



Town of Juno Beach

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FENCE PERMITTING CHECKLIST

In order to perform a uniform and consistent review of fence permit applications, as a minimum, the following documents are required to be submitted:

- 1.) A completed Town of Juno Beach permit application.
- 2.) A completed Owner Builder Affidavit, only for owners wishing to perform work themselves.
- 3.) A recorded and certified Notice of Commencement for all jobs valued at \$2,500.00 or more.
- 4.) Two (2) original Surveys signed and sealed by a Professional Land Surveyor registered in the State of Florida. If the survey is older than (1) year, a Survey Affidavit must be signed and notarized.
- 5.) Indicate the location of the proposed fence and any gates on both Surveys. Fences, along with all footings associated with a wall, must be contained within the owner's property line.
- 6.) All swinging gates MUST swing onto your property. No gates will be permitted to swing onto the right-of-way.
- 7.) Indicate the proposed fence type and height on both Surveys. The maximum height is 6 feet in height, with the exception of fences located in the front yard, with a maximum of 4 feet in height.
- 8.) Attach two (2) sets of the proposed fence details. If the fence is either a CBS or a masonry wall, then two (2) sets of signed and sealed architectural or structural engineered drawings are required. No plans may be submitted larger than 24"x 36".
- 9.) If property is located within a community that has an HOA/POA, a copy of their sign-off must be submitted.

NOTE: If a proposed fence is encroaching on an easement; either an easement release form will be required by all easement holders to construct a wall or fence within the easement; or the wall/fence must be constructed outside the easement on the property.

All chain link fences are required to be hot dipped galvanized vinyl-coated or aluminum in order to reduce rust and are not permitted in front yards.