MEMORANDUM

Date: September 8, 2019

To: Joseph F. Lo Bello, Town Manager

From: Matthew A. Pazanski, Finance Director

Re: Ordinance No. 692 - Fiscal Year 2015-2016 Budget Amendments

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Background

Attached is Ordinance No. 692 which contains the proposed Fiscal Year 2015-2016 budget amendments. As has been the Town's practice in the past, these amendments are completed once a year at year-end. The overall budget is not affected; however funds are equally increased or decreased from one departmental budget to another to provide for balanced funding or to further comply with the Town's Comprehensive Annual Financial Report (CAFR) requirements. Contingency funds are the main source utilized to accomplish this function.

Discussion

The attached Ordinance of proposed amendments is for your consideration. Most of the proposed funding adjustments were approved by the Town Council during the year when proposed as a new expenditure from staff, the approval dates are underlined.

The other proposed amendments are either on-going business or a function of issues that arise during the year that affect departmental budgets, these items are noted with a brief description and **reflected in bold print.**

Recommendation

Staff recommends approving on first reading Ordinance No. 692 - Amending the Fiscal Year 2015-2016 Annual Budget.

TOWN OF JUNO BEACH, FLORIDA

ORDINANCE NO. 692

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Town Staff has determined that in accordance with applicable accounting principles, and as required by state law, the Town must amend the annual budget for the fiscal year commencing October 1, 2015 and ending September 30, 2016 ("Fiscal Year 2015-16"); and

WHEREAS, the Town Council wishes to amend the Fiscal Year 2015-16 budget to provide for certain adjustments and amendments thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, as follows:

Section 1. The Town Council hereby approves the following budget adjustments as an official amendment to the original budget for Fiscal Year 2015-16, as adopted on September 29, 2015:

FINANCE AND ADMINISTRATION

FUNDING INCREASE:		FUNDING DECREASE:	
Promotional Activities	$2,600.00	Contingency	$2,600.00
(Holiday party, Council approved October 28, 2015.)			
Consulting Services	$2,500.00	Contingency	$2,500.00
(GIS Services from PBC Interlocal Agreement, Council approved March 30, 2016.)			

PLANNING & ZONING

FUNDING INCREASE:		FUNDING DECREASE:	
Building/Permit Fee Services	**$20,000.00**	**Contingency**	**$20,000.00**
(Increased building development activity, this estimated additional expense reflects 50% of estimated additional corresponding revenue received.)			

POLICE DEPARTMENT

FUNDING INCREASE:		FUNDING DECREASE:	
Vehicles	$46,000.00	Contingency	$46,000.00
(Purchase of one marked patrol vehicle to replace a vehicle that was totaled in a crash, Council approved on April 27, 2016.)			
Police Equipment	$11,450.00	Contingency	$11,450.00
(Purchase of Roadside Message Board from Frenchman's Creek donation of $15,000.00, Council approved on April 27, 2016.)			

PUBLIC WORKS DEPARTMENT			
FUNDING INCREASE:		FUNDING DECREASE:	
Building Improvements	**$5,875.00**	**Contingency**	**$5,875.00**
(Emergency replacement 1st floor A/C unit Town Center)			
Drainage	$19,072.00	Contingency	$19,072.00
(Universe Boulevard stormwater drainage pipe repairs, Council approved October 28, 2015.)			
Drainage	$58,803.00	Contingency	$58,803.00
(Universe Boulevard stormwater drainage pipe repairs, Council approved June 22, 2016.)			
Project	$30,000.00	Contingency	$30,000.00
(Royal Palm Tree lighting project, funded by Toll Bros. contribution, Council approved conceptual idea September 29, 2015 and awarded bid January 13, 2016.)			
Project	$9,500.00	Contingency	$9,500.00
(Town Center Security including cameras, electronic door access control and panic alarms, Council approved February 24, 2016.)			
Project	$2,000.00	Contingency	$2,000.00
(Grant application and submittal process to be completed with the assistance of RMPK Funding for a Florida Recreation Development Assistance Program (FRDAP) grant for dune walkover beach access improvements, Council approved August 10, 2016.)			

Section 2. All ordinances or parts of ordinances of the Town of Juno Beach, Florida, which are in conflict with this Ordinance, are hereby repealed to the extent of such conflict. To the extent not modified herein, all other provisions of the Annual Budget for Fiscal Year 2015-16 remain in full force and effect.

Section 3. If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by a court of competent jurisdiction to be unconstitutional, inoperative or void, such holding shall not affect the remainder of the Ordinance.

Section 4. This Ordinance shall be effective immediately upon adoption.

FIRST READING this 14th day of September, 2016.

SECOND, FINAL READING AND PASSAGE, this 28th day of September, 2016.

_____	_____	_____
AYE	NAY	JASON HASELKORN, MAYOR
_____	_____	_____
AYE	NAY	JIM LYONS, VICE MAYOR

_____	_____	_____
AYE	NAY	FRANK FAHY, VICE MAYOR PRO TEM
_____	_____	_____
AYE	NAY	ELLEN ANDEL, COUNCILMEMBER
_____	_____	_____
AYE	NAY	BILL GREENE, COUNCILMEMBER

ATTEST:

_____
VANESSA M. MUTCHNIK, MMC
TOWN CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
LEONARD G. RUBIN
TOWN ATTORNEY