

MINUTES
TOWN OF JUNO BEACH
TOWN COUNCIL REGULAR MEETING

September 28, 2016

Council Chambers

340 Ocean Drive

PRESENT: JASON HASELKORN, MAYOR
JIM LYONS, VICE MAYOR
BILL GREENE, COUNCILMEMBER
ELLEN ANDEL, COUNCILMEMBER

ALSO PRESENT: JOSEPH LO BELLO, TOWN MANAGER
VANESSA M. MUTCHNIK, TOWN CLERK
LEONARD RUBIN, TOWN ATTORNEY
MATTHEW PAZANSKI, FINANCE DIRECTOR
ANTHONY MERIANO, DIRECTOR OF PUBLIC WORKS
BRIAN SMITH, CHIEF OF POLICE
PAUL FERTIG, MAJOR
RUBEN CRUZ, DIRECTOR OF PLANNING AND ZONING
FRANK DAVILA, PRINCIPAL PLANNER
ANDREA DOBBINS, PROJECT COORDINATOR

ABSENT: FRANK FAHY, VICE MAYOR PRO TEM

Mayor Haselkorn called the Town Council regular meeting to order at 5:30 pm.

Audience: 10

- ~ CALL TO ORDER
- ~ PLEDGE OF ALLEGIANCE TO THE FLAG
- ~ ADDITIONS, DELETIONS, SUBSTITUTIONS TO THE AGENDA

1. **COMMENTS FROM THE PUBLIC**

Public Comments Opened at 5:32 PM.

DD Halpern, 390 Jupiter Lane, requested the Town Council consider allowing biodegradable sky lanterns before approving Ordinance No. 692. She passed out a biodegradable sky lantern for the Council to examine.

Ms. Halpern also requesting that the Town look into regulating shark fishing from the beach. She stated that the Town of Palm Beach and Martin County adopted stricter regulations regarding shark fishing because of accidents and safety concerns.

Public Comments Closed at 5:35 PM.

2. **CONSENT AGENDA**

All matters listed under Item 1, Consent Agenda, are considered to be routine by the Town Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Consider approving the September 14, 2016 Town Council Meeting minutes.
- B. Special Event Request - Holy Spirit Lutheran Church Christmas Eve Service.
- C. Special Event Request – Annual Road Runners Run.
- D. Special Event Request – North Pole Christmas Craft and Tree Event.

MOTION: Lyons/Greene made a motion to approve the consent agenda.

COUNCIL ACTION: The motion passed 4-0.

3. **PUBLIC HEARING AND SECOND READING: ORDINANCE NO. 690**
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, SETTING AND FIXING A MILLAGE RATE TO BE LEVIED AND SET FOR AND UPON ALL REAL PROPERTY WITHIN THE BOUNDARIES OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Town Attorney Rubin read Ordinance No. 690 by title.

A. Staff Presentation and Recommendations

Finance Director Pazanski made the following announcement per Florida Statutes: The Town of Juno Beach, Palm Beach County, Florida, setting and fixing a millage rate to be levied at 2.2545 which 0.01% lower than the rolled back rate of 2.2547.

Mayor Haselkorn stated that staff's memorandum, presentation and all back-up materials from this meeting and the prior meeting would be placed into the record.

B. Public Hearing
No Public Comments.

C. Council Discussion
No Discussion

D. Council Motion/Second

MOTION: Lyons/Greene made motion to approve second reading of Ordinance No. 690, setting and fixing a Millage Tax Rate for the 2016/2017 Fiscal Year at 2.2545 which is 0.01% lower than the rolled-back rate of 2.2547

E. Council Action
The motion passed 4-0.

4. **PUBLIC HEARING AND SECOND READING: ORDINANCE NO. 691**
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Town Attorney Rubin read Ordinance No. 691 by title.

Mayor Haselkorn stated that staff's memorandum, presentation and all back-up materials from this meeting and the prior meeting would be placed into the record.

A. Staff Presentation and Recommendations

B. Public Hearing
No Public Comments.

C. Council Discussion
No Discussion.

D. Council Motion/Second

***MOTION:** Lyons/Greene made motion to approve the second reading of Ordinance No. 691, adopting a budget for the Fiscal Year 2016/2017, commencing on October 1, 2016 and ending on September 30, 2017, and approving the schedules as referenced in staff's memorandum.*

E. Council Action
The motion passed 4-0.

5. **PUBLIC HEARING AND SECOND READING: ORDINANCE NO. 692**
AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JUNO BEACH, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Town Attorney Rubin read Ordinance No. 692 by title.

Mayor Haselkorn stated that staff's memorandum, presentation and all back-up materials from this meeting and the prior meeting would be placed into the record.

A. Staff Presentation and Recommendations
Finance Director Pazanski stated this ordinance concerns adjustments and amendments to the current year budget.

B. Public Hearing
No Public Comments.

C. Council Discussion
No Discussion

D. Council Motion/Second

***MOTION:** Lyons/Greene made motion to approve the second reading of Ordinance No. 692 amending the Fiscal Year 2015/2016 Annual Budget.*

E. Council Action

The motion passed 4-0.

6. **EMPLOYEE HEALTH INSURANCE PROCUREMENT PROCESS**

Finance Director Pazanski stated that staff is requesting that the Council forgo the bidding process as it is not advantageous to the Town and renew with the Gehring Group to act as the agent for the Town and assist with the procurement process for employee insurance benefits and coverages.

Vice Mayor Lyons questioned if the Inspector General would be okay with the Town not going out for bid on this service.

Finance Director Pazanski stated that the Inspector General requires the Town abide by the Town's purchasing policy. The policy allows the Council to forgo bidding when not advantageous to the Town.

***MOTION:** Lyons/Greene made a motion determining that the Purchasing Policy procedures requiring competitive bidding are not practicable or advantageous and authorize the Town Manager to negotiate an agreement with the Gehring Group to act as agent of record and to assist Town staff with the procurement process for employee insurance benefits and coverages and to provide related insurance services for the 2017 through 2020 plan years.*

Vice Mayor Lyons questioned if the Town would be able to get out of this contract if staff deemed it not good for the Town.

Finance Director Pazanski stated that staff always places an "out" in all of our contracts and agreements.

***COUNCIL ACTION:** The motion passed 4-0.*

7. **COMMENTS FROM TOWN MANAGER**

Town Manager Lo Bello stated that the Council meetings would go back to one meeting a month and the next Council meetings would be on Wednesday, October 26th and Wednesday, November 9th.

Town Manager Lo Bello stated that the Town is not able to have the Council/Employee Appreciation Holiday Party at Frenchman's Creek. Staff did find an alternative location, the Marriot at Singer Island. He stated that staff tentatively booked December 22nd. He requested direction from the Council.

Councilmember Greene stated that he believes a holiday party is a good idea and builds morale for staff.

Vice Mayor Lyons stated that he opposes the holiday party every year for reasons he has already stated in previous meetings when this item was discussed.

Mayor Haselkorn stated that a holiday party is a great team building event and he would be in favor of approval.

MOTION: *Andel/Greene made motion to hold the Council/Employee Appreciation Holiday Party on December 22nd at a location determined by the staff and in an amount not to exceed \$3,000.*

COUNCIL ACTION: *The motion passed 3-1, with Vice Mayor Lyons opposed.*

8. **COMMENTS FROM TOWN ATTORNEY**

No Comment.

9. **COMMENTS FROM STAFF**

No Comments

10. **COMMENTS FROM COUNCIL**

Vice Mayor Lyons stated that the Town newsletter is published twice a year and staff is finalizing the one that will come out in middle October. He stated that he would like Council to consider adding an insert to the newsletter regarding the survey that residents can fill out on the Old Town Hall site. Vice Mayor Lyons stated that the Planning and Zoning Board extended the deadline for the survey to January 6th.

Vice Mayor Lyons stated that adding this insert would delay the distribution of the newsletter by about a week.

Councilmember Greene stated that he did not have a problem with adding this insert, but stated that it would add a cost to the newsletter.

Town Manager Lo Bello stated that the cost would be minimal.

The consensus of the Council was to add an insert to the next Town newsletter regarding the survey to be completed by residents on the Old Town Hall site.

11. **ADJOURNMENT – 5:53 PM**

Mayor Haselkorn adjourned the meeting at 5:53 PM

Jason Haselkorn, Mayor

Vanessa M. Mutchnik, Town Clerk