS, BOARDMEMBER
NANCY WOLF, ALTERNATE BOARDMEMBER

ALSO PRESENT: FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CURT THOMPSON, PRINCIPAL PLANNER
YASMIN FAVARETTO HAMEL, ADMINISTRATIVE SECRETARY
LEONARD RUBIN, TOWN ATTORNEY

Chair Ferguson called the Planning and Zoning Board Meeting to order at 4:00 pm.

Audience: 5

- ~ CALL TO ORDER
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA - *None*
(Time Stamp is based off of [YouTube video](#)) (Time: 1:45 – 2:16)

1. **PUBLIC COMMENTS** (Time: 2:17 – 2:27)

Public Comments Opened at 4:00pm.

Public Comments Closed at 4:00pm.

2. **CONSENT AGENDA** (Time: 2:28 – 2:55)

All matters listed under Item 2, Consent Agenda, are considered to be routine by the Planning & Zoning Board and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Planning & Zoning Board Meeting Minutes for January 9, 2023.

MOTION: Stern/Callaghan made a Motion to Approve the Consent Agenda.

ACTION: The motion passed unanimously.

3. **DISCUSSION ON PRIORITIZING AGENDA ITEMS FOR APPOINTED OFFICIALS** (Time: 2:56 – 1:17:02)

(Director of Planning & Zoning Davila)

Director Davila introduced the item and discussed the memorandum.

The Board reviewed, discussed, asked staff questions, and ranked the provided items in lettered format instead of numbered.

***MOTION:** Stern/Ferguson made a motion to remove items A & B from discussion and defer them from consideration by the Planning & Zoning Board until after the Architectural Styles Charette has been completed.*

***ACTION:** The motion passed 3-2 with Boardmembers Callaghan and Davis opposed.*

The Board continued to rank the remaining items.

The Board gave consensus to place Item F (discussion on residential exterior lighting with spillover to neighboring properties) on the agenda for the next meeting as it was ranked the highest and then place Item E on the following meeting's agenda.

4. **COMMENTS FROM STAFF** (Time: 1:17:03 – 1:17:59)

Director of Planning & Zoning Davila went over upcoming events and meeting dates.

5. **COMMENTS FROM THE BOARD** (Time: 1:18:00 – 1:27:07)

Alternate Boardmember Wolf asked Director of Planning & Zoning Davila for clarification on an item in Staff's Activity Report.

Boardmember Davis provided a document regarding setback issues (*see attached*).

Chair Ferguson suggested starting future meetings at 4PM instead of 5:30PM.

The Board gave consensus to have future Planning & Zoning Board meetings start at 4pm instead of 5:30pm.

6. **ADJOURNMENT** (Time: 1:27:08 – 1:27:15)

Chair Ferguson adjourned the meeting at 6:37pm.

Minutes Approved on March 6, 2023.