

MINUTES
TOWN OF JUNO BEACH
LANDMARKS ADVISORY COMMITTEE MEETING

Date: May 10, 2021

Time: 4:00 p.m.

Location: Council Chambers
340 Ocean Drive

PRESENT: KATHY FAHY, COMMITTEE MEMBER
MATTHEW PAZANSKI, COMMITTEE MEMBER
JIM FERGUSON, COMMITTEE MEMBER
ROGER BUCKWALTER, COMMITTEE MEMBER
BRUCE FRANSON, COMMITTEE MEMBER
PEGGY WHEELER, COMMITTEE MEMBER
DD HALPERN, COMMITTEE MEMBER

ALSO PRESENT: KAREN LEAHEY, ADMINISTRATIVE SECRETARY

ABSENT:

Audience: 0

~ CALL TO ORDER

Committee Member Pazanski called the Landmarks Advisory Committee meeting to order at 4:04pm

~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA - None

1. COMMENTS FROM THE PUBLIC

None

2. MINUTES

Ferguson/Franson made a motion to approve the Landmarks Advisory Committee meeting minutes of April 20, 2021.

The motion passed unanimously.

3. UPDATE OF AMENDMENT, ELEMENT CHANGES AND EXPENSE REQUESTS TO STATE GRANT COORDINATOR

Committee Member Pazanski shared updates from the State grant coordinator concerning the expenditure requests: Interpretive Graphics-Enviro Signs, our previous vendor, was approved for the new interpretive signs; Nancy Pobiak was approved for the graphic design for map/brochure; PocketSights was approved as mobile app vendor; as well as

hiring the photographer, Gail Haines.

In addition, all of the proposed amendment items were approved, the amendment will be presented to the Town Council for approval.

The committee discussed setting up a meeting with the photographer, Committee Members Ferguson and Franson expressed interest in participating in guiding the photographer around town to get selected photos.

4. **REVIEW AND DISCUSS COMMITTEE MEMBER NOTES OF MAP/BROCHURE SITES**

The committee reviewed comments for the interpretive signs and suggested final changes. Committee Member Pazanski stated that he would have the final changes completed with Nancy Pobiak then send them to the State grant coordinator for approval. Once approved he would be forwarding to Enviro Signs for production.

Committee Member Ferguson shared his presentation and read aloud his historical sites tour script. Committee members made suggestions and gave consensus to have Committee Member Ferguson continue with the current style and process and share his script with the committee member for the suggested input at a later meeting.

Committee Members discussed forming an editorial subcommittee for the purpose of editing content in the document.

Committee Member Pazanski stated that would be allowed although an agenda should be created and posted and minutes taken.

5. **SET NEXT MEETING DATE**

The Committee gave consensus to have the next meeting on Monday, May 24th at 4:00pm.

6. **ADJOURNMENT**

Committee Member Pazanski adjourned the meeting at 5:32pm

Matthew Pazanski, Committee Member

Karen Leahey, Administrative Secretary

Minutes approved May 24, 2021