



# Town of Juno Beach

340 Ocean Drive, Juno Beach, Florida 33408  
Phone: (561) 626-1122 Fax: (561) 775-0812

## CHANGE OF CONTRACTOR (Project Engineer / Architect, etc.)

DATE: \_\_\_\_\_

RE: Property located at \_\_\_\_\_  
ADDRESS & LEGAL DESCRIPTION

Building Division:

As legal owner of subject property, I request the transfer of Permit Number \_\_\_\_\_

Issued to \_\_\_\_\_

on (date) \_\_\_\_\_, to new qualified contractor \_\_\_\_\_

I hereby apply as owner-builder, or authorize \_\_\_\_\_

To apply for such additional permits as are necessary to construct or complete the construction on subject property.  
**\*(Certified professionals need to attach signed and sealed letter of acceptance for all current and approved plans associated with project / permit).**

I agree to hold Town of Juno Beach harmless and relieve it from any responsibility or liability for any legal action or damage resulting from the transfer of the existing permit or the issuance of new permits. I furthermore assume responsibility for the correction, if required, of work performed under the permit for which I am requesting transfer.

Very truly yours,

**\$50.00 Change of Contractor Fee**

\_\_\_\_\_  
Property Owner or General Contractor

The undersigned, being first duly sworn, deposes and says that he/she is the legal owner of the above

property. Sworn to and subscribed before me \_\_\_\_\_  
(Authorized Person's Signature)

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Notary Public)