

Memorandum

From the Town of Juno Beach Planning & Zoning Department

To: Town Council / Town Manager
From: Ruben Cruz, Director of Planning & Zoning 
Date: April 20, 2016
Subject: Planning & Zoning Board Appointments

Background

The process for appointing Planning & Zoning (P&Z) Board members requires the Town Council to make the appointments soon after the new Council is established each year in the Spring. Pursuant to Section 20-23(c) of the Town Code, each member of the Town Council nominates one member for appointment to the P&Z Board, subject to approval by vote of the Town Council. One alternate member may be nominated by any member of the Town Council and shall be appointed by vote of the Town Council. The Town Council was re-established at the March 30th, 2015 meeting and appointed their respective Planning and Zoning Board member along with the Board's alternate.

Discussion

The appointed P&Z Board is listed below for reference:

- Mayor Haselkorn appointee – Michael Stern
- Vice Mayor Lyons appointee – Warren Turner (**VACANT**)
- Vice Mayor Pro-Tem Fahy appointee – Robert (Bob) Hamilton
- Council member Andel appointee – Don Felicella
- Council member Greene appointee – Jack Kneuer
- Alternate appointee by Town Council – Paul Shea

Due to the recent resignation of Planning and Zoning Board Chair Warren Turner, there is currently a vacancy with respect to Vice Mayor Lyons' appointee. Therefore, Vice Mayor Lyons will need to nominate one individual to the P&Z Board as his appointee.

If Vice Mayor Lyons nominates current alternate Paul Shea and the Town Council ratifies the appointment, the Town Council will need to appointment a new Alternate for the P&Z Board. In order to expeditiously establish the organization of the Board, the Town Council should be prepared to make its nomination for a new alternate if Paul Shea becomes an appointee, so that the P&Z Board may resume its regular function for the Town Council. Finally, any Town Council member may make a nomination for the alternate board member position, which must be approved by vote of the entire Council.

Staff Recommendation

Staff recommends the Town Council proceed with the process of filling the current vacancy on the Planning and Zoning Board.

