

MINUTES
TOWN OF JUNO BEACH
PLANNING AND ZONING BOARD MEETING

June 1, 2020
Council Chambers
340 Ocean Drive

PRESENT: MICHAEL STERN, BOARDMEMBER
CARMEN CORBETT, BOARDMEMBER
PAUL SHEA, BOARDMEMBER
BOB HAMILTON, BOARDMEMBER
JIM FERGUSON, BOARDMEMBER
DD HALPERN, ALTERNATE BOARDMEMBER

ALSO PRESENT: LEONARD RUBIN, TOWN ATTORNEY
FRANK DAVILA, DIRECTOR OF PLANNING & ZONING
CURT THOMPSON, PRINCIPAL PLANNER
CAITLIN COPELAND, TOWN CLERK

ABSENT:

Chair Stern called the Planning and Zoning Board Meeting to order at 5:30 pm.

Audience: 8

- ~ CALL TO ORDER
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA - *None*

1. SWEARING IN NEWLY APPOINTED PLANNING AND ZONING BOARD MEMBERS (Time: 5:28 – 6:58)
(Town Clerk Copeland)

Town Clerk Copeland swore in the Planning & Zoning Board members.

2. PUBLIC COMMENTS (Time: 6:59 – 7:03)

Public Comments Opened at 5:32pm.

Public Comments Closed at 5:32pm.

3. DESIGNATE CHAIR/VICE CHAIR (Time: 7:04 – 10:35)
(Town Attorney Rubin)

A) Selection of Chair

Town Attorney Rubin opened nominations for position of chair.

Nomination: Boardmember Shea made a nomination to designate Michael Stern as Chair.

Boardmember Stern accepted.

Nomination: Boardmember Ferguson made a nomination to designate Paul Shea as Chair.

Boardmember Shea declined.

Having no further nominations, Michael Stern was appointed Chair.

B) Selection of Vice Chair

Chair Stern opened nominations for position of Vice Chair.

Nomination: Boardmember Corbett made a nomination to designate Paul Shea as Vice Chair.

Nomination: Boardmember Hamilton made a nomination to designate Jim Ferguson as Vice Chair.

Boardmember Ferguson declined.

Having no further nominations, Paul Shea was appointed as Vice Chair.

4. ANNUAL REVIEW OF SUNSHINE LAWS (Time: 10:36 – 19:00) (Town Attorney Rubin)

Town Attorney Rubin reviewed the Sunshine Law and asked the Board if they had any questions.

Boardmember Shea questioned the term “position statements” on page 2 of the Sunshine Law memorandum.

Town Attorney Rubin addressed his question.

5. ANNUAL REVIEW OF PLANNING AND ZONING BOARD DUTIES AND RESPONSIBILITIES (Time: 19:01 – 22:47) (Town Attorney Rubin and Director of Planning and Zoning Davila)

Director of Planning and Zoning Davila reviewed the Planning and Zoning Board’s duties and responsibilities and asked the Board if they had any questions.

Boardmember Ferguson questioned the “backyard” events area and asked if it would be marked off for the Board to see and make comments.

Director of Planning & Zoning Davila explained that it would be difficult to do without a survey and there was no consensus from Council to obtain a survey.

Boardmember Shea questioned the Code provisions stating that the Board should meet twice a month unless canceled by the Town Manager.

Director of Planning & Zoning & Town Attorney Rubin addressed Boardmember Shea's question.

6. MINUTES (Time: 22:48 – 23:10)

***MOTION:** Shea/Corbett made a Motion to Approve the Planning and Zoning Meeting Minutes of March 2, 2020.*

***ACTION:** The motion passed 5-0.*

7. COMMENTS FROM STAFF (Time: 23:11 -33:25)

Director of Planning & Zoning Davila went over upcoming meeting dates and provided an update on the Comprehensive Plan.

Boardmember Ferguson and Alternate Boardmember Halpern questioned if there was a set schedule of meetings to review the Comprehensive Plan.

Director of Planning & Zoning Davila explained what the process would be after the EAR amendments were approved at second reading. Director Davila discussed the hiring of a consultant who specializes in comprehensive planning.

Boardmember Ferguson asked if staff has money in the budget to hire a professional to look at the Comprehensive Plan.

Director of Planning & Zoning Davila stated that it is up to Council and they are starting to discuss the budget for the upcoming fiscal year.

Alternate Boardmember Halpern questioned the Ocean 1 development and stated that she would like to see the Weekly Activity Report linked on the website.

Public Comments Opened at 5:55pm.

Peggy Wheeler, 461 Atlantic Boulevard, congratulated the Boardmembers on their reappointment and clarified her comment made at the Council meeting in regards to the survey of the "backyard" area.

Stuart Katz, 450 Ocean Drive, congratulated the Board on expressing a desire to serve the community and charged the Planning & Zoning Board to take the opportunity to amend the Comprehensive Plan and provide input.

Public Comments Closed at 5:58pm.

8. COMMENTS FROM THE BOARD (Time: 33:26 – 54:14) _

Chair Stern thanked Town Clerk Copeland for sending out a list of Town events via email and asked to continue.

Boardmember Hamilton thanked the Chief of Police and the Police Department on making sure the citizens of Juno Beach are safe. He commented on the Town Council meeting and Council's discussion on the event space and asked the Board why the event space was not discussed by the Board.

The Board briefly discussed this item.

Boardmember Hamilton expressed his concern on the Florida Power & Light project with replacing poles and asked for the schedule to take the old poles away.

Director of Planning & Zoning Davila addressed Boardmember Hamilton's concerns.

Boardmember Ferguson asked the Board about their personal interests are in the areas of the ecology and the environment.

The Board discussed this item.

Alternate Boardmember Halpern requested to see the cost of the Town's only other advisory committee, the Landmark Advisory Committee, over the past year.

Chair Stern advised Alternate Boardmember Halpern to send an email to the Town Manager.

9. ADJOURNMENT (Time: 54:15-54:27)

Chair Stern adjourned the meeting at 6:19pm.

Minutes Approved on July 6, 2020.