Memorandum

From the Town of Juno Beach Planning & Zoning Department

To: Joseph LoBello, Town Manager
From: Ruben Cruz, Director of Planning & Zoning
Date: September 21, 2016
Subject: Special Event Request – Road Runners

Background

Staff received a request for a special event by Dianne Lavado, representing the Palm Beach County Road Runners organization. The event, called "19th Annual Classics by the Sea 5K & 10K", would take place along Ocean Drive, north of Donald Ross Road up to Carlin Park and includes the use of public property (**This is a recurring event in Town at the same location along Ocean Drive, and is why staff put it on the Consent Agenda**).

Discussion

The special event requested is for a 5K and 10K run along Ocean Drive and a map has been provided depicting the course area. The application that has been provided by the applicant also indicates an anticipated 800-900 person attendance. The dates/times requested are December 10th from 4:00- 10:30 am. The roadway will be requested for closure during the event, as well as during setup and breakdown.

As indicated in the attached application, the event will be required to obtain various outside agency and department approvals during the application process should the Town Council approve the event.

Also, as with previous events, the applicant has been charged the permit fee of $100 and a $500 Security Deposit for this event based on the attached adopted fee schedule for Off-Site Special Events. This fee and deposit do not include required costs for outside assistance by Police, or any other necessary support. Those costs are the responsibility of the applicant during the application process and shall be provided 14 days prior to the date of the event.

Recommendation

Staff recommends that the Town Council consider the request for the Off-Site Special Event proposed in Juno Beach as stated above, subject to all conditions and requirements of the application, including any additional agency reviews/approvals/fees.

Town of Juno Beach
340 Ocean Drive; Juno Beach, FL 33408
Phone: (561) 626-1122; Fax: (561) 775-0812

Application for Off-Site Special Event

Note: The issuance of any Special Event permit from the Town of Juno Beach does not exempt the applicant from obtaining the appropriate Business Tax License (occupational license) and temporary liquor license from the State of Florida, Division of Alcoholic Beverages and Tobacco under Florida Statute, or, any other county or state required permits.

Fee Schedule:

Event Type	Deadlines Application/ Obligations	Application Fee	Permit Fee*	Security Deposit	Deadline Late Fee
Low-Impact (Up to 999 attendees)**	60/14 days prior to event	$100	$100/day	$500	$200
Medium-Impact (1000-4999 attendees)	120/45 days prior to event	$200	$500/day	$1,000	$400
High-Impact (5000+ attendees)	120/45 days prior to event	$300	$1,000/day	$5,000	$600

*Permit Fee will be determined by the Town Council for off-site events lasting 4 or more consecutive days.
**Low-Impact events consisting of 25 attendees or less will be approved administratively.

Notes: Please initial each item below to confirm your understanding:

DL Application Fee is due at time of Application submittal and is not refundable.

DL Deadline Late Fee is an additional charge and is not refundable.

DL Applications are not approved, nor Permit granted, until applicant has received a "Letter of Approval" from the Planning and Zoning Director outlining obligations and fees.

DL Permit Fees and Security Deposit are due 14/45 days prior to the event. These fees may be refunded if the event is canceled or postponed at least 7/14 days prior to the event date.

DL After the event, Security Deposit, or a portion of, may be returned after an inspection is completed by Town Staff. The Town shall determine what portion of the Security Deposit may be returned.

DL Failure to comply with restrictions imposed automatically forfeits the Security Deposit.

DL Town Staff will determine if application will require additional conditions to be added or existing conditions modified, dependent upon each individual event.

DL Failure to provide the required obligations, fees and deposits 14 or 45 days prior to the event date, as indicated above, will subject the applicant to the Late Fee and/or cancelation of event.

DL Additional charges may apply for Police and/or Public Works services, Town Staff will determine what services are required. Please read Sections III and IV. Deadline for these fees are 14 or 45 days prior to the event date, as indicated above, subject to Late Fee and/or cancellation of event.

Section I Instructions for Applicant

1. Applicant shall complete Section II of this application. (Town Staff will review the Applicants submittal and complete other sections as required.)

2. Attach the following with this application:
   a) Attach Application Fee, and Late Fee if applicable. (All fees are Payable to the Town of Juno Beach.)
   b) Plot/Site Plan (drawing/sketch), showing the site upon which you are proposing your special event, identifying parking areas, adjacent roadways, existing structures, proposed (temporary) structures/items, road closures, barricades/fences, etc.;
   c) Attach letter(s) of approval from all outside agencies: (i.e. Palm Beach County (PBC) Parks and Recreation, PBC-Traffic Division, PBC-Fire Rescue, Florida Department of Transportation, Department of Environmental Protection, Environmental Resources Management, Coast Guard, etc.)
   d) Copy of current insurance certification(s) with the **Town of Juno Beach** listed as **"Additionally Insured" with a minimum amount of $1,000,000.00 liability coverage**; (or state your ability to provide it with all other obligations).
   e) Notarized Letter of approval from property owner(s).
   f) Copy of Driver License.

3. Sign and date this application at the end of Section II.

Section II Required Information

- ***Regarding the Applicant:***

Name of Applicant/Sponsor: Dianne Lavado Phone: 561-386-5401

Relationship to Organization Represented; Race Director & Treasurer

Address of Applicant/Sponsor: 14341 Evelyn Dr.
Palm Beach Garden, FL 33410

Name, Address, Phone of Organization Represented: Palm Beach Roadrunners
14341 Evelyn Dr., Palm Beach Gardens, FL 33410
561-622-7566

Principal contact person on Event Day/Phone: Dianne Lavado 561-386-5401

Alternate contact person on Event Day/Phone: N/A

- ***Regarding the Subject Location (where the proposed special event is being requested):***

Address/Location: Carlin Park A1A / Indiantown Rd.

Name of Subdivision:

- ***Regarding the Special Event Specifics:*** 19th Annual Classics by the Sea 5K/10K

Please describe the special event being requested: Palm Beach Roadrunners hosting 19th Annual 5K/10K & Kids 1 Mile Run, including a Toys for tots drive. Race leaves Carlin Park & runs south on A1A toward Donald Ross and back to Carlin Park. Event is to promote health + fitness and collect Toys for the Toys for Tots Drive

Indicate roadway(s) to be closed: A1A from Indiantown to Donald Ross

Indicate if amusement rides (type/quantity) are part of the event: NO

Indicate if alcohol will be served at the event and who will serve: NO

Indicate types of equipment, tents, trailers or other temporary structures that will be part of the event: Yes but All At Carlin Park in Jupiter Nothing in Juno Beach

Number of employees/volunteers working the event: 30-50

Number of anticipated attendees for the event: 800-900

Length of time proposed for the event to take place, including set-up and tear down, (dates/times): Set up At Carlin begins at 4:00 AM Road set up At 6:00 AM and closes at 7:00 AM Roads open by 9:30 AM. Park is clean by 10:30 AM

- ***Regarding other Town Services:***

If Police and/or Public Works services are being requested, please indicate your anticipated duties: *(Regardless of your anticipated need, Town staff may determine that Police and/or Public Works services are required for your event, refer to letter of approval):*

2 officers requested to close A1A at Donald Ross & ensure no traffic enters A1A

- ***Please initial to confirm attachments:***

DL Application Fee, and Late Fee, if applicable. (Payable to Town of Juno Beach)
DL Plot/Site Plan
___ Outside agency letter(s) of approval – waiting for official road closure approval
DL Insurance Certificate
N/A Notarized Letter from property owner
DL Copy of Driver License

Indicate items not submitted and reasons for non-submittal: Request for Road closure submitted but waiting for approval.

Hold Harmless Agreement:

In accordance with the Town of Juno Beach Code of Ordinances, in permitting any special event, the applicant shall meet all requirements set forth in Chapter 34 and is subject to Town Council approval. In addition, Town Staff shall prescribe appropriate conditions and safeguards and obligations and fees as required.

By submittal of this application, the sponsor agrees to indemnify and hold harmless the Town of Juno Beach, its officers, employees and agents from and against all loss, costs, expenses, including attorney's fees, claims, suits and judgments, whatsoever in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by sponsor, its officers, employees, and agents under any of the terms of this Special Event Application.

If any unforeseen circumstance(s) occur and/or the sponsor fails to meet the requirements the Town has set forth, the Town Manager or Police Chief shall have the right to cancel or stop the event either before commencement of the event and/or during the event.

Applications are not approved, nor Permit granted, until applicant has received a "Letter of Approval" from the Planning and Zoning Director outlining obligations and fees.

Dianne Lavado — 9/19/16
Applicant/Sponsor Signature — Date

DIANNE LAVADO
Print Name

Office Use Only:

Received By — Date (Please Date Stamp)

Town Calendar has been reviewed and event "Tentatively" Scheduled with 2 day alert.

Completed By — Date

Event status shall be updated when approved. Completed by:

2016 SEP 20 PM 1:25
TOWN OF JUNO BEACH
RECEIVED

Section III Police Department-Special Event Requirements

The following are additional obligations your organization may have to meet. As part of the Special Event review process the Police Department may impose fees for services as deemed appropriate for the type and impact of the proposed event. The Police Department may schedule a meeting to review the event specifics and Police Operational or Action Plan as determined by the Town. Items reviewed in the Plan include, but are limited to, the following:

- Operations Command Post needs, Incident Management;
- Traffic Control Plan, Road Closures, Parking Plan, Event Route management;
- Staffing needs, Day and Night patrol, Coordination with other agencies;
- Vendor setup and security;
- Attendee/Pedestrian access, security, monitoring and control;
- Equipment needs motorized and non-motorized, Communications;
- Providing of adequate volunteers, Volunteer meeting(s) with Police representative prior to, or on event day(s);
- The Principal of the event shall remain accessible to the Police Supervisor at all times during the event to provide necessary event management and control.

The Police Department will attempt to place officers during the requested dates and hours. Because of unforeseen circumstances, this application may not be filled when requested. Juno Beach Police Officers will not work in the capacity of a "bouncer" at a bar or other establishment where alcohol is served.

Rates

Officer - $45.00 ***Supervisor (if required) - $55.00***

(Rates are subject to a $15.00 an hour premium on Town designated Holidays.)

- ***THERE IS A THREE (3)-HOUR MINIMUM FOR ALL EXTRA-DUTY EMPLOYMENT.***
- ***IF MORE THAN THREE (3) OFFICERS ARE REQUIRED FOR THE EVENT, A SUPERVISOR IS REQUIRED.***
- ***ALL CANCELLATIONS OF POLICE SERVICES MUST BE MADE 48-HOURS IN ADVANCE OR A THREE (3)-HOUR, PER OFFICER CHARGE WILL BE FORFEITED. PLEASE CONTACT FDAVILA@JUNO-BEACH.FL.US AND JSHAVER@JUNOBEACHPD.COM.***

Office Use Only:

_____ Officers @ $45.00/hour: total of _____ hours = $_____

_____ Supervisors @ $55.00/hour: total of _____ hours = $_____

Payment Due Date:_____ Total Amount Due: $_____ Payment Received: Y / N

**** Payment shall be received no later than 14/45 days prior to event date, as indicated in Fee Schedule.***

Reviewed By: _____

Approved by Police Chief/Designee:_____

Section IV Public Works Department-Special Event Requirements

As part of the Special Event review process the Public Works Department may impose fees for services as deemed appropriate for the type and impact of the proposed event.

Public Works services include, but are not limited to, the following:

- Delivery, set-up and removal of traffic or parking control devices including portable message boards, barricades, signs, stakes, traffic cones and/or any other devices requested by the Town's Police Department.
- Random event site inspections to insure the Applicant removes trash/litter or debris from the event site as needed. Event usage area final inspection of public properties to insure adequate cleaning at event's end/closing and prior to release of security deposits, if applicable.
- Public Works staff time to clean, remove and dispose of any and all residual debris, trash or to repair damaged property incurred by the Applicant or Applicant's agents on the event site public property.

Rates

Regular Staff	***$30.00***
Supervisor (if required)	***$40.00***

- ***THERE IS A THREE (3)-HOUR MINIMUM FOR ALL EXTRA-DUTY EMPLOYMENT.***
- ***IF MORE THAN THREE (3) STAFF MEMBERS ARE REQUIRED FOR THE EVENT, A SUPERVISOR IS REQUIRED.***
- ***ALL CANCELLATIONS OF PUBLIC WORKS SERVICES MUST BE MADE 48-HOURS IN ADVANCED OR A THREE (3)-HOUR, PER STAFF MEMBER CHARGE WILL BE FORFEITED. PLEASE CONTACT FDAVILA@JUNO-BEACH.FL.US AND AMERIANO@JUNO-BEACH.FL.US.***

Office Use Only:

_____ Regular Staff @ $30.00/hour: total of _____ hours = $_____
_____ Supervisors @ $40.00/hour: total of _____ hours = $_____

Payment Due Date:_____ Total Amount Due: $_____ Payment Received: Y / N

**** Payment shall be received no later than 14/45 days prior to event date, as indicated in Fee Schedule.***

Reviewed By: _____

Approved by Director of Public Works/Designee:_____

Section V Application Review

Director of Planning & Zoning	Date
Police Chief	Date
Public Works Director	Date
Finance Director	Date
Town Manager	Date

Section VI Post Event Inspection and Security Deposit Status

Post event Comments, Issues List and recommended Security Deposit withheld:

*_____ _____ ***Amount and Date Returned of the Security Deposit.***

Amount ***Date***

Director of Planning & Zoning	Date
Police Chief	Date
Public Works Director	Date
Finance Director	Date
Town Manager	Date

September 19, 2016
Palm Beach County Traffic Division
Attn: Dan Weisberg
2300 North Jog Road, 3rd Floor
West Palm Beach, FL 33411

Dear Dan Weisberg:

I am working on the Classics by the Sea race which you approved last year. (see attached approval letter). This is a letter very similar to the one that I sent out last year just updated with this year's information. On Saturday, December 12, 2015 the Palm Beach Roadrunners hosted the 18th Annual Classics by the Sea "Toys for Tots" **5K/10K races** at Carlin Park and along A1A Highway. We will be doing the same races this year but on **Saturday, December 10th, 2016**. The races will leave Carlin Park and run through both Jupiter and part of Juno Beach before returning to finish at the start line.

The races begin at 7:00AM and are completed with all participants departing the park by 10:30AM. A1A is closed for approximately 2 hours thus traffic will return to normal on A1A by 9:30AM. I have attached the certified course maps that have been utilized for the last several races and have also included the locations of barricades provided by Jupiter town Police.

We have been working with Derrick Easley of County Parks and Recreation as well as both Juno Beach and Jupiter towns Police and Zoning Departments.

I look forward to your approval on this road closure request and please contact me immediately with any questions or comments at 561-386-5401 or via email at classicsbythesearacedirector@gmail.com or dianne.lavado@nee.com

Sincerely,

Dianne Lavado

Dianne Lavado
Classics by the Sea
Race Director
14341 Evelyn Drive
Palm Beach Gardens, FL 33410

Attachments: PBC 2015 Traffic Division Approval and Race Course

COPY

Department of Engineering and Public Works
P.O. Box 21229
West Palm Beach, FL 33416-1229
(561) 684-4000
FAX: (561) 684-4050
www.pbcgov.com

Palm Beach County Board of County Commissioners

Shelley Vana, Mayor
Mary Lou Berger, Vice Mayor
Hal R. Valeche
Paulette Burdick
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

printed on recycled paper

October 13, 2015

Ms. Dianne Lavado
Classics by the Sea
Race Director
14341 Evelyn Drive
Palm Beach Gardens, FL 33410

SUBJECT: 18TH ANNUAL – CLASSIC BY THE SEA – 2015 "TOYS FOR TOTS" 5K/10K RUN

Dear Ms. Lavado:

Palm Beach County has reviewed your request to close County Road A1A from Indiantown Road to Donald Ross Road on Saturday, December 12, 2015, beginning at approximately 7:00 a.m. to 11:00 a.m.

This request has been approved.

It is our understanding that the Town of Jupiter Police and the Town of Juno Beach Police will assume responsibility for traffic control and will coordinate with other emergency departments.

If you have any further questions, please contact Larry T. Kelly at 684-4030 or e-mail to ltkelly@pbcgov.org.

Sincerely,

Larry T. Kelly
Construction Coordinator
Traffic Division

LTK:saf
Attachment: Route Map
ec: Lisa De La Rionda, Director, Department of Public Affairs
Heather C. Shrim, Web Design Coordinator, Department of Public Affairs
Javier H. Lopez, Web Site Specialist, Department of Public Affairs
Giri Jeedigunta, P.E., Traffic Signal Sys. Mgr., Traffic Division
Jean Milord, P.E., Professional Engineer - Traffic Division
Steve Shreve, P.E., Sr. Professional Engineer, Traffic (ITS) Division
Andrew H. Holzinger, Recreation Programs Coordinator, Parks & Rec. Dept.
Gerald B. Gawaldo, GISP Senior Transit Planner, Palm Tran
Brian S. Smith, Chief of Police, Town of Juno Beach bsmith@junobeachpd.com
Frank Kitzerow, Chief of Police, Town of Jupiter frank@jupiter.fl.us

File: General - Special Events
Roads – CR A1A
N:\TRAFFIC\LTK\2015\SPECIAL EVENT - 18th Annual Classic By The Sea - 2015 10-27-15.doc

PALM BEACH COUNTY ENGINEERING AND PUBLIC WORKS DEPARTMENT
TRAFFIC DIVISION
2300 North Jog Road
West Palm Beach, Florida 33411-2750
(561)684-4030

COPY

Special Event Application for Temporary Road Closure *Less Than 24 Hours*
(Parade, Walk, Marathon)
(Submit 30 days prior to event)

Applicant Information

Applicant Name __Dianne Lavado_____ Email ___dlavado@bellsouth.net_____
Applicant Address __14341 Evelyn Drive, Palm Beach Gardens, FL 33410 Telephone __561-386-5401____
Anticipated Attendance __800-900_____

Description of Special Event

Event Title _Classics by the Sea 5K/10K and Kids 1 Miler_ Event Location __Carlin Park, Jupiter – A1A_____
Date of Event __December 12, 2015_____ Event Hours __6AM – 10AM_____
_____By 10:30 AM the roads should be clear of all runners_____

Law Enforcement Agency Responsible for Traffic Control (If applicable)

Name of Agency _Jupiter Police and Juno Beach Police_____ Telephone (772) 979 - 2238
Contact Name Lt. Miller Email _____

Provide/confirm the following:

___ Event Location/Detour Route (attach map)
___ Maintenance of Traffic Plan (attach map)
___ Notification to the applicable police department having jurisdiction over the subject roadway(s)
___ Notification to the applicable fire rescue department having jurisdiction over event location

The Applicant shall protect, defend, reimburse, indemnify and hold the Palm Beach County Board of County Commissioners, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, costs, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance due to the acts or omissions of the Applicant.

The Applicant will assume all risk of and indemnify, defend and save harmless the Palm Beach County Board of County Commissioners from and against any and all loss, damage, cost or expense arising in any manner on account of the exercise of this event.

The Applicant shall be responsible for maintaining the portion of the County road it occupies for the duration of this event and providing a safe environment to the public. The Applicant shall provide general insurance in an amount not less than $1,000,000 and shall name Palm Beach County as both certificate holder and additional insured.

Signature of Applicant Dianne Lavado Date 10/7/2015

Approved by Traffic Division: _____ Date: 10/13/15

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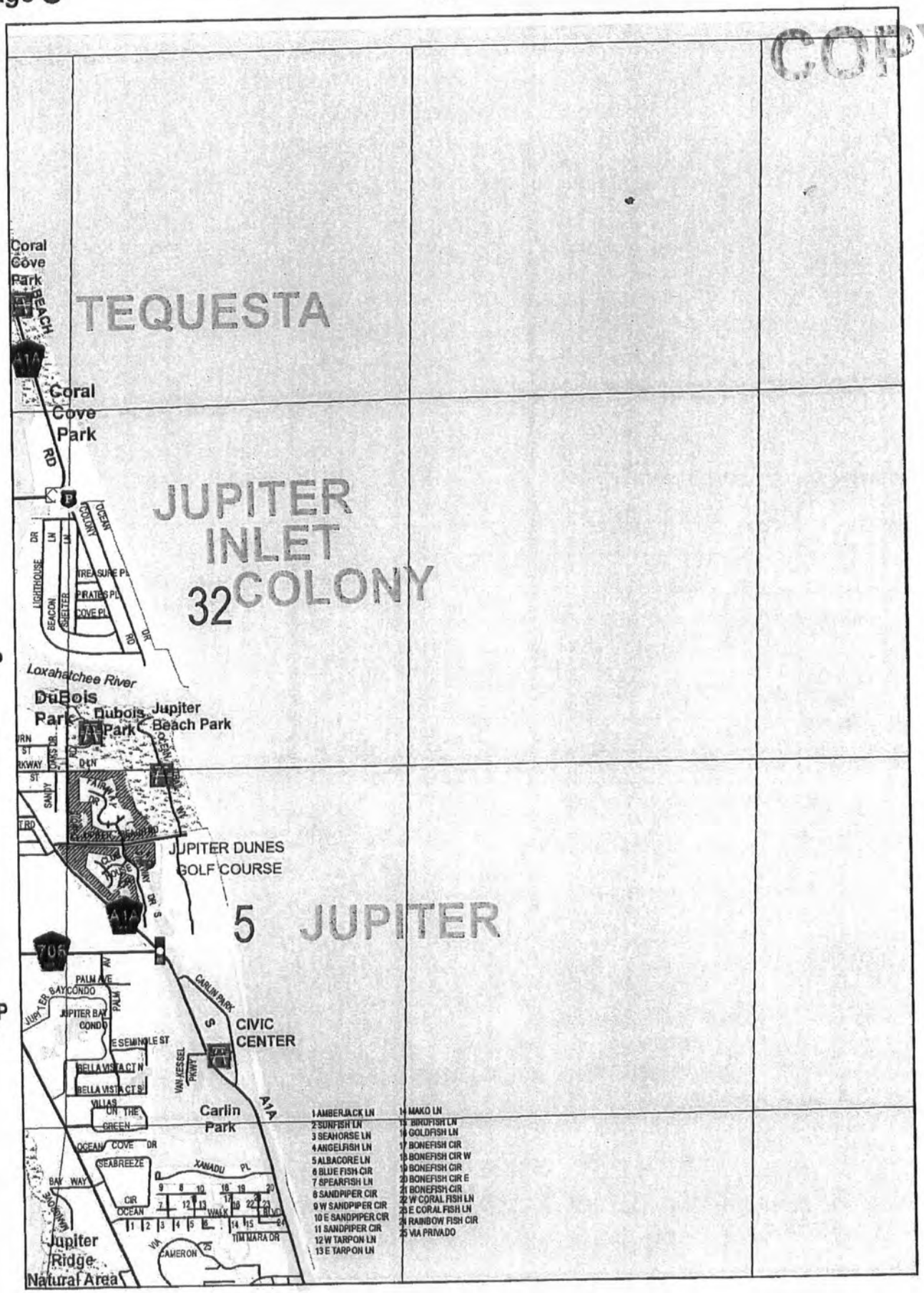
TWP 40
TWP 40
TWP 41
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TEQUESTA
JUPITER INLET COLONY
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5 JUPITER
Coral Cove Park
Coral Cove Park
Loxahatchee River
DuBois Park
Dubois Park
Jupiter Beach Park
JUPITER DUNES GOLF COURSE
CIVIC CENTER
Carlin Park
Jupiter Ridge Natural Area
A1A
706
1 AMBERJACK LN
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3 SEAHORSE LN
4 ANGELFISH LN
5 ALBACORE LN
6 BLUE FISH CIR
7 SPEARFISH LN
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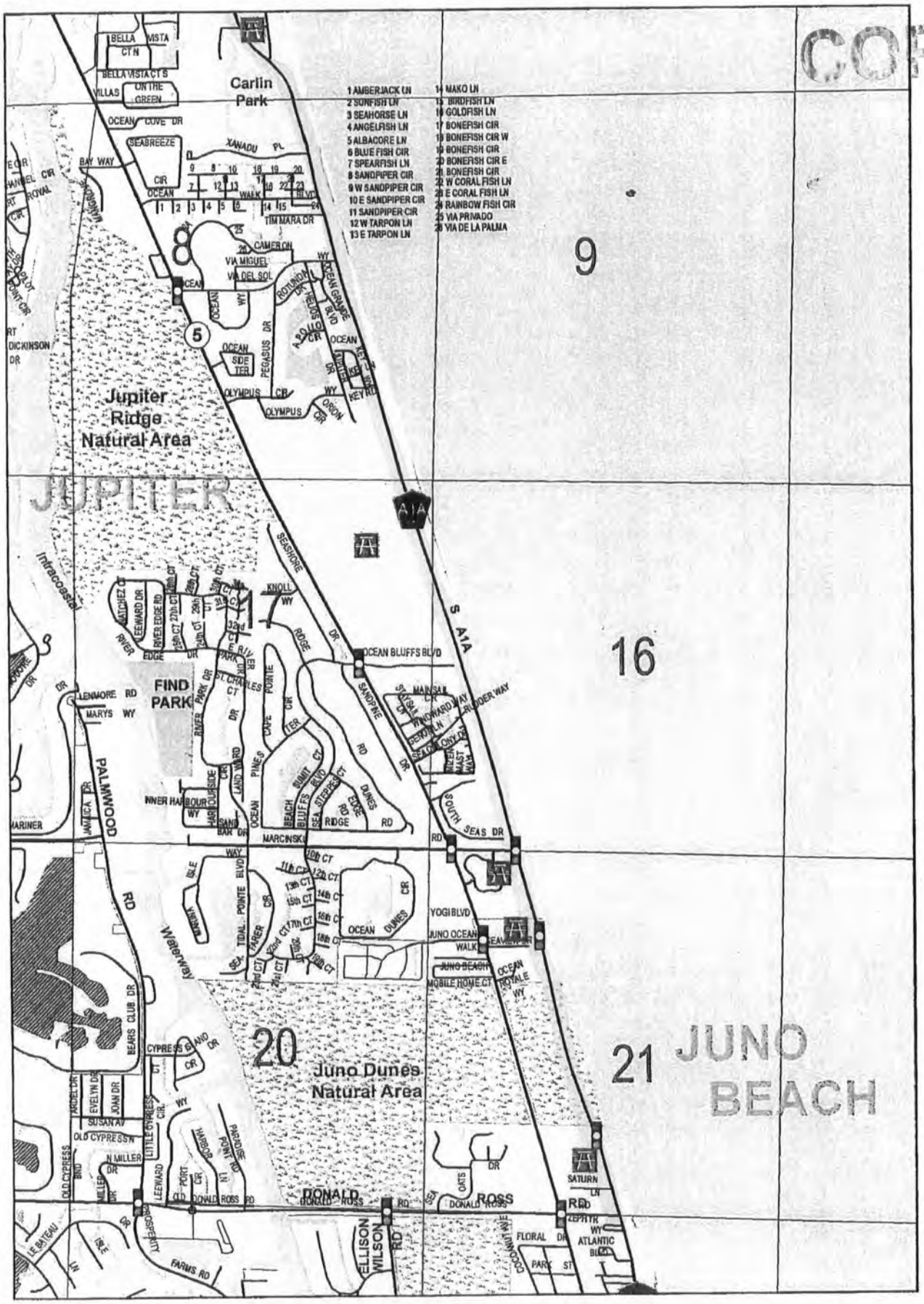
25 VIA PRIVADO

COPY


TWP 41
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Carlin Park
Jupiter Ridge Natural Area
JUPITER
FIND PARK
Juno Dunes Natural Area
JUNO BEACH
A1A
S A1A
OCEAN BLUFFS BLVD
DONALD ROSS RD
ELLISON WILSON RD
PALMWOOD
Intracoastal
1 AMBERJACK LN
2 SUNFISH LN
3 SEAHORSE LN
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5 ALBACORE LN
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21 BONEFISH CIR
22 W CORAL FISH LN
23 E CORAL FISH LN
24 RAINBOW FISH CIR
25 VIA PRIVADO
26 VIA DE LA PALMA

Classics by the Sea 10K
Carlin Park, Jupiter, FL

Course: Start facing north at the center entrance to Carlin Park just south of the flag pole, in the driveway facing north. Run north out the north entrance onto A1A heading south, to the turnaround and back to Carlin Park, enter the south entrance to Carlin Park heading north to the finish!

Note: The Start / Finish are at the same point
Previously FL980032DL

Start: The start mark is at the center entrance to Carlin Park, East Bound (In) Lane. At the furthest easterly point on the driveway at the east curb and 6'4" to the south 12" from the concrete pad that is in front of the flag pole

Mile 1: 55 Ft north of FPL Light pole GA SPSKO 9-97 2-60 & South of Xandau Pl

Mile 2: 107ft south of Beach Access marker #38

Mile3: 45ft north of the crosswalk at the County Park on the north side of Marcinski Rd and 3ft north of the south edge of the pull-over cut out in the curb

Turn-a-round: 52.5ft south of the white access gate to Environmentally Sensitive land at pull-off north of Seaview Condo

Mile 4: On the east side of the road adjacent to 2nd parking-pull-off & 881ft north of the centerline of Marcinski Rd.

Mile 5: On the east side of the road 117.5ft south of Beach Access sign #44

Mile 6: On the east side of the road 517.5ft south of the south side of the crosswalk, at the south entrance to Carlin Park, on the east side of the road

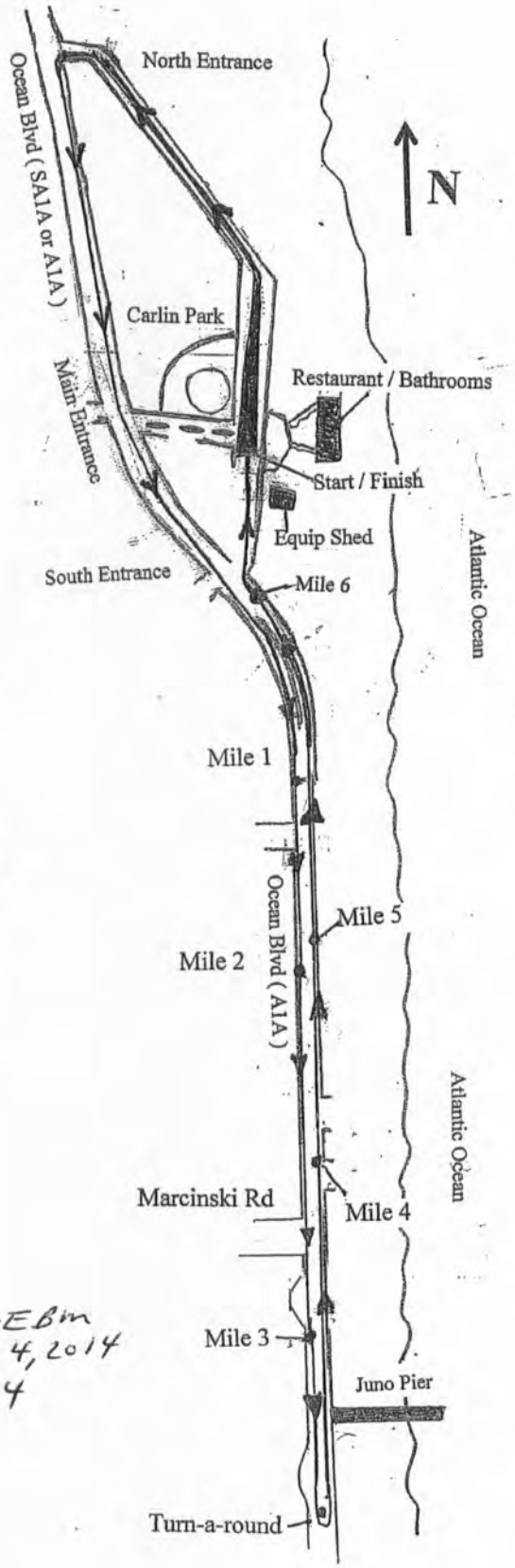
Finish: Same as the Start, see above.

All Marks are 12" from the edge of the pavement, nail & washer painted in white

Map is Not Drawn to Scale

USATF # FL14097EBm
Effective Sept. 4, 2014
to Dec. 31, 2024

Measured By:
Scott Richards on 8/12/14
Palm Beach Running Company
Scott@PalmBeachRunningCompany.com



Classics by the Sea 10K
Carlin Park, Jupiter, FL

Course: Start facing north at the center entrance to Carlin Park just south of the flag pole, in the driveway facing north. Run north out the north entrance onto A1A heading south, to the turnaround and back to Carlin Park, enter the south entrance to Carlin Park heading north to the finish!

Note: The Start / Finish are at the same point
Previously FL980032DL

Start: The start mark is at the center entrance to Carlin Park, East Bound (In) Lane. At the furthest easterly point on the driveway at the east curb and 6'4" to the south 12" from the concrete pad that is in front of the flag pole

Mile 1: 55 Ft north of FPL Light pole GA SPSKO 9-97 2-60 & South of Xandau Pl

Mile 2: 107ft south of Beach Access marker #38

Mile3: 45ft north of the crosswalk at the County Park on the north side of Marcinski Rd and 3ft north of the south edge of the pull-over cut out in the curb

Turn-a-round: 52.5ft south of the white access gate to Environmentally Sensitive land at pull-off north of Seaview Condo

Mile 4: On the east side of the road adjacent to 2nd parking-pull-off & 881ft north of the centerline of Marcinski Rd.

Mile 5: On the east side of the road 117.5ft south of Beach Access sign #44

Mile 6: On the east side of the road 517.5ft south of the south side of the crosswalk, at the south entrance to Carlin Park, on the east side of the road

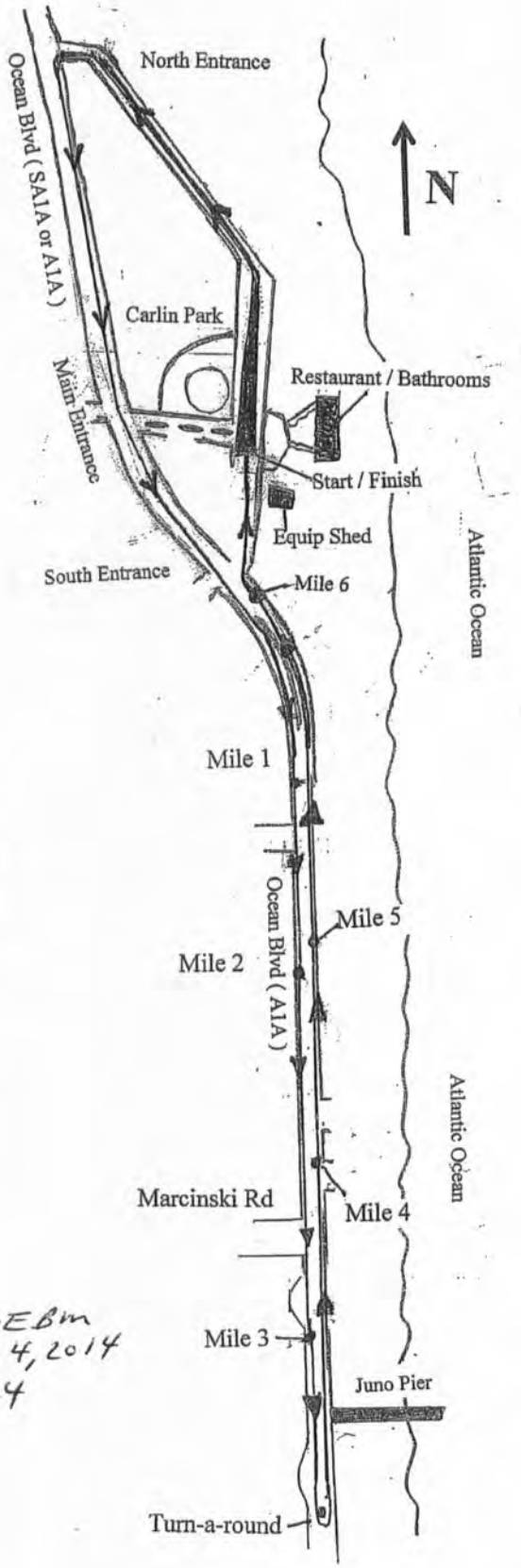
Finish: Same as the Start, see above.

All Marks are 12" from the edge of the pavement, nail & washer painted in white

Map is Not Drawn to Scale

USATF # FL14097EBm
Effective Sept. 4, 2014
to Dec. 31, 2024

Measured By:
Scott Richards on 8/12/14
Palm Beach Running Company
Scott@PalmBeachRunningCompany.com



Classics by the Sea 5K
Carlin Park
Jupiter, FL

Course: Start facing north at the center entrance to Carlin Park just south of the flag pole, in the driveway facing north. Run north out the north entrance onto A1A heading south, to the turnaround and back to Carlin Park, enter the south entrance to Carlin Park heading north to the finish!

Note: The Start / Finish are at the same point Previously FL980033DL

Start: The start mark is at the center entrance to Carlin Park, East Bound (In) Lane. At the furthest easterly point on the driveway at the east curb and 6'4" to the south 12" from the concrete pad that is in front of the flag pole

Mile 1: 55 Ft north of FPL Light pole GA SPSKO 9-97 2-60 & South of Xandau Pl

Turn-a-round: 55ft north of the sewer cap and 85ft south of Beach Access #43 sign

Mile 2: 70 ft North of Beach Access #45 sign on the east side of the road

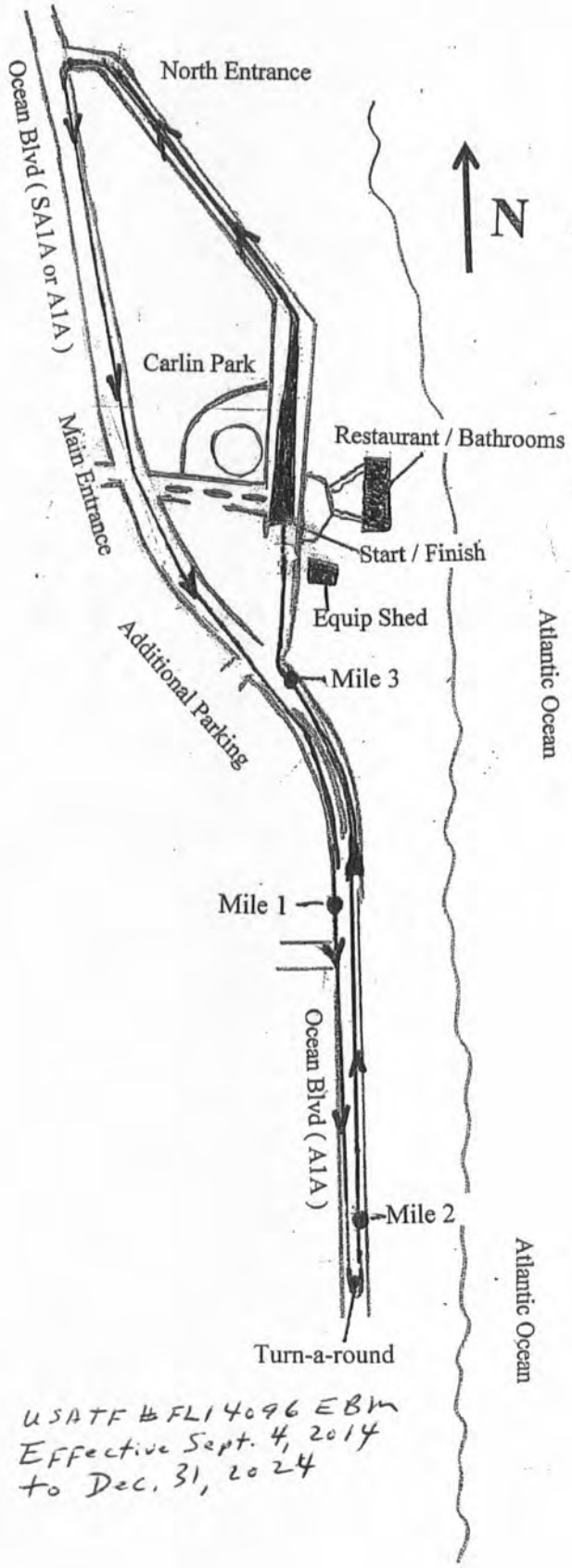
Mile 3: 47.5ft south of the south side of the crosswalk, at the south entrance to Carlin Park, on the east side of the road

Finish: Same as the Start, see above.

All Marks are 12" from the edge of the pavement, nail & washer painted in white

Map is Not Drawn to Scale

Measured By:
Scott Richards on 8/12/14
Palm Beach Running Company
Scott@PalmBeachRunningCompany.com



USATF # FL14096 EBM
Effective Sept. 4, 2014
to Dec. 31, 2024

Road Running Technical Council
USA Track & Field
Measurement Certificate

recognized by RRCA

Name of the course Classics by the Sea 5k Distance 5,000 meters

Location (state) Florida (city) Jupiter

Type of course: road race ☒ calibration ☐ track ☐ Configuration: Loop

Type of surface: paved 100 % dirt - % gravel - % grass - % track - %

Elevation (meters above sea level) Start 1.2m Finish 1.2m Highest 4.8m Lowest 1.2m

Straight line distance between start & finish 0 Drop 0 m/km Separation 0 %

Measured by (name, address, phone & e-mail) Scott Richards, P.O. Box 273392, Boca Raton, Fl. 33427 561-289-4884 srichards262@yahoo.com

Race contact (name, address, phone & e-mail) Dianne Lavado, 14341 Evelyn Dr., Palm Beach Gardens, Fl. 33410 561-386-5401 dianne.Lavado@nexteraenergy.com

Measuring Methods: bicycle ☒ steel tape ☐ electronic distance meter ☐

Number of measurements of entire course: 2 Date(s) when course measured: August 12, 2014

Race date: Dec. 14, 2014 Course certification effective date: September 4, 2014

Certification code: FL14096EBM

Notice to Race Director: Use this Certification Code in ***all*** public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If ***any*** changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2024

AS NATIONALLY CERTIFIED BY:

Everett McDowell Date: September 8, 2014

Everett McDowell • USATF/RRTC National Certifier
1256 Stony Brook Lane, Dunedin, Florida 34698 • 727-644-7608 • emcdowell5@tampabay.rr.com

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/9/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
STAR Insurance - Fort Wayne Office
2130 East Dupont Road
Fort Wayne IN 46825

CONTACT NAME: Margaret M. Mayers
PHONE (A/C, No, Ext): (260) 467-5689 FAX (A/C, No): (260) 467-5691
E-MAIL ADDRESS: margaret.mayers@starfinancial.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Casualty Company	11991
INSURER B : Nationwide Life Insurance Co.	66869
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Road Runners Club of America/2016 and Its Member Clubs
1501 Lee Highway, Suite 140
Arlington VA 22209

COVERAGES CERTIFICATE NUMBER: 2016 $1M A.I. REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Legal Liability to Participant $1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			KRO0000005887400 Abuse & Molestation Aggregate $5,000,000	12/31/2015 12:01 AM	12/31/2016 12:01 AM	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Abuse & Molestation	$ 1,000,000 $ 500,000 $ 5,000 $ 1,000,000 $ Unlimited $ 1,000,000 $ 500,000	
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			KRO0000005887400	12/31/2015 12:01 AM	12/31/2016 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $	
B	Excess Medical & Accident ($250 Deductible/Claim)			SPX0000027201500	12/31/2015 12:01 AM	12/31/2016 12:01 AM	Excess Medical AD & Specific Loss	$10,000 $2,500	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 12/10/16 Classics by the Sea 5K/10K and 1 Mile Kids Run
INSURED RRCA CLUB/EVENT MEMBER: Palm Beach RoadRunners, Att'n: Dianne Lavado; 14341 Evelyn Dr., Palm Beach Gardens, FL 33410

CERTIFICATE HOLDER

12/10/16 Town of Juno Beach
340 Ocean Dr.
Juno Beach, FL 33408

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Terry Diller/LIO Terry R. Diller, CPCU

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DATE (MM/DD/YYYY) 9/9/2016

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PRODUCER
STAR Insurance - Fort Wayne Office
2130 East Dupont Road
Fort Wayne IN 46825

CONTACT NAME: Margaret M. Mayers
PHONE (A/C, No, Ext): (260) 467-5689 FAX (A/C, No): (260) 467-5691
E-MAIL ADDRESS: margaret.mayers@starfinancial.com

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INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Road Runners Club of America/2016 and Its Member Clubs
1501 Lee Highway, Suite 140
Arlington VA 22209

COVERAGES CERTIFICATE NUMBER: 2016 $1M A.I. REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR X Legal Liability to Participant $1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			KRO0000005887400 Abuse & Molestation Aggregate $5,000,000	12/31/2015 12:01 AM	12/31/2016 12:01 AM	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Abuse & Molestation	$ 1,000,000 $ 500,000 $ 5,000 $ 1,000,000 $ Unlimited $ 1,000,000 $ 500,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS X HIRED AUTOS / X NON-OWNED AUTOS			KRO0000005887400	12/31/2015 12:01 AM	12/31/2016 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
B	Excess Medical & Accident ($250 Deductible/Claim)			SPX0000027201500	12/31/2015 12:01 AM	12/31/2016 12:01 AM	Excess Medical AD & Specific Loss	$10,000 $2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Palm Beach County Board of County Commissioners IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 12/10/16 Classics by the Sea 5K/10K and 1 Mile Kids Run INSURED RRCA CLUB/EVENT MEMBER: Palm Beach RoadRunners, Att'n: Dianne Lavado; 14341 Evelyn Dr., Palm Beach Gardens, FL 33410

CERTIFICATE HOLDER

12/10/16 Palm Beach Board of County Commissioners
Attn: Special Events
2700 6th Ave. S.
Lake Worth, FL 33461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Terry Diller/LIO Terry R. Diller, CPCU

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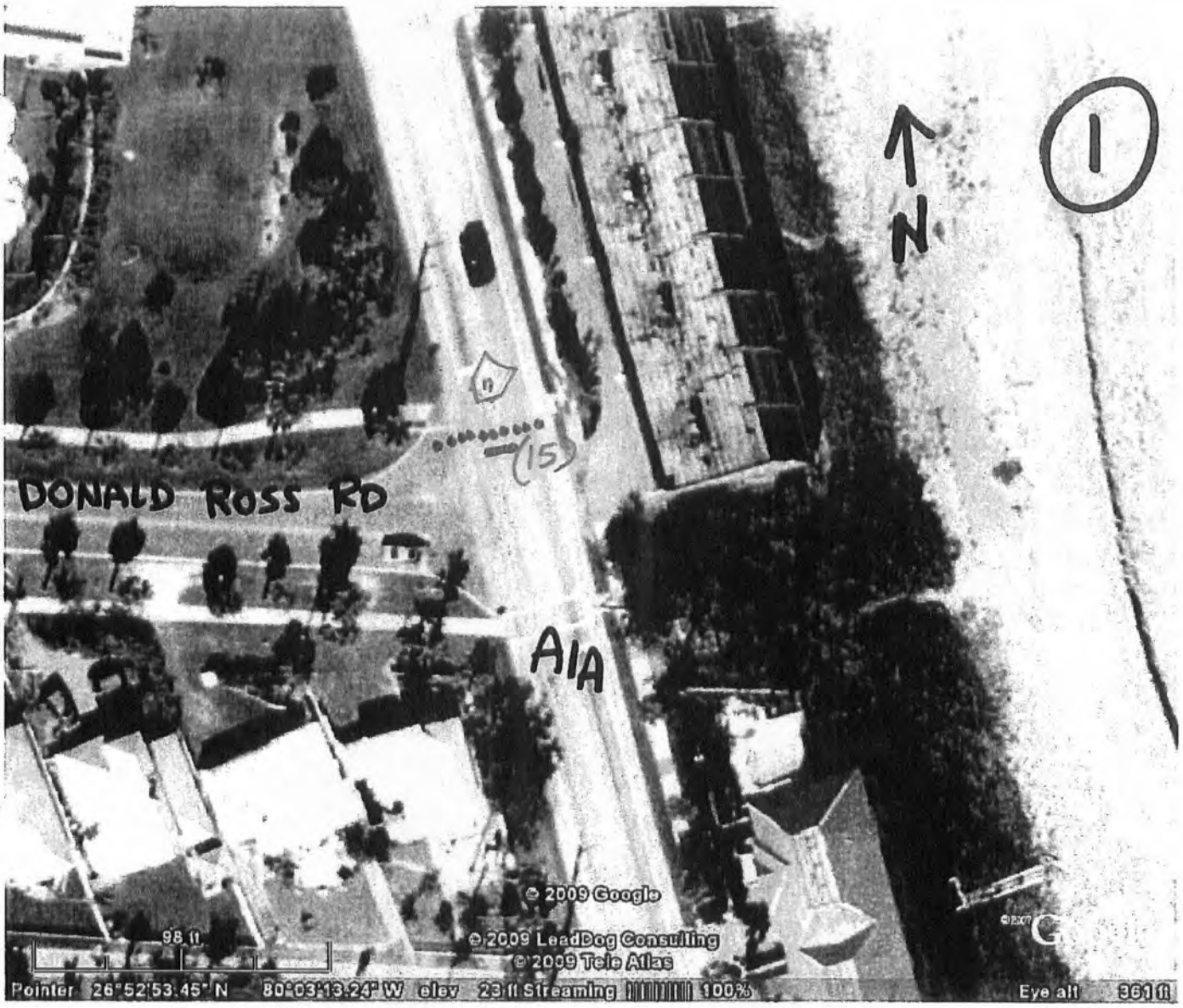
VMB #1



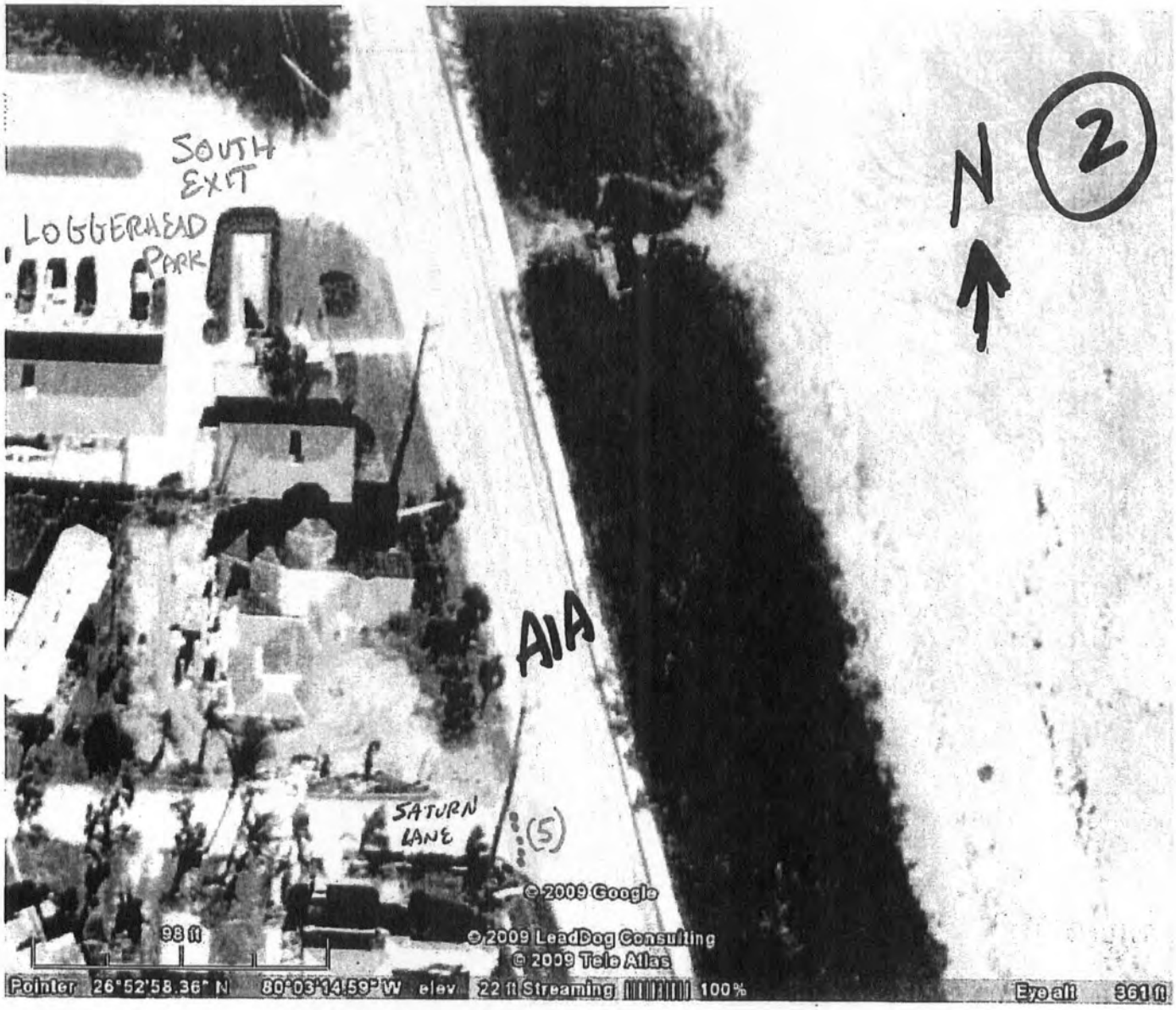
..... = 15 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

— = 1 ROAD CLOSED SIGN ON BARRICADE.

◁ = 1 MARKED POLICE VEHICLE & OFFICER

THIS PLAN REQUIRES
- 410 CONES
- 2 ROAD CLOSED SIGNS ON BARRICADES
- 4 VMB
- 9 MARKED POLICE CARS & OFFICERS
- 1 POLICE MOTORCYCLE & RIDER

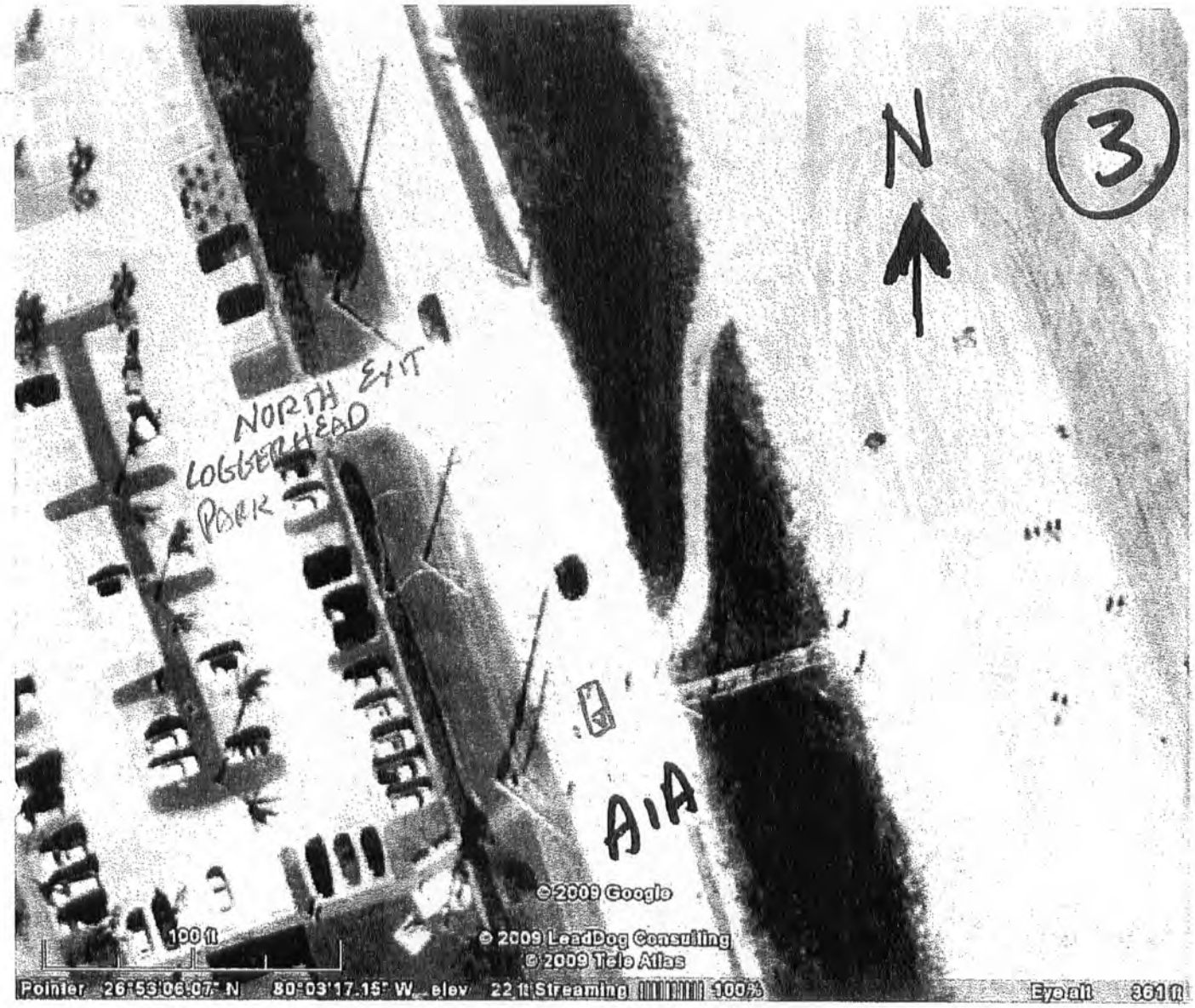
1 WEEK PRIOR • ALSO VMB AT DONALD ROSS RD AND SR5



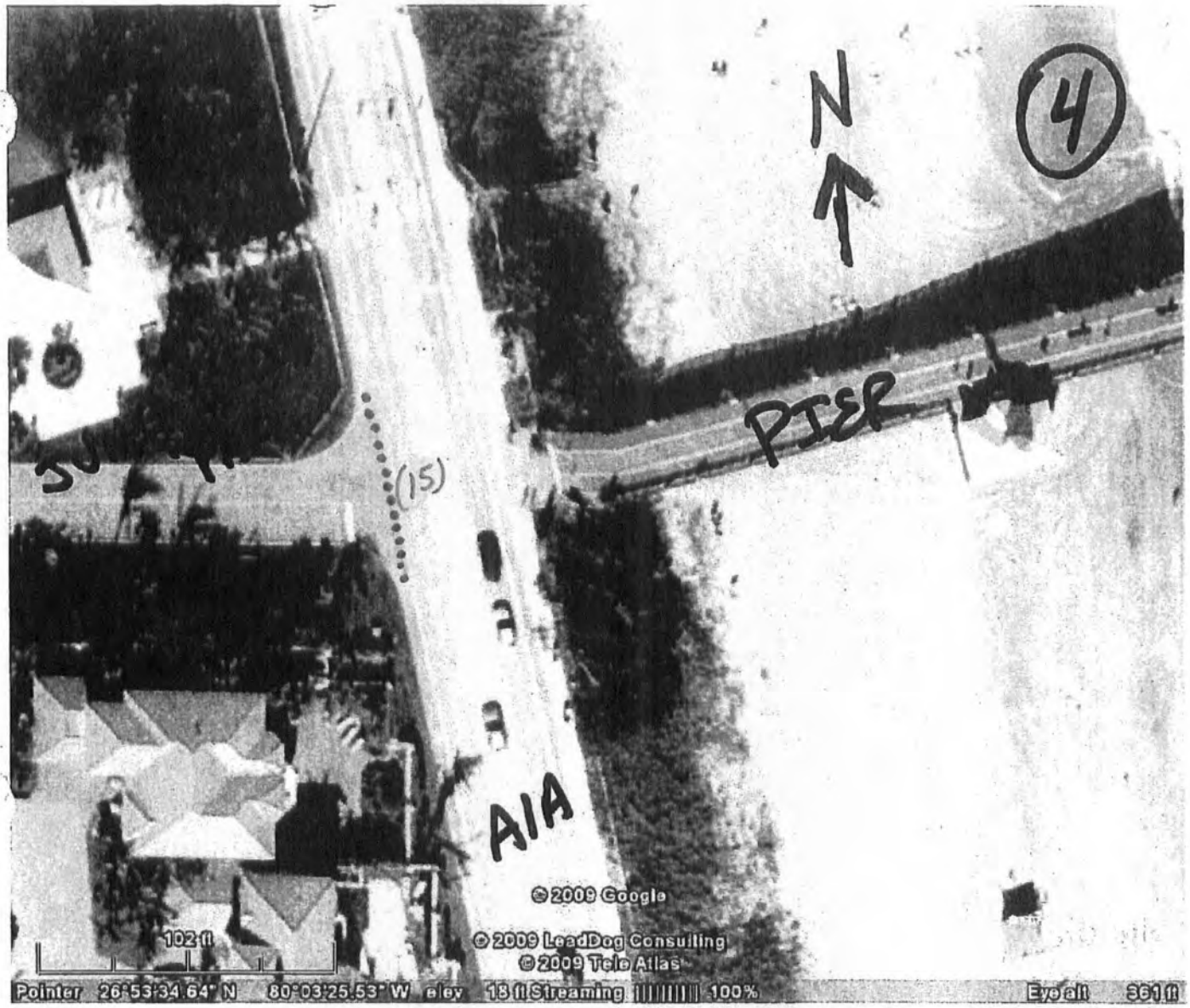
..... = 5 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

(1ST STREET NORTH OF DONALD ROSS ROAD ON A1A)

AT SATURN LANE

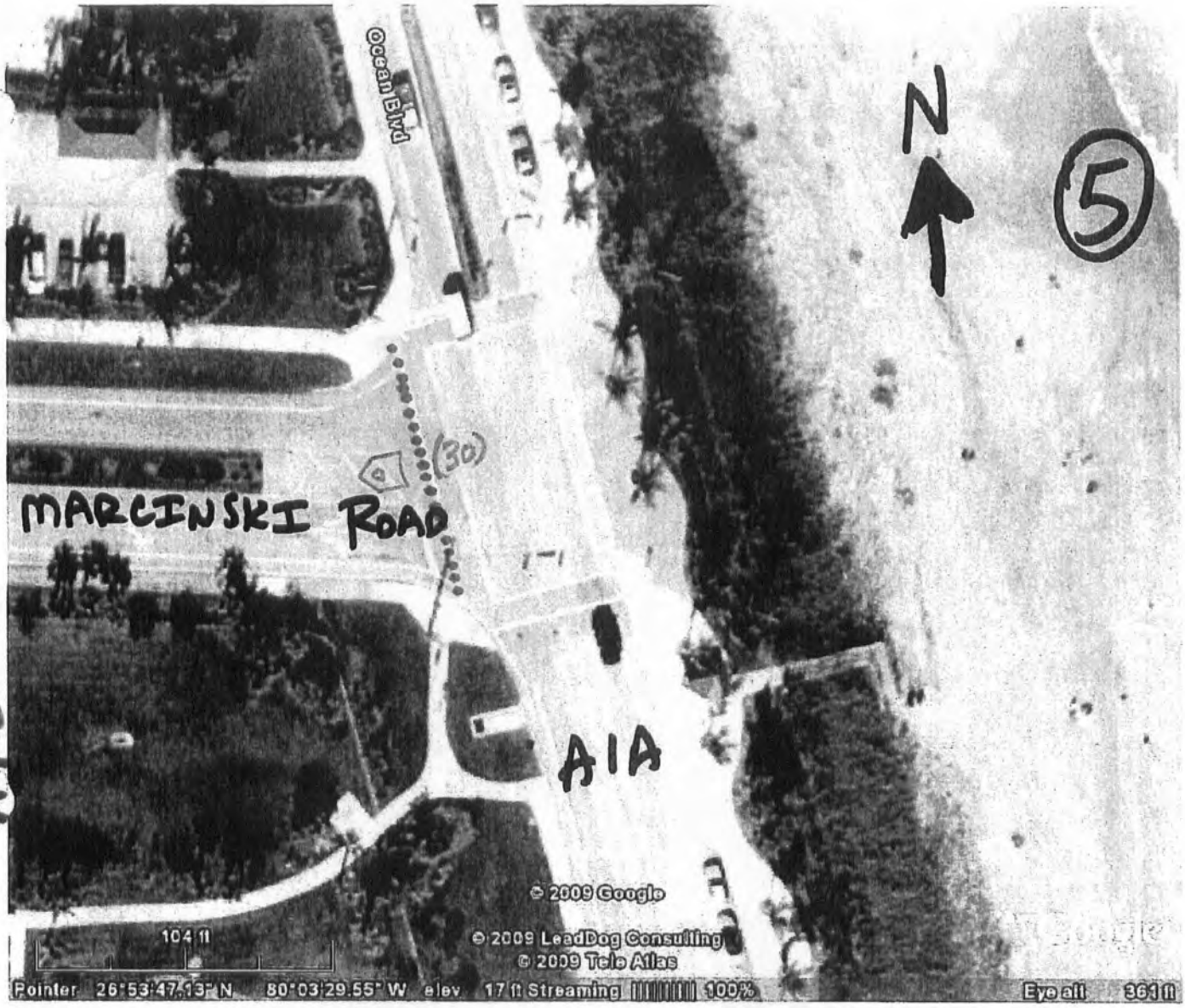


NO TRAFFIC CONTROL NEEDED



..... = 15 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT JUNO BEACH PARK ENTRANCE

VMB#2

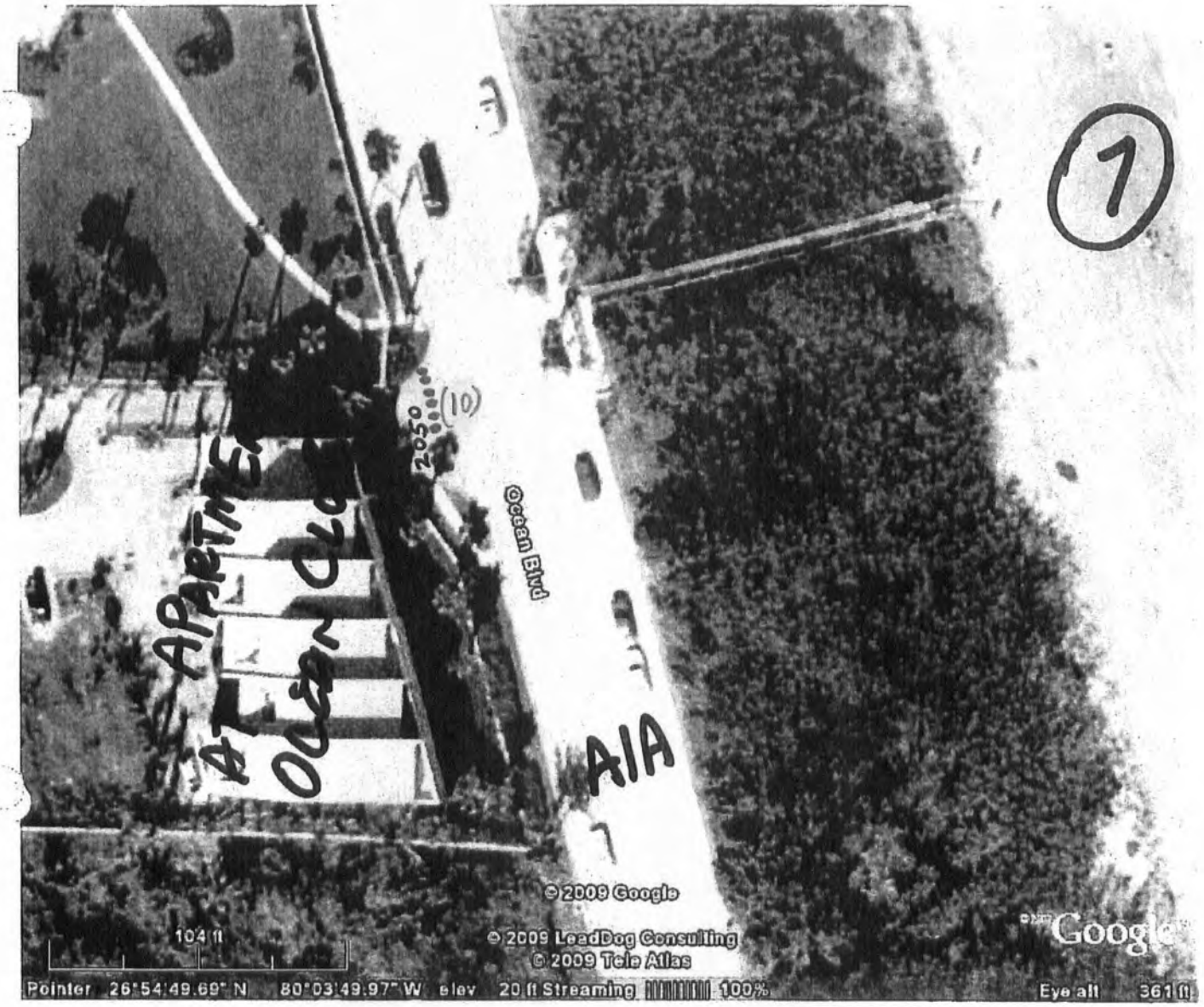


..... = 30 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

◁ = 1 MARKED POLICE VEHICLE & OFFICER

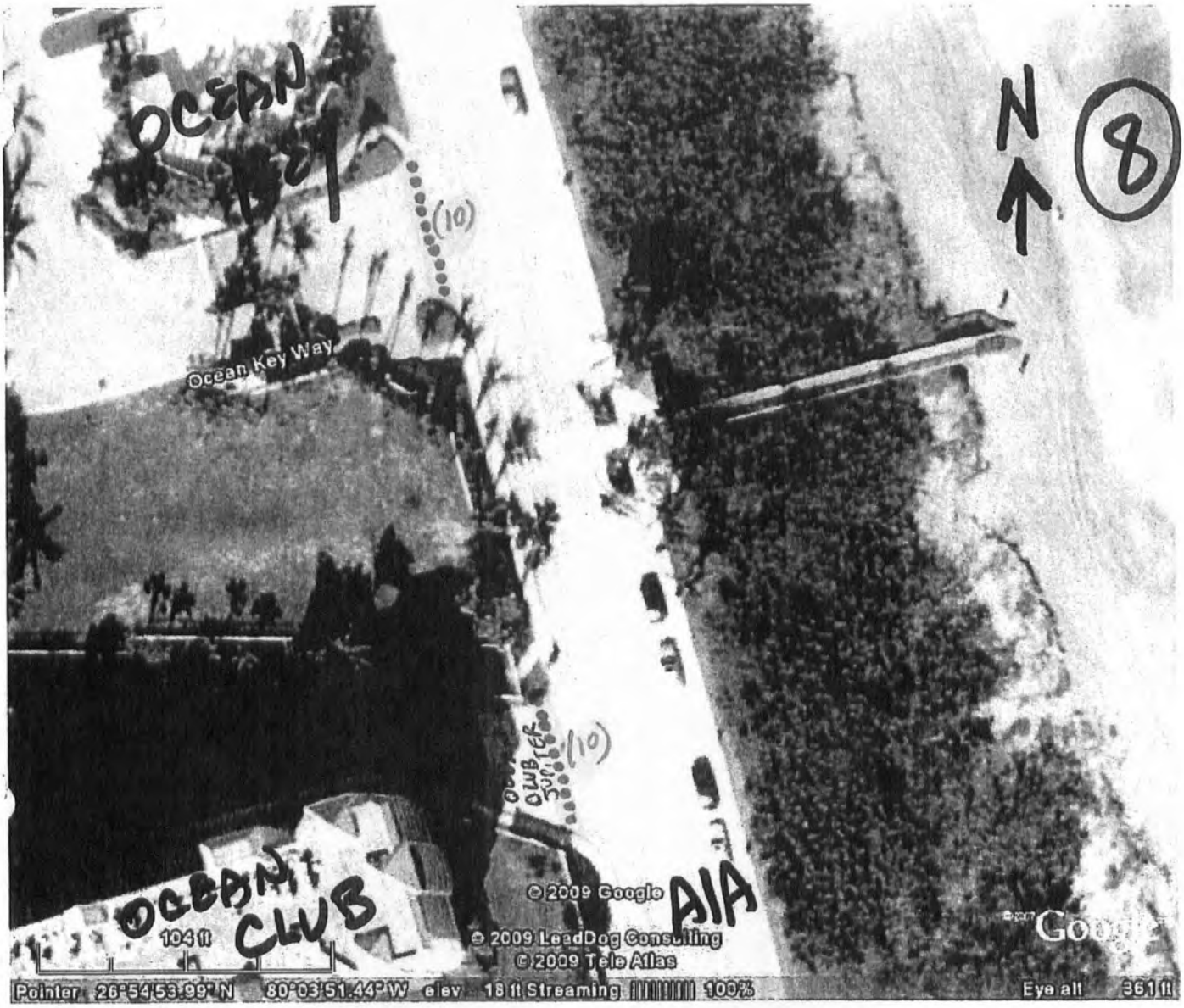
1 WEEK PRIOR • ALSO VMB AT SR5/MARCINSKI

..... = 10 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES



= 10 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

AT 2050 DRIVEWAY.



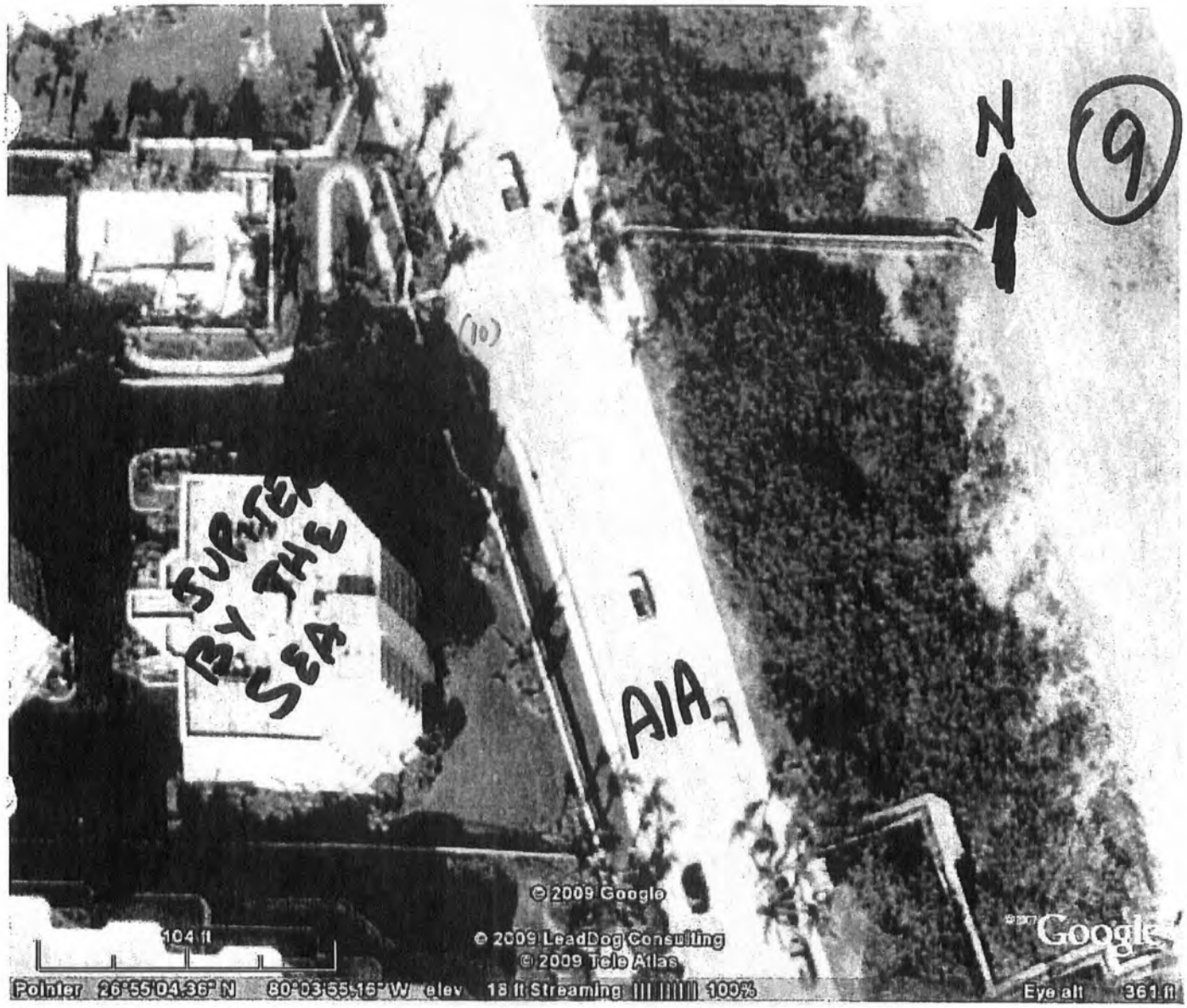
..... = 20 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

AT TWO (2) NOTED LOCATIONS

1. OCEAN CLUB JUPITER DRIVEWAY (10)

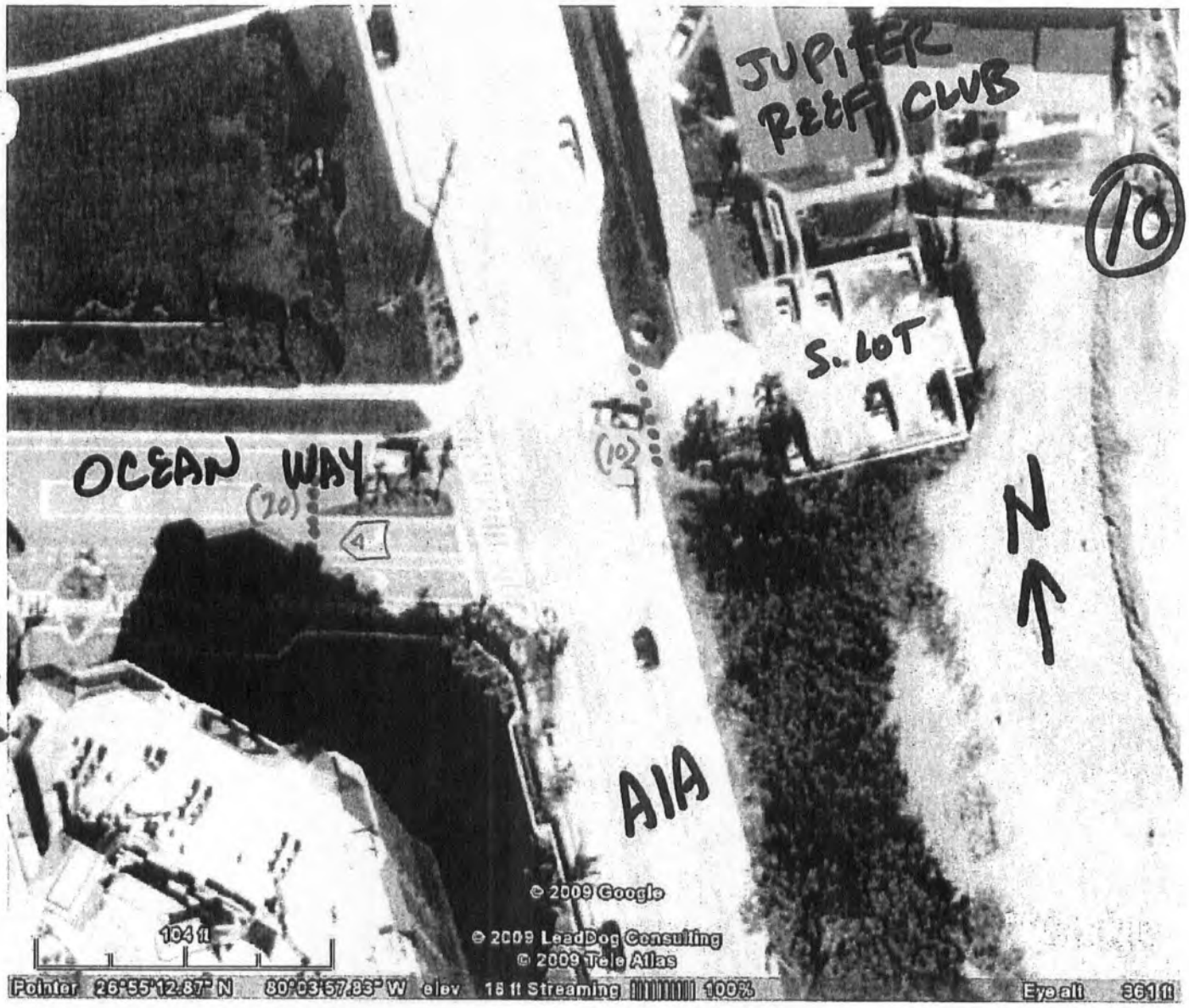
2. OCEAN KEY WAY (10)

JUNITER BY THE SEA



..... = 10 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES

VMB#3



..... = 30 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT TWO (2) NOTED LOCATIONS

MARKED POLICE VEHICLE & OFFICER = 1

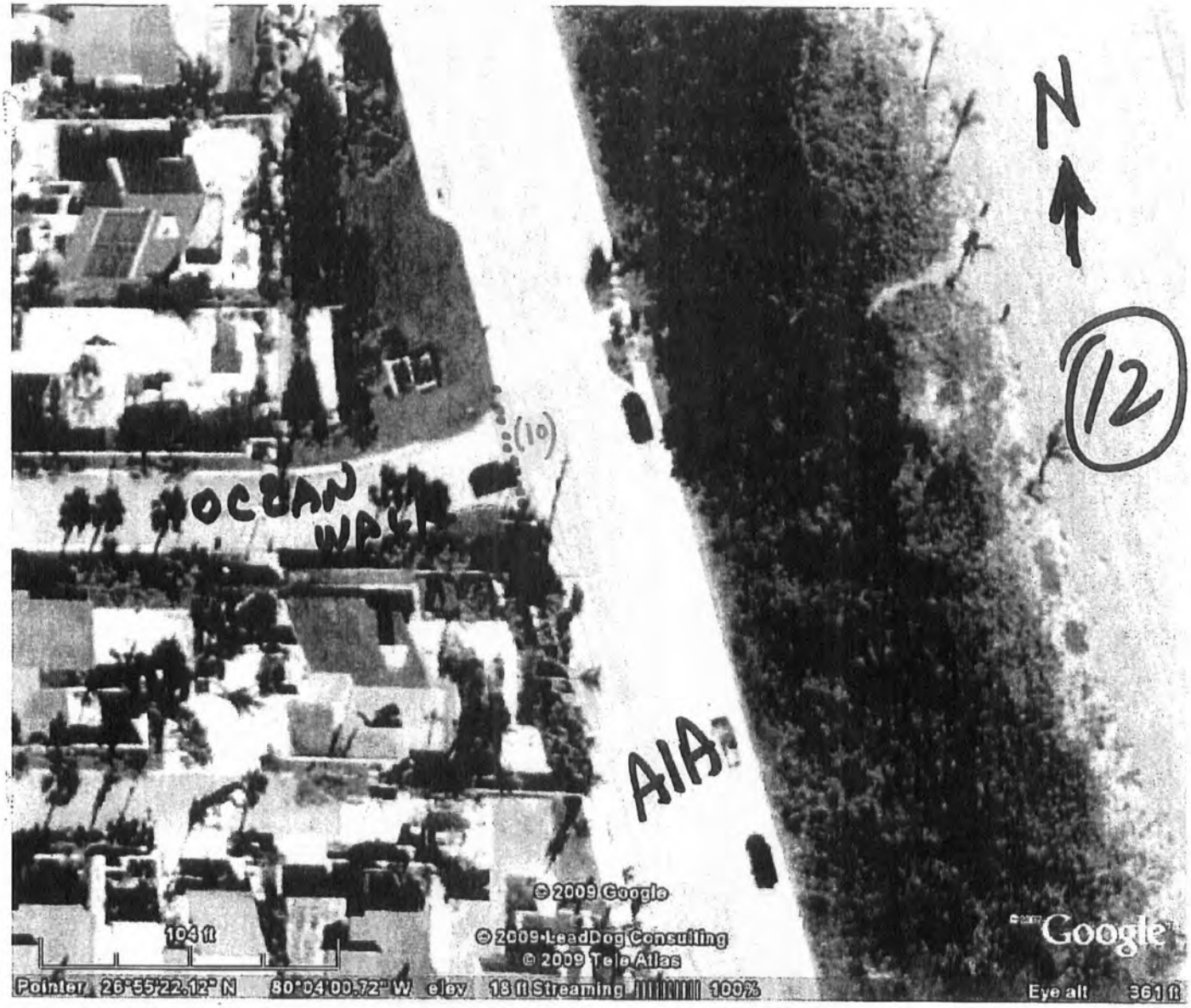
1. OCEAN WAY (20)
2. S. LOT OF JUPITER REEF CLUB (10)

..... = 20 3 FT ORANGE REFLECTIVE DOT TRAFFIC CONES

AT TWO (2) NOTED LOCATIONS

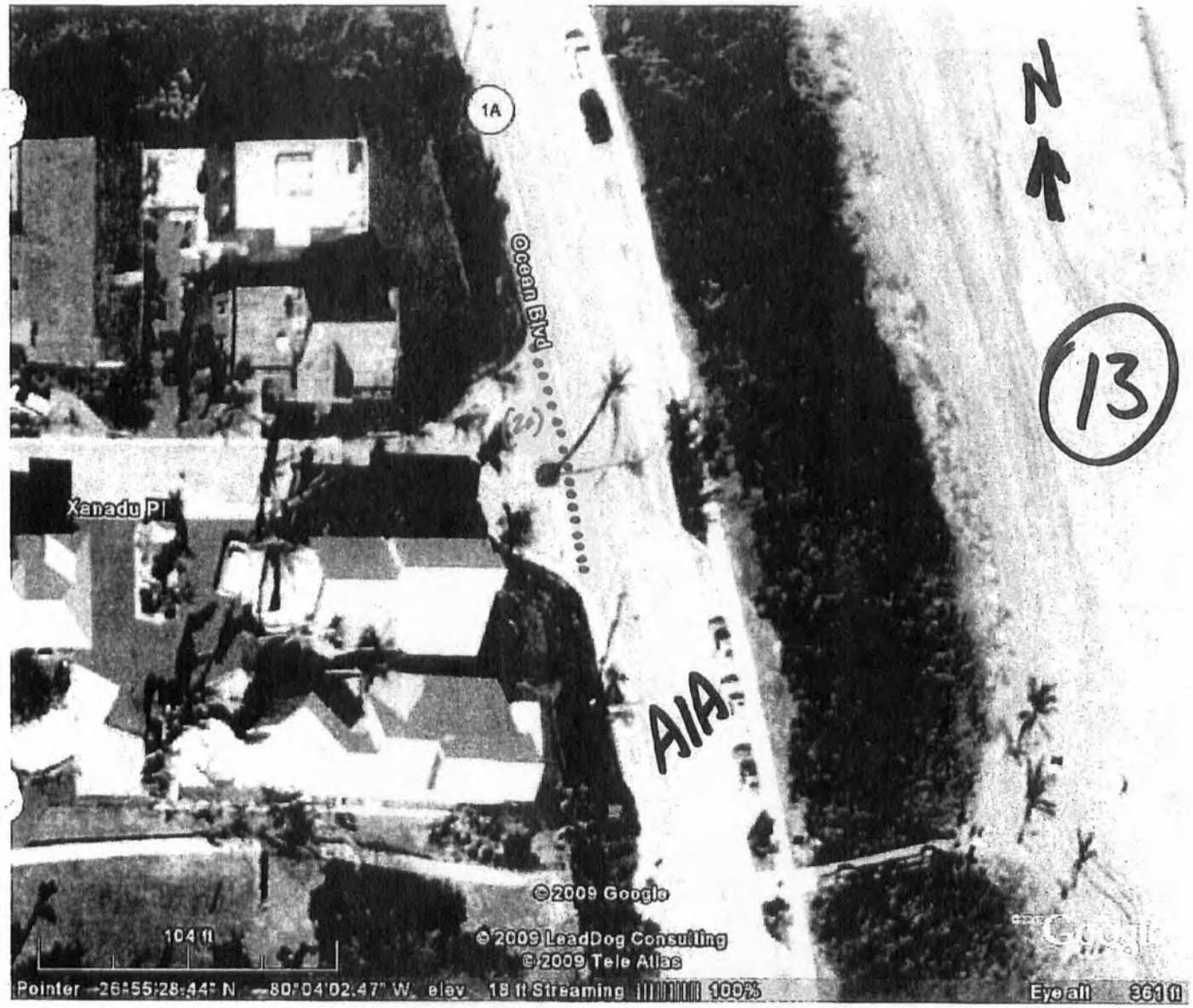
1. TIM MARA DRIVE (10)
2. N. LOT OF JUPITER REEF CLUB (10)

TIM MARA DRIVE

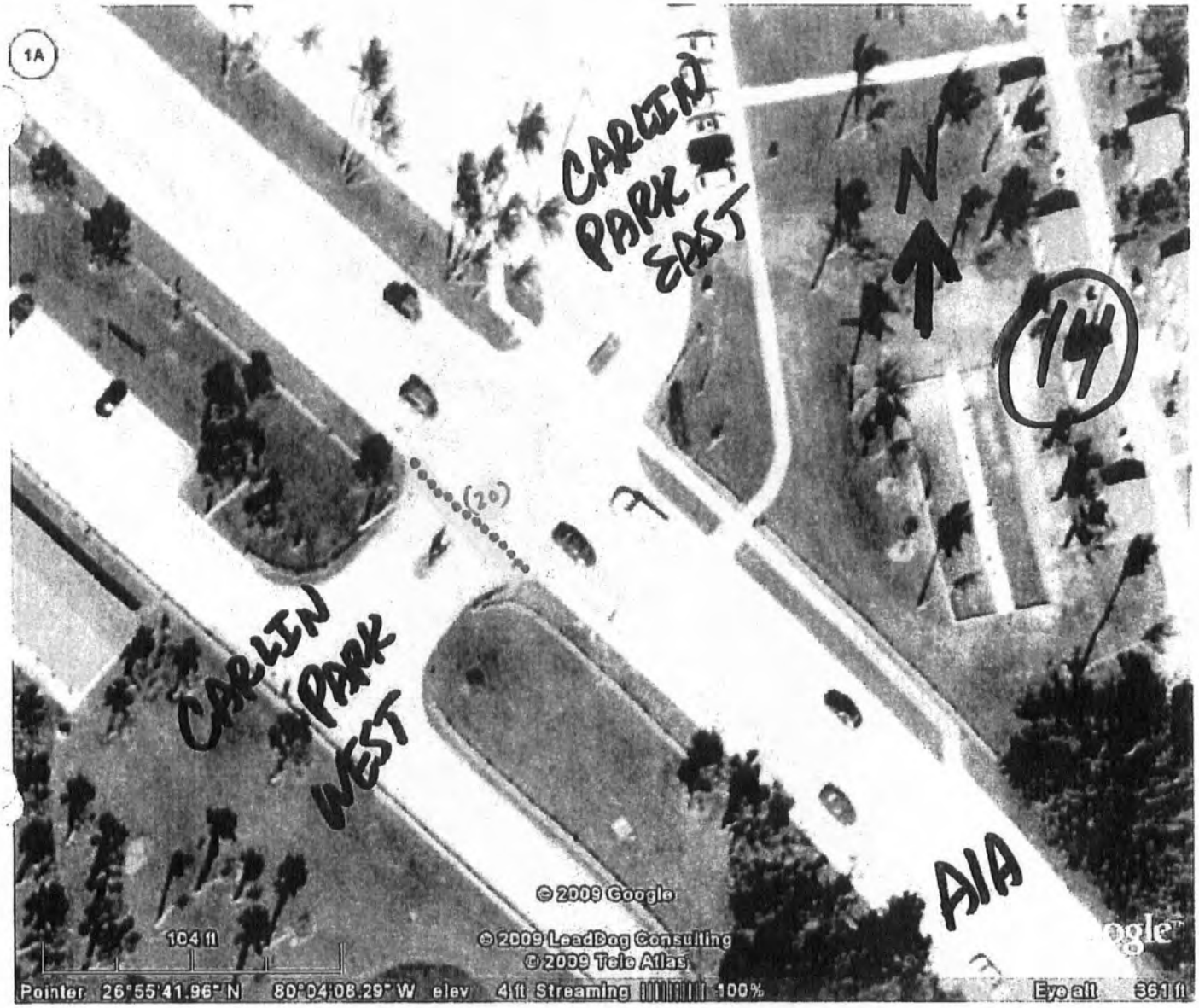


..... = 10 3 FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT OCEAN WALK

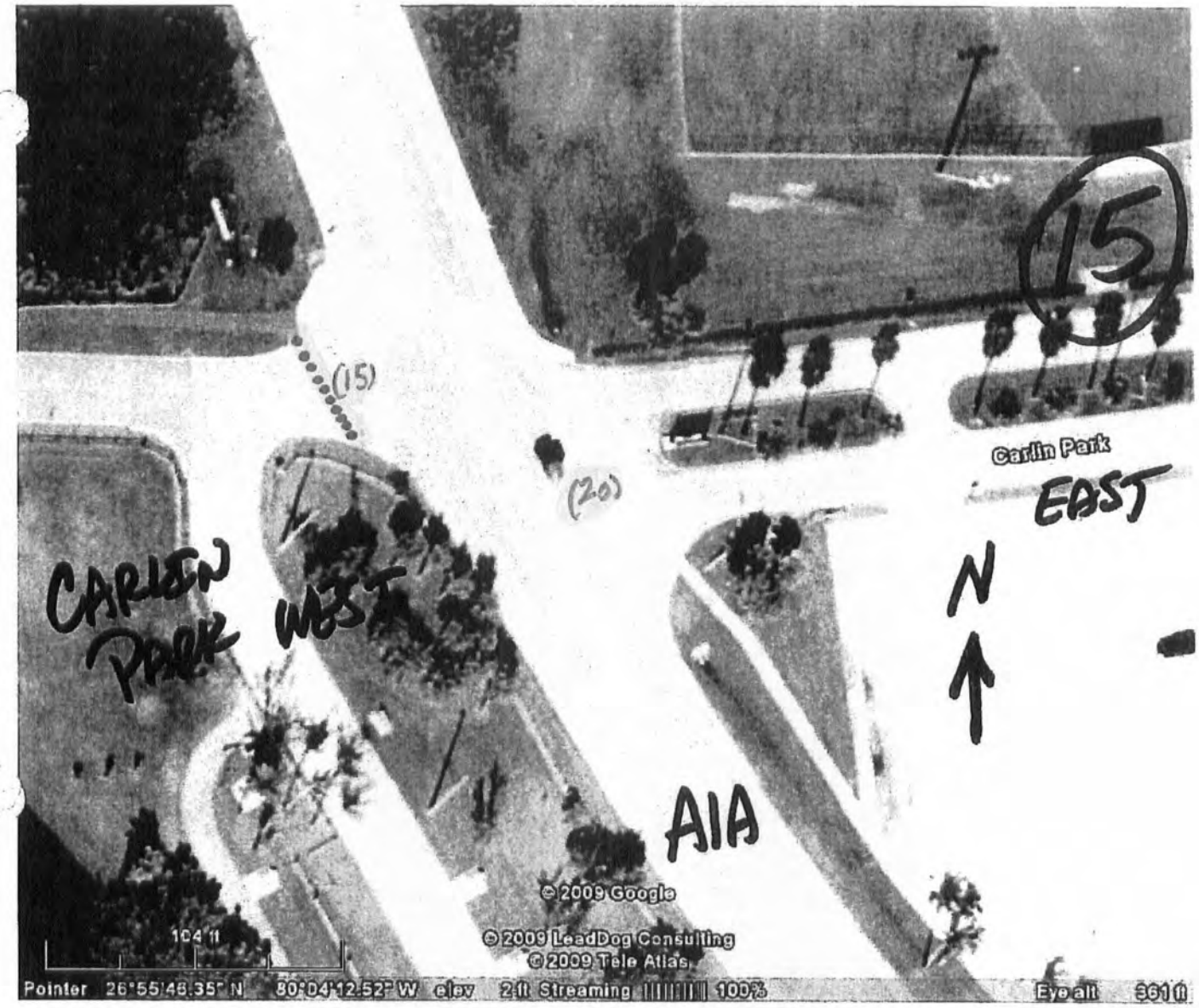
OCEAN WALK



..... = 20 3FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT XANADU PLACE

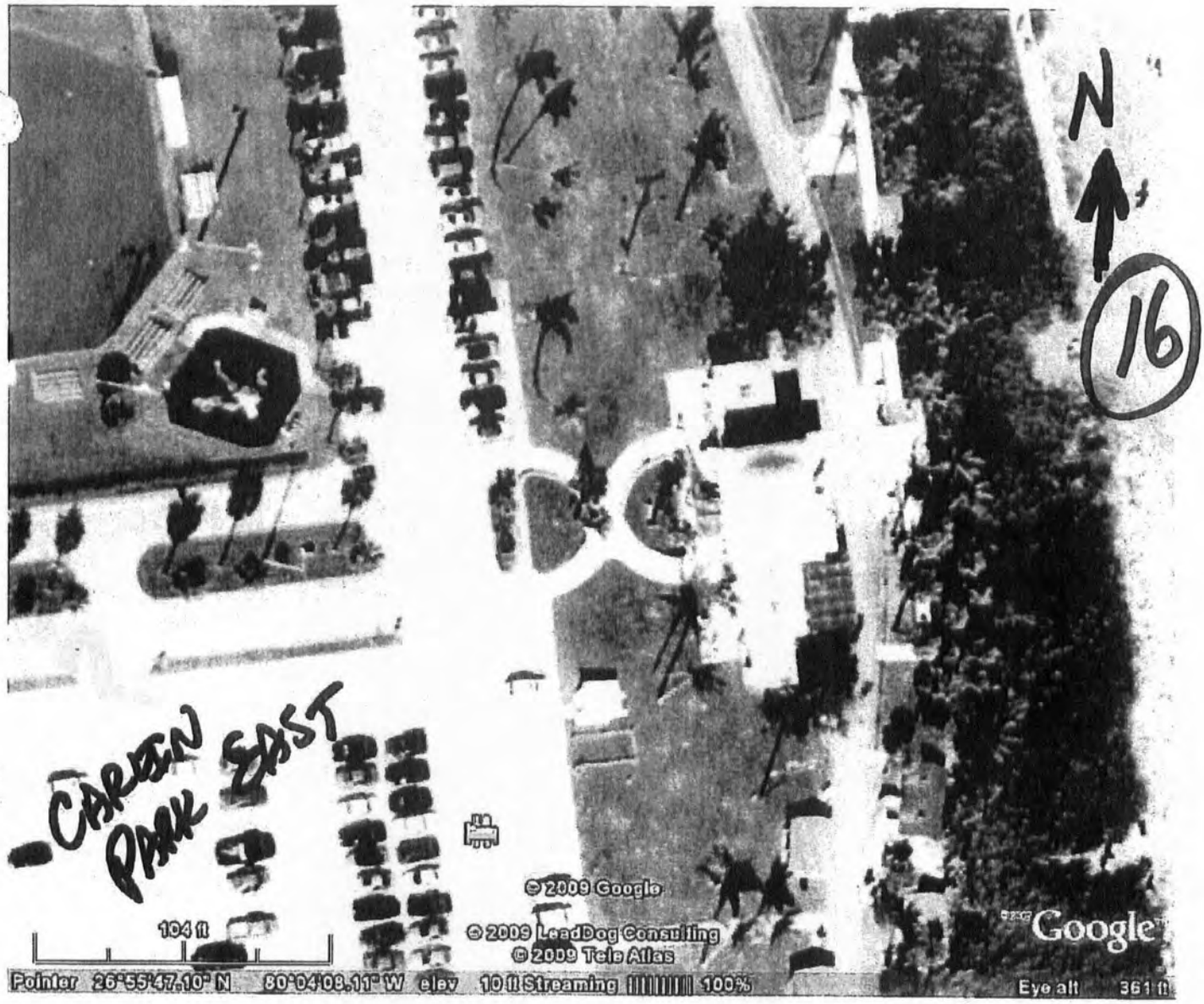


..... = 20 3 FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT CARLIN PARK WEST SIDE EXIT.



..... = 35 3 FT ORANGE REFLECTIVE DOT TRAFFIC CONES AT CARLIN PARK WEST SIDE N. EXIT

(20) CONES TO DIRECT EXITING TRAFFIC S/B ON AIA ONLY.



TOTAL NUMBER OF TRAFFIC CONES AND OTHER TRAFFIC CONTROL MEASURES TO BE DETERMINED BY EVENT COORDINATOR AT CARLIN PARK EAST.

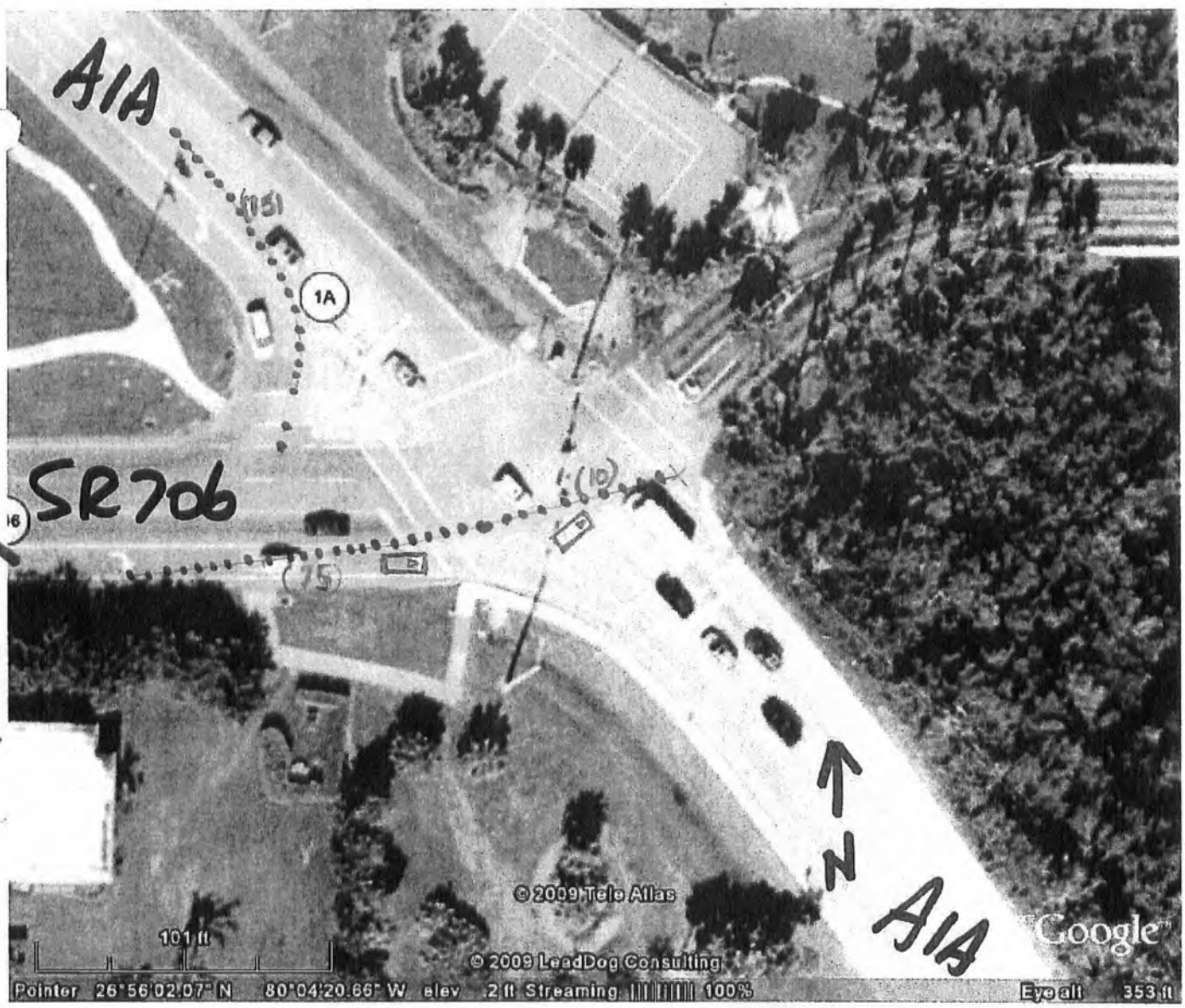
17

N

NO CONTROL NEEDED
UNTIL FOOT RACE

1 MARKED POLICE VEHICLE
& OFFICER
DURING FOOT RACE

VMB#4



18-A

..... = 40 3FT ORANGE DOT REFLECTIVE TRAFFIC CONES

[4] = 2 MARKED POLICE VEHICLES & OFFICERS