

Memorandum

From the Town of Juno Beach Planning & Zoning Department

To: Town Council / Town Manager
From: Ruben Cruz, Director of Planning & Zoning 
Date: March 14, 2016
Subject: Planning & Zoning Board Appointments

Background

The process for appointing Planning & Zoning (P&Z) Board members requires the Town Council to make the appointments soon after the new Council is established each year in the Spring. Pursuant to Section 20-23(c) of the Town Code, each member of the Town Council nominates one member for appointment to the P&Z Board, subject to approval by vote of the Town Council. One alternate member may be nominated by any member of the Town Council and shall be appointed by vote of the Town Council.

Discussion

The previous P&Z Board is listed below for reference:

- Mayor Levine appointee – Robert (Bob) Hamilton
- Vice Mayor Andel appointee – Don Felicella
- Vice Mayor Pro-Tem Greene appointee – Jack Kneuer
- Council member Lyons appointee – Warren Turner
- Council member Haselkorn appointee – Michael Stern
- Alternate appointee by Town Council – Paul Shea

Due to the Mayor's passing, there is currently a vacancy on the Town Council. Therefore, if each remaining member of the Council appointed one individual to the P&Z Board, the Board would consist of only four regular members (and one alternate appointed by the entire Council). In the alternative, the Town Council could delay appointment of the P&Z Board members until such time as there is a fifth member of the Town Council. While the terms expire on March 31st, under Florida law, a public official may generally serve past his or her term until such time as a successor is qualified or appointed. Once a fifth member is in place, the Council could appoint a full Board.

Staff Recommendation

Staff recommends the Town Council delay the appointment of members to the P&Z Board until such time as a fifth member is appointed to the Town Council.

