



MEMORANDUM

Date: September 21, 2016

To: Joseph F. Lo Bello, Town Manager

From: Matthew A. Pazanski, Finance Director 

Re: Ordinance No. 692 - Fiscal Year 2015-2016 Budget Amendments - **(Second Reading)**

Background

Attached is Ordinance No. 692 which contains the proposed Fiscal Year 2015-2016 budget amendments. As has been the Town's practice in the past, these amendments are completed once a year at year-end. The overall budget total is not affected; however, funds are equally increased or decreased from one departmental budget to another to provide for balanced funding or to further comply with the Town's Comprehensive Annual Financial Report (CAFR) requirements. Contingency funds are the main source utilized to accomplish this function.

Discussion

The attached Ordinance No. 692 – Amending the Fiscal Year 2015-2016 Annual Budget has not changed since the first reading at the September 14th public hearing.

The attached Ordinance of proposed amendments is for your consideration. Most of the proposed funding adjustments were approved by the Town Council during the year when proposed as a new expenditure from staff, the approval dates are underlined.

The other proposed amendments are either on-going business or a function of issues that arise during the year that affect departmental budgets, these items are noted with a brief description and **reflected in bold print**.

Recommendation

Staff recommends approving on second reading Ordinance No. 692 - Amending the Fiscal Year 2015-2016 Annual Budget.



1 TOWN OF JUNO BEACH, FLORIDA

2
3 ORDINANCE NO. 692

4
5 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH,
6 FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR COMMENCING
7 OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING FOR
8 SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER
9 PURPOSES.

10
11 WHEREAS, Town Staff has determined that in accordance with applicable accounting
12 principles, and as required by state law, the Town must amend the annual budget for the fiscal
13 year commencing October 1, 2015 and ending September 30, 2016 ("Fiscal Year 2015-16"); and
14

15 WHEREAS, the Town Council wishes to amend the Fiscal Year 2015-16 budget to
16 provide for certain adjustments and amendments thereto.

17
18 NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF
19 JUNO BEACH, FLORIDA, as follows:

20
21 Section 1. The Town Council hereby approves the following budget adjustments as an
22 official amendment to the original budget for Fiscal Year 2015-16, as adopted on September 29,
23 2015:

FINANCE AND ADMINISTRATION			
FUNDING INCREASE:		FUNDING DECREASE:	
Promotional Activities	\$2,600.00	Contingency	\$2,600.00
(Holiday party, Council approved October 28, 2015.)			
Consulting Services	\$2,500.00	Contingency	\$2,500.00
(GIS Services from PBC Interlocal Agreement, Council approved March 30, 2016.)			

PLANNING & ZONING			
FUNDING INCREASE:		FUNDING DECREASE:	
Building/Permit Fee Services	\$20,000.00	Contingency	\$20,000.00
(Increased building development activity, this estimated additional expense reflects 50% of estimated additional corresponding revenue received.)			

POLICE DEPARTMENT			
FUNDING INCREASE:		FUNDING DECREASE:	
Vehicles	\$46,000.00	Contingency	\$46,000.00
(Purchase of one marked patrol vehicle to replace a vehicle that was totaled in a crash, Council approved on April 27, 2016.)			
Police Equipment	\$11,450.00	Contingency	\$11,450.00
(Purchase of Roadside Message Board from Frenchman's Creek donation of \$15,000.00, Council approved on April 27, 2016.)			

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17

AYE NAY

FRANK FAHY, VICE MAYOR PRO TEM

AYE NAY

ELLEN ANDEL, COUNCILMEMBER

AYE NAY

BILL GREENE, COUNCILMEMBER

ATTEST:

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

VANESSA M. MUTCHNIK, MMC
TOWN CLERK

LEONARD G. RUBIN
TOWN ATTORNEY